

**RECREATION CENTERS OF SUN CITY, INC.**  
**MINUTES REGULAR BOARD MEETING**  
**January 30, 2014**

**PRESENT:** James Brasher, President; Linda Lindquist, Vice President; Carole Martinez, Secretary; David Wieland, Treasurer; and Directors Ron Jesse, Peter Lee, Michael Kennedy, Bill Pearson, and Dan Schroeder

**ALSO PRESENT:** Jan Ek, General Manager; Brian Duthu, Director of Golf; Theresa Cirino, Director of Member Services; Dan Cramer, Head Golf Superintendent; Linda Menna, Executive Assistant to AGM; Joelyn Higgins, RCSC Communication & Marketing Coordinator; Maureen Edwards, Administrative Coordinator; Deanna Szentmiklosi, Executive Coordinator; Allen Kleinhans, RCSC Audio/Video Technician; 31 RCSC Cardholders, including 16 members of the Rockhounds Club, and 1 member of the press

**ABSENT:** Jim Wellman, Assistant General Manager

President Brasher called the meeting to order at 9:00am at the Sundial Auditorium.

- **Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.
- **Board Quorum:** Secretary Martinez verified that a Board Quorum was present.
- **President Comments:** President Brasher explained the process for a Regular Board Meeting and how the Board conducts business. He introduced the Directors and members of the Management team.
- **Minutes:** The Minutes of the December 19, 2013 Regular Board Meeting were presented. On motion by Secretary Martinez and seconded by Treasurer Wieland, the Minutes were unanimously approved.
- **Treasurer's Report:** Treasurer Wieland presented the Treasurer's Report. On Motion by Director Jesse and seconded by Director Kennedy, the Report was unanimously approved. Note: The monthly Treasurer's Report is available at [www.sunaz.com](http://www.sunaz.com), along with the monthly financials.
- **Presentation to Rockhounds Club:** President Brasher presented a Proclamation by the Board to the Rockhounds Club recognizing their 50 years as a RCSC Chartered Club. He also presented the Club with a piece of petrified wood, from his personal artifacts, recognizing the Club's upcoming 25<sup>th</sup> anniversary of their mineral museum. Linda Johnson, President of the Rockhounds Club, presented the Board with a certificate thanking the Board for their 50 years of support, and provided President Brasher with a Club lanyard and whistle.
- **Management Reports:** Jan Ek, General Manager, and Brian Duthu, Director of Golf, presented their Management Reports. Jan Ek also presented the Assistant General Manager's report for Jim Wellman, who was not in attendance. All the management reports are available at [www.sunaz.com](http://www.sunaz.com).
- **Committee Reports:** The Directors reported on committees as follows:

**Bowling Committee:** Chair Martinez stated that Di Tormanen, RCSC League Coordinator, reported to the Committee on upcoming events for Metro Phoenix which includes Senior Open at AMF Deer Valley and the Ladies Tournament being held at Glenfair Lanes. John Nugent, SC Hall of Fame, reported that the Hall of Fame Luncheon will be held at Fairway Center on February 22, 2014 at noon and will be catered by Dillon's. John also stated that this is the 30<sup>th</sup> Anniversary of the Sun City Bowling Hall of Fame. The next meeting is February 6, 2014 at 9:00am.

**Clubs Organization (COC):** The Committee heard reports from Assistant General Manager Jim Wellman who provided an update on various projects at the centers. Seven Members volunteered to serve as COC's so the Committee will be able to assign fewer clubs to each COC which will provide the ability for each COC to have more contact with their clubs. The COC's will be working to serve as liaisons for the clubs to assist them in whatever they need, and to bring concerns and suggestions back to the Board. The Board will be voting today on approval of the new COC's. The next meeting is February 12, 2014 at 8:30am.

**Elections:** Chair Lindquist reported the Committee has not yet met for this year but will do so within the next couple of weeks. They hope to capitalize on what was done last year and have another successful slate of candidates for this year's election. Chair Lindquist reminded Members to sign up for the Web Portal through the RCSC website, with instructions sheets also available in the back of the auditorium. The next meeting is February 12, 2014 at 1:00pm.

**Entertainment:** Chair Brasher reported the Committee has not yet met but will be reviewing performances and upcoming shows at their next meeting on February 25, 2014 at 1:30pm.

**Finance, Budget & Audit:** Chair Kennedy reported the Committee generally meets quarterly. A meeting will be scheduled late February or early March to review year end financials with a comparison to budget. The Committee is in need of auditors for club audit so if anyone with that background is interested in volunteering, they can contact the Board office for more information.

**Golf Advisory:** Chair Jesse reported the Golf Advisory Committee is made up of men and women representatives from each greens committee, as well as Brian Duthu, Director of Golf, Chris Linam, Pro Shop Manager, and Dan Cramer, Head Golf Supt. The Board approved the Volunteer Ranger Program in December. Chris Linam informed the Committee that there are 17 volunteer Rangers and more are needed, with the hope there will ultimately be 40 rangers. The Committee also discussed customer service and pace of play. Summer hours for the rangers start at 6:30am in the summer and winter hours start at 7:30am. The Committee and the Board want to stress that this program is not focusing on violations but wants to use it to educate golfers on the rules and regulations, proper play, and making sure pace of play is maintained. If anyone has any concerns or questions regarding the program, please contact Brian Duthu or Chris Linam. The next meeting date is February 20, 2014 at 8:30am.

**Insurance:** Chair Wieland stated there was no report as the Committee did not meet in January, but are working to finalize cyber liability coverage as part of the overall insurance package.

**Lawn Bowling:** Chair Pearson reported the Lawn Bowling Committee is made up of Presidents of the Lawn Bowl Clubs and we meet monthly to discuss lawn green maintenance reports and problems, as well as tournaments and scheduling. Jim Wellman, Assistant General Manager, meets with the Committee as well. The next meeting will be February 18, 2014 at 1:00pm, at Bell Lawn Bowl greens/Multi-Purpose Room.

**Member Communication/Marketing:** Chair Schroeder reported the Board is working on updating some language in Board Policy 27 regarding the goals for the Committee, and the next meeting is February 11, 2014 at 8:30am.

**Properties:** Chair Lee reported the Committee members are working on their quarterly inspections which will be returned to the Board office. The next meeting is March 25, 2014 at 9:00am.

**NOTE:** *Committee meeting dates can change so be sure to check the RCSC website at [www.sunaz.com](http://www.sunaz.com) for the most up to date report on dates and times for meetings.*

- **Other Reports:**

**Sun City Foundation:** President of the Foundation, Bill Pearson, reported that three Foundation Directors have been named from the RCSC Board to serve on the Foundation and that is a real plus. The Foundation sponsored their second part of Helping America See at Sundial and although not quite as many attendees as the earlier program, still well attended. The Foundation is working on continuing to provide educational programs as well as working with SC CAN to provide transportation assistance.

**Sun City Yearbook:** Director Pearson announced the Sun City Yearbook will be include in the SunViews being delivered now, and asked Members to pass it along to friends and family so they can see all Sun City has to offer and how it operates. He also talked about page two in the book showing a photo with grading and three months later, a fully built community. This he compared to a six month period to get a sign approved and installed, stating not everything over time gets faster with technology. This was just an example of why things can take longer to get done with required permits, approvals and so forth.

- **Liaison Reports:**

**Friends of SC Libraries:** Liaison David Wieland reported that the Friends have a great bookstore including a complete set of Winston's history of World War II for any history buffs, so he encouraged everyone to check it out. He also reported on the Friends' Book Buddy Program which is where volunteers bring books to residents who are homebound and cannot get out to the libraries. The volunteers actually find out what the residents like and bring them appropriate books. If anyone is interested in volunteering, just visit the Bell Library. The Friends are located past the librarian's desk to the left and down the hall.

**SC Visitor's Center:** Liaison Bill Pearson reported that the Visitor's Center has obtained a bus that will be used to provide tours of Sun City and that the interest has been great. If anyone knows of a visitor or new resident who might like to have the tour, they can contact the Visitor's Center for more information.

- **Member Comments:** Members made comments or had questions on the following topics: the lack of fish in Viewpoint Lake, bid packets and Member cards. The Board was congratulated on the Annual Meeting and the 2013-2014 Sun City yearbook put together by Director Bill Pearson.
- **SC CAN Comments:** Hugh Duncan, President of Sun City Community Assistance Network (SC CAN), thanked the RCSC Management team for choosing CAN as recipient of their 2013 fund-raising efforts. CAN received over \$8,000 from the Management team's efforts and will be using the contribution to fund a transportation assistance program for handicapped residences. Sun City Foundation is partnering with SC CAN on the transportation assistance program with a \$10,000 contribution. President Duncan stated that this was a great example of what can be accomplished with organizations working together for the benefit of Sun City residents.
- **MOTIONS:**
  - **#1 – BP 21 Membership Documentation Requirements:** Vice President Lindquist moved that Board Policy Resolution No. 21, titled Membership Documentation Requirements, as amended, be approved in its entirety and replace previous Board Policy Resolution No. 21 titled the same. The Motion was seconded by Secretary Martinez and unanimously approved.
  - **#2 – BP 22 Refunds:** Director Jesse moved that Board Policy Resolution No. 22, titled Refunds, as amended, be approved in its entirety and replace previous Board Policy Resolution No. 22 titled the same. Seconded by Vice President Lindquist, the Motion was unanimously approved.
  - **#3 – COC Committee:** Director Pearson moved that Ron Phillips, Linda Porto, Bonnie O'Dell, Ben Roloff, Jackie Schroeder, Carl Stein and Stella Van Ness be approved as COC's on the Clubs Organization Committee. Seconded by Secretary Martinez, the Motion was unanimously approved.
  - **#4 – Finance & Budget Committee:** Director Kennedy moved that Doug Maxwell be approved as a member of the Finance & Budget Committee. Seconded by Treasurer Wieland, the Motion was unanimously approved by the Board.
- **Next Meetings:** President Brasher reported that the next Board/Member Exchange, with Agenda, is Monday, February 10, 2014, at 9:00am in Social Hall #3 at Lakeview Center. The next Regular Board Meeting is Thursday, February 27, 2014. This is the Board's annual night meeting and begins at 6:30 with social time/meet and greet with the Board, and the Meeting will start at 7:00pm. The meeting will be held at **Fairway Center, Arizona Rooms #3 and #4.**
- **Adjournment:** The meeting adjourned at 10:22am.

Respectfully submitted,

Carole Martinez, Secretary