

RECREATION CENTERS OF SUN CITY, INC.
Properties Committee
November 28, 2017

Chair Ida Eisert called the meeting to order at 9:00am at the Lakeview Center Board Room.

PRESENT: Chair Ida Eisert, Co-Chair Carol Lawry and Committee Members Bob Elston, Edna Gillis, Claudia Hinson, Fred Davis, David Tressler, Rich Lybolt, Bill Hill, David Mathews, Bill Senter, Dave Pedersen

RCSC STAFF: Centers Operations Manager Barry Masloff

GUESTS: RCSC Board Candidate Sue Wilson

Approval of Prior Meeting: The Meeting Summary for June 27, 2017 was approved as presented.

Inspection Reports: Reports on all the recreation centers and golf properties were returned and discussed with actions taken/completed or taking place. There was a recommendation on how to know when work-orders are completed. Staff will discuss how to implement this procedure so Committee Members know via email. There was a recommendation that when inspecting the properties you list one issue per line on the inspection form.

There was also a recommendation to add the date to the bottom of the inspection form to acknowledge the use of the most current version of the form. A hard copy of the revised inspection form was handed out to the committee for use as well as a copy being emailed to them.

A hard copy of the Committee list as well as the 2018 schedule was handed out. It was noted that the Area Supervisors phone numbers were incorrect and needed to be updated. A revised copy will also be emailed to the Committee Members.

Additional Discussion Items:

Lakeview Hill: Memo was given to staff for follow up.

- Why four trees of the ten awarded three years ago were not replaced and just cut down? This left only six with a loss of \$2,000 with each tree costing \$500.
- Why haven't the dead blighted boughs been trimmed or treated again on our remaining large trees?

Fairway Center: Cracks in the sidewalk/lawn bowl area between lawn bowl and the west side of the building. This was reported on the last inspection report and has been for approximately two year and is getting worse. A work order has been issued for this problem.

Lakeview: Solar panels/brown spots.

Recommendations:

- Provide a floor plan of the buildings at each property for pinpointing designated areas of concern to the Supervisors.
- Backup contingencies for staff assignments on repairs and maintenance when employees are on vacation or sick.

Goals by Staff: To be proactive in getting repairs done as well as work orders being done in a timely manner.

Adjournment: The meeting was adjourned at approximately 10:30am.

Next Meeting: The next Committee meeting is March 27, 2018 at 9:00am – Lakeview Board Room

Respectfully Submitted,

Ida Eisert, Chair