

CHARTERED CLUB MEMBER CONDUCT REPORT

Chartered Club Name:	Date of Occurrence:	Time of Occurrence:
Reported by:	Location:	
Person Involved:	RCSC Cardholder Number:	
Please describe what occurred:		
<i>Attach additional sheet if necessary</i>		
Were there any witnesses?	If yes, please state:	
Name:	RCSC Cardholder Number:	
Name:	RCSC Cardholder Number:	
Name:	RCSC Cardholder Number:	
Date occurrence was reported to Club Officer:	Officer Name:	

First Offense: Oral and written warning from club monitor or club officer	
Date:	Given by: <i>(Print name/title)</i>

Second Offense: Written warning and hearing with Executive Board	
Written warning given:	Hearing Date:
Executive Board's Action:	Club Member Notified:

Third Offense or more: Written record to Executive Board	
Date record provided to Executive Board:	Executive Board Recommendation:
Date referred to COC:	Club Member Notified:

Referral to COC Committee	
Date Referred:	COC Action:
Club Member Notified:	
Club Member Appeal filed:	To RCSC Board:

Please attach copies of all notices/letters related to this incident.