

RECREATION CENTERS OF SUN CITY, INC.
MINUTES REGULAR BOARD MEETING
May 26, 2011

PRESENT: Vance Coleman, President; Jim Bishop, Vice President; Dan Hill, Secretary; Gene Westemeier, Treasurer; and Board Members Cord Angier, Larry Klein, Tom Loegering, Carole Martinez and Carey Shore.

ALSO PRESENT: Jan Ek, RCSC General Manager; Linda Menna, Executive Assistant to AGM; Tim Gallen, Communications Coordinator; Deanna Szentmiklosi, Executive Coordinator; Dan Cramer, National Golf Maintenance; 23 RCSC Cardholders and two members of the press.

President Coleman called the meeting to order at 9:00am, immediately following a call for the Quarterly Member Meeting, which was not held due to lack of quorum.

- **Board Quorum:** Secretary Hill verified that a Board Quorum was present.
- **Minutes:** The Minutes of the April 28, 2011 Regular Board Meeting were unanimously approved as presented.
- **Treasurer's Report:** Gene Westemeier presented the Treasurer's Report which was unanimously approved as read.
- **Management Reports:** Jan Ek, General Manager, and Jim Wellman, Assistant General Manager, presented their Management Reports and Dan Cramer, National Golf Maintenance, also provided a golf course report, in the absence of John Snyder. The Management Reports are available on www.sunaz.com.
- **Committee Reports:** The Directors reported on committees as follows:

Bowling: Chair Bishop reported that the committee is happy with the newly installed monitors at both Bell and Lakeview. The next meeting is September 1 at 9:00am.

Clubs Organization (COC): Chair Klein reported that at the request of the Board, General Manager Jan Ek met with the COC to discuss Board Policy 12A and get input from the Committee for updating the policy. Assistant General Manager Jim Wellman also met with the committee for an exchange of information and discussion of projects that might impact clubs. Club Coordinators provided updates on actions within their various clubs. The next meeting is June 8, 2011 at 8:30am.

Elections: Co-Chair Larry Klein reported the committee continued discussion of the upcoming election which is scheduled for December 13, 2011. Candidate packets will be available at the Board office beginning Tuesday, July 5th. At that time, everyone interested in becoming a candidate should visit the Board office with their Member card. The next meeting is September 14, 2011 at 1:00pm.

Entertainment: Chair Martinez reported that the committee reviewed the last two shows and announced there are some great summer shows scheduled for June, July and August. Committee members were encouraged to bring ideas for shows in the future so all ideas can be

considered. The committee also discussed the possibility of having smaller events where people can meet and socialize with friends and listen to entertainment at the same time, such as a “coffee house” type of atmosphere. The next meeting is August 31, 2011 at 1:00pm.

Finance, Budget & Audit: Chair Loegering reported the next meeting is August 26, 2011 at 9:00am.

Golf Advisory: Co-Chair Angier stated that the committee made several recommendations to the Board on various issues, and the Board will be discussing those recommendations. The committee does not meet during the summer and the next meeting is September 15, 2011 at 8:30am.

Government Affairs: Chair Hill reported openings on the committee and anyone interested in serving should submit a letter to the Board office. The letter should include background information and reasons for wanting to serve on the committee. The next meeting is September 15, 2011 at 1:00pm.

Insurance: Chair Angier reported the committee is waiting for additional information before the next meeting with the Insurance Broker to finalize renewal for 2011. The next meeting is June 7, 2011 at 1:00pm.

Lawn Bowling: Chair Hill reported that no meetings will be held during the summer and the next meeting is September 20, 2011 at 1:00pm.

Long Range Planning: Chair Westemeier reported the committee will be submitting its first 2011 recommendation to the Board for review on May 26th. The next meeting is June 6, 2011 at 1:30pm.

Marketing Committee: Co-Chair Tom Loegering reported that the first meeting of the newly formed Marketing Committee was held, and the committee is looking for additional members. Anyone with a background in marketing, promotion, advertising or sales who is interested in serving on the committee should provide a letter to the Board office. The letter should include background information and reasons for wanting to serve on the committee. The next meeting is June 21, 2011 at 1:00pm.

Member Communication: Chair Martinez reported that revisions for the SunViews format were discussed by the committee. The new format will focus on more information and educational articles. Club articles will be limited and included on a rotating schedule. This was a decision by the Board based on comments and suggestions provided by Members over the past several months. As stated in the General Manager’s report, RCSC has launched the WiFi hot spot services at several locations that were approved by the Board in March. The committee does not meet during the summer and the next meeting is September 13, 2011 at 1:00pm.

Properties: Director Shore reported the committee meets quarterly to review inspection reports for buildings and infrastructure at the recreation centers and golf courses. The committee is looking for one more center inspector and anyone interested should contact the Board Office. The next meeting is June 21, 2011 at 9:00am in the Lakeview Center, Social Hall #2.

- **Board Comments:** President Coleman reported on meetings that the Board recently held with representatives of Maricopa County, state legislators and a member of the ACC. Meetings with elected officials allow the Board to present issues and concerns of Members and to discuss issues that may have an impact on Sun City and its residents.
- **Member Comments:** Jim Powell, a member of the SCHOA Transportation Committee, added to President Coleman's report on Maricopa County stating that a sprinkler demo area in the medians south of Grand is currently being tested, and the county is studying desert landscaping. Jim Powell also stated the state has approved funds for a study on west valley transportation that will occur over the next year to year and a half.

