

CLUB REQUEST FOR RCSC SANCTIONED EVENT

Club:		Date of request:	
Name of Event:		Date(s) of Event:	
Location:			
Times:			
Expected Attendance:	Is this a yearly event?	If yes, how many years:	
Set-up required by RCSC (i.e. tables, chairs):			
Clean-up will be required by the Club. How many club volunteers will be involved to assure the event is a success?			
Will the club/sponsor be bringing in items to service the event? (i.e. porta potties, bleachers, food, etc.)		If yes, provide details:	
Is there sufficient parking for the event, or will there be overflow parking that could impact residents in the area of the event? Please describe.			
Is the event sponsored by any person/organization?		If yes, who?	
Has the club hosted this event in the past?		If so, when?	
How will this event showcase Sun City?			
Club President		Phone:	
		Email:	

Club office use only – thank you

Received by Clubs: _____ To Director of Member Services: _____

Approved: _____ Club notified: _____

Denied: _____ Club notified: _____

Reason: _____