

RECREATION CENTERS OF SUN CITY, INC.

Job Opening CUSTODIAN FOREMAN Full Time

SALARY RANGE: \$15.01 - \$21.47 per Hour

JOB LOCATION: Fairway Recreation Center

JOB SUMMARY: Leads and works alongside custodians engaged in the delivery of outstanding customer service and exceptional cleaning, maintenance, and light repair work. Areas serviced include buildings, pools, spas, grounds, parking lots, sports courts, mini golf courses, snack shops, golf pro shops, and any other assigned facilities or game areas.

POSITION REQUIREMENTS:

- Three (3) years of demonstrated facilities and/or housekeeping/janitorial experience.
- Two (2) years of leadership experience preferably in facilities and housekeeping/janitorial field.
- Employee training experience.
- Possession of or ability to obtain and maintain a valid State of Arizona driver's license.
- Considerable knowledge of methods, practices, tools and materials used in building maintenance, repair and cleaning work, occupational hazards and safety precautions applicable to building maintenance work.
- Ability to plan, organize and direct the activities of a staff of workers engaged in room set-ups and cleaning, repair and maintenance of buildings, game areas, parking lots and landscaped areas.
- Ability to work from sketches and written and oral instructions; write reports accurately and concisely.
- Exceptional customer service skills with the ability to deal effectively with difficult or angry people.
- Strong communications skills with the ability to develop and sustain strong working relationships with employees, cardholders and management.
- Knowledge of safety data sheet programs, safety programs, occupational hazards and safety precautions applicable to the recreational industry, which includes the cleaning of buildings and amenities, and repair and maintenance work.
- Strong mechanical aptitude and working knowledge of electrical and mechanical systems.
- PC general proficiency and MS-Word, Excel and Outlook at minimum beginner level. Ability to become proficient in other corporate software.
- Ability to climb ladders and to lift and manipulate up to 35 pounds and to seek help and/or provide assistance to others with any object(s) over that weight.

APPLICATIONS: Applications and further information may be obtained from the Human Resources Department or online at www.suncityaz.org

SELECTION PROCEDURE: Experience listed on the application form will be assessed for appropriateness to the position requirements.

LAST DATE TO APPLY: Open until filled

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