Members made comments or had questions about the following issues: a recent letter in the newspaper that discussed RCSC; clarification on the names of the companies performing golf maintenance and doing golf repairs for RCSC; clarification on Motion #4 (that the language is an addition to Board Policy); request that the Board assist in getting lights (in the area of 107th/Grand Avenues) replaced/repared; and a member who thanked the Board and Management for their work and the great facilities that are provided to residents.

- **Motions:** Four (4) Motions were presented for vote by the Board.
 - **Motion #1 – Board Policy #4 Board Meetings and Member Exchanges:** Secretary Hill clarified that the “Morning After” is not being discontinued. The Motion simply changes the name of the document so that Members have a better understanding of what it is, as well as where the document is posted. After the clarification, Secretary Hill then moved that Board Policy Resolution No. 4 titled Board Meetings and Member Exchanges, be amended to read as follows:

As soon as practicable after a regular monthly Board meeting, the “Board Meeting Summary” which is a brief summary of the preceding Board meeting, shall be posted at RCSC facilities and on the RCSC website (www.sunaz.com). Minutes of the regular monthly Board meetings are available on the RCSC website (www.sunaz.com) after they are approved by the Board.

Seconded by Director Angier, the Motion was unanimously approved.

- **Motion #2 – Irrigation as-builts and evaluation of green surfaces:** Treasurer Westemeier moved RCSC continue its process with developing master plans for each of the golf courses and therefore, approve that irrigation as-builts be established by Marvin Mills for the Riverview golf course at a cost of \$19,500, and the evaluation of green surfaces and preparation of the master plan be completed by Gary Brawley, senior golf architect for Tripp Davis & Associates, at a cost of \$13,000. Seconded by Director Shore, the Motion was unanimously approved.

- **Motion #3 – Board Policy 12A – Charter Clubs:** Director Klein moved that Board Policy Resolution 12A titled Chartered Clubs be amended as follows:

Amend paragraph 2 in Article V, Section 6.C to read:

2. The Clubs Organization Committee may approve tournaments and special events for all chartered clubs except the Lawn Bowling Clubs. The Clubs Office will submit requests to the committee for approval. Upon approval the Clubs Office will notify the club and collect the established fees.

The Chair or Co-Chair of the Clubs Organization Committee will report the approved tournaments and special events to the Board of Directors.

Add paragraph 3 to Article V, Section 6.C as follows:

3. The Lawn Bowling Advisory Committee will approve all tournaments and special events for the lawn bowling clubs. The President(s) of the Lawn Bowling Club(s) will submit the tournament or special event request to the Lawn Bowling Advisory Committee. Upon approval, the schedule will be submitted to the Clubs Office. The Clubs Office will collect the established fees.

Add Article XX, Section 1 as follows:

In as much as the Lawn Bowling Clubs are under Board Policy 12A and the responsibility of the Clubs Organization Committee, the Board of Directors has established a standing committee, the Lawn Bowling Advisory Committee, the following establishes the responsibilities for lawn bowling:

1. The maintenance of the greens and tournament and special event scheduling will be the responsibility of the Lawn Bowling Advisory Committee.
2. All other problems relating to Board Policy 12A or other internal club problems will be the responsibility of the Club Organization Committee.
3. The Presidents of the Lawn Bowling Clubs will report the tournament and special event schedule to the Club Office.
4. The Chair or Co-Chair of the Lawn Bowling Advisory Committee will report the tournament and special events approved to the Board of Directors.
5. The Club office will collect any fees due for the use of the lawn bowling facilities.

All other provisions of Board Policy Resolution No.12A titled Chartered Clubs shall remain as currently stated.

Seconded by Secretary Hill, the Motion was unanimously approved.

- **Motion #4 – Board Policy Resolution No. 19:** Director Martinez moved that Board Policy Resolution No. 19 titled Press & Media, be amended by adding the following paragraph:

Standard Operating Procedures for Interviews:

Upon receiving a request for an interview with the media, the Communications Coordinator will notify the General Manager of the request and the purpose for the interview. The General Manager will notify the Board of Directors and the President and/or General Manager will select the participants in the interview. If the General Manager is unavailable, the Assistant General Manager will be substituted. A member of the Senior Management Team will be present for each interview; if unavailable, three Board members will be present. If time is of the essence, the General Manager or Assistant General Manager may grant an interview without any Board members present, however, the Communications Coordinator will be in attendance.

All other provisions of Board Policy Resolution No. 19 titled Press & Media shall remain as currently stated.

Seconded by Vice President Bishop, the Motion was unanimously approved.

- **Adjournment:** The meeting adjourned at 10:05am.
- **Next Meeting:** The next Board/Member Exchanges are June 6, 2011, without agenda, and June 20, 2011, with agenda. Member Exchanges are held at 9:00am in Social Hall #3 at the Lakeview Center. The next Regular Board Meeting is June 30, 2011 at 9:00am in the Sundial Auditorium.

Respectfully submitted,

Dan Hill, Secretary