

**RECREATION CENTERS OF SUN CITY, INC.  
MINUTES REGULAR BOARD MEETING**

At the Regular Monthly Board Meeting called to order by President DeLano at 9:00am on December 20, 2018 at Sundial Auditorium the following took place:

**Present:** Jerry DeLano, President; Dan Schroeder, Vice President; Sue Wilson, Treasurer; Dale Lehrer, Secretary; and Directors Dave Wieland, Jerry Walczak, Bruce Alleman, Stella Van Ness, Rich Hoffer

**Also Present:** Jan Ek, General Manager; Chris Herring, Assistant General Manager; Brian Duthu, Director of Golf; Joelyn Higgins, RCSC Communication & Marketing Coordinator; Marcia Johnson, Corporate Executive Coordinator; Allen Kleinhans and Mike Dvorak, RCSC Audio/Video Technicians; 28 RCSC Cardholders and 1 member(s) of the press

**Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.

**Board Quorum:** Secretary Lehrer verified that a Board Quorum was present.

**President Comments/Introductions:** President DeLano explained the process for a Regular Board Meeting and how the Board conducts business. He introduced the Directors and members of the Management team.

**Minutes:** On Motion by Treasurer Wilson and seconded by Director Wieland, the Minutes of the November 29, 2018 Regular Board Meeting were unanimously approved.

**Treasurer's Report:** Treasurer Wilson presented the Treasurer's Report. On Motion by Director Wieland and seconded by Vice President Schroeder, the report was unanimously approved. The monthly Treasurer's Report is available at [www.suncityaz.org](http://www.suncityaz.org), along with the monthly financials.

**Installation of Elected Directors:** President DeLano installed the Directors Elect, Rich Hoffer, Diana Graettinger and Mike Kennedy who will each serve a three (3) year term starting January 1, 2019.

**Presentation of Plaques:** President DeLano presented plaques to outgoing Directors Bruce Alleman and Jerry Walczak. President DeLano thanked them for their service to the RCSC.

**Management Reports:** Jan Ek, General Manager; Chris Herring, Assistant General Manager and Brian Duthu, Director of Golf presented their Management Reports. All the management reports are available at [www.suncityaz.org](http://www.suncityaz.org) under the RCSC tab. After all reports were given, General Manager Jan Ek thanked the outgoing Directors for their service, their volunteered time, their efforts and expertise while on the Board which is extremely valuable. She also gave honorable mention to a couple Board Members who for personal reasons were unable to complete their term and wished all of them a special Merry Christmas and Happy New Year.

**Committee Reports:** The Directors reported on Committees as follows:

**Bowling Committee:** Chair Sue Wilson reported that Di Tormanen, United States Bowling Congress (USBC) League Director reported that Bowlers to Veterans Link (BVL) donations has reached \$22,900.00. Sun City Hall of Fame Representative, Bruce Lamb notified the Committee that a new President will be named in January for 2019. Both Bell and Lakeview Lanes will be closed on Christmas Day and New Year's Day. The next meeting is January 3, 2019 at 9:00am.

**Club Organization Committee (COC):** Chair Dan Schroeder reported that the Committee was informed that there is a request for a club name change request and a de-charter of a club which will be on a Motion for vote at the Board Meeting today. Club Officer training is scheduled for Monday January 7th from 1:00pm – 4:00pm and Tuesday January 8th from 9:00am – 12:00pm. The next meeting is January 9, 2019 at 10:00am.

**Elections Committee:** Chair Stella Van Ness stated that she would like to begin my report by thanking all of the individuals that were candidates this year in the Elections process and to congratulate the successful candidates. The Elections Committee met on Tuesday, December 19, 2018 in the Lakeview Boardroom. The Committee discussed the 2018 Election process and discussed the concerns and issues that came up during this year's election. Recommendations of the committee will be forwarded on to the Election's Chair and Co-chair for 2019. Some of those recommendations including having the Forums prior to the start of voting as well as consideration for moving the evening Forum to Bell Social Hall as opposed to holding it at Marinette. Julie Powell who has served on the Elections Committee for approximately 7 years has resigned from the Committee and we thank her for her services. The next meeting TBD.

**Finance & Budget Committee:** Chair Dave Wieland stated that Controller Angie Nelson provided the third quarter summary of income and expenses with comparison to budget which was approved by the Committee. Angie then presented the proposed 2019 budget for review and discussion. The committee thanked General Manager Jan Ek & Controller Angie Nelson for the great job being done for the Sun City Community and unanimously recommended approval of the 2019 budget to the RCSC Board of Directors. The next meeting is May 10, 2019 at 9:00am.

**Golf Advisory Committee:** Chair Jerry Walczak reported that there was nothing new to report as the Committee does not meet until next week. The next meeting is December 27, 2018 at 8:30am.

Jerry also stated that it has been an honor and pleasure to serve Sun City and I would like to thank everyone I have worked with for the opportunity and experience. I am glad I was able to assist the South Ladies Golf with separate restrooms prior to my departure. Merry Christmas everyone.

**Insurance Committee:** Chair Jerry DeLano stated that there is nothing to report since the Committee has not met since April and will not meet again till next year. The next meeting is March 8, 2019 at 9:00am.

**Lawn Bowling Committee:** Chair Bruce Alleman reported that Guest Lyall Adams informed the Committee that the U.S. Open Tournament Greens condition impressed the contestants. Woodbay and RCSC management have produced a daily maintenance plan for the greens through the end of December which includes irrigation, aeration rolling and the application of products. Also discussed were improvements to Mountain View and Oakmont greens planned for 2019. These improvements include resurfacing greens and leveling plinths starting in April. The next meeting is January 8, 2019 at 1:00pm.

**Long Range Planning Committee (LRP):** Chair Bruce Alleman stated that the Committee discussed the proposed Ad-Hoc Committee for Mountain View and a signup sheet was distributed for members interested in serving. A suggestion was made that a Committee Member represent each Center and collect information specific to that Center. The Committee also discussed the need to establish purpose, goal and direction of the Committee and how to best make recommendations about the future direction of RCSC.

The desirability of having criteria based on numbers to help Directors and Committee Members arrive at well informed decisions was discussed. As a result of that discussion, a motion was made and seconded that “The Committee recommends that the RCSC Board of Directors direct the administration to begin collecting club attendance numbers and club usage numbers as a necessary component of decision making for both the Board of Directors and the Long Range Planning Committee to begin in 2019. Vote was taken and the Motion passed unanimously. The next meeting is January 21, 2019 at 9:00am.

**Outreach & Communication Committee:** Chair Dale Lehrer stated that there is nothing to report as the Committee did not meet this month and is scheduled to meet in January where we will continue working on our goals for 2019. If you are interested in joining the Committee, you can contact the Board Office or attend a meeting. The next meeting is January 8, 2019 at 9:00am.

**Properties:** Chair Dale Lehrer reported that the last meeting was held on November 27<sup>th</sup> in the Lakeview Board Room. In 2018, the committee added two additional sites for inspection. They included the Sun Bowl and the Softball field and facilities. In addition, the committee added the use of RCSC Property Maps to enhance communication between inspectors and management.

An area of concern identified this year was the high percentage of problems that were considered “repeatable”. Repeatable Problems are those problems identified by inspectors but unresolved by management. We began by tracking this data by facility as well as an aggregated by region-North/South. At the end of 2018, the average repeatable problems in the North were 6% and the South ended the year at 23%.

Management has developed a new computerized report to enhance the communication between inspectors and management. It also provides more detailed information on any work in progress as well as items that may require a capital expenditure to resolve.

In 2019, the committee will investigate the high percentage of repeatable problems identified in areas such as Lakeview Hill. In addition, the committee would like to have inspections of golf maintenance. The next meeting is March 29, 2019.

**Sun City Foundation:** President Stella Van Ness reported at our last meeting volunteers were confirmed for the table at the RCSC’s annual Holiday Celebration as well as the table for the Discover Sun City Arizona scheduled for January 2019. Donations were discussed and files were reviewed and assigned for interview. If you are interested in joining the Foundation, you can attend one of our meetings or call the Board Office for more information at 623-561-4620. The next meeting is January 10, 2019 at 1:00pm.

**Other reports:**

**Sun City Home Owners Association (SCHOA) Roads & Safety:** Dale Lehrer, liaison to the (SCHOA) Roads & Safety Committee reported that she attended there last meeting held December 19<sup>th</sup> in the Meeting room in the SCHOA offices. The majority of the meeting centered around concerns regarding Golf Cart usage on the streets in Sun City and a related recent article in the Sun City Independent. Recommendation made was to research the topic further. Next meeting will be January 16, 2019 at 10:00

**Sun City Fire Department:** Bruce Alleman, liaison to the Sun City Fire Department reported that he attended the meeting on December 18, 2018. It was stated that as of March 1, 2019, the SC Fire Department will become the sole provider of 911 transports. The Department reported that in November there were 5 fire responses and 908 medical responses of which 448 required transport.

Bruce also said thank you Sun City Cardholders for electing me, it was an honor to serve and was much easier with such a great RCSC staff put together by General Manager Jan Ek. Please keep attending the meetings, thanks again and Merry Christmas.

**NOTE:** Unless otherwise stated above, all Committee meetings are held in the Lakeview Board Room (upper level) of Lakeview Center. Committee meeting dates can change so be sure to check the RCSC website at [www.suncityaz.org](http://www.suncityaz.org) for the most up to date report on dates and times for meetings.

**Member Comments:** A former RCSC Board Member stated that he served his time on the RCSC Board of Directors proudly and served only for one purpose which was to help continue the betterment of Sun City. He thanked the Board and said he was honored.

**Motions:** The following Motions were presented:

**#1 – 2019 Budget:** Treasurer Wilson moved that the 2019 Operating and Capital Budget be approved as follows: Seconded by Director Wieland, the Motion was unanimously approved.

Total Income	\$22,025,042
Cost of Goods Sold	\$485,669
Wages	\$8,887,795
Payroll Taxes & Benefits	\$2,438,326
Repair & Maintenance	\$2,184,688
Utilities	\$2,498,260
Operating Expenses	\$2,528,771
Taxes, Insurance, Other Expenses	\$774,088
Capital Projects & Equipment	\$2,566,349

**#2 – 401K Contribution:** Director Alleman moved that a corporate match be approved for the first \$500 contributed in the year 2019 to the 401(k) plan by each qualified plan participant. Seconded by Treasurer Wilson, the Motion was unanimously approved.

**#3 – 2019 Posse Donation:** Director Hoffer moved for approval of a \$3,000.00 donation to the Sun City Sheriff's Posse, for the year 2019, as a gesture of goodwill for their continued assistance to the RCSC. Seconded by Secretary Lehrer, the Motion was unanimously approved.

**#4 – Saguaro Partner Bridge Club & Friday Night Rock n Roll Club:** Vice President Schroeder moved that the Saguaro Partner Bridge Club on Friday nights be de-chartered, at their request, due to lack of participation.

And further moved that the Friday Night Rock 'n' Roll Club, at their request, be allowed to change their name to House of Dance. Seconded by Director Hoffer, Motion was unanimously approved.

**#5 – Warren Clucker Club Auditor:** Director Wieland moved for approval of Warren Clucker, Finance & Budget Committee member, as Chartered Club auditor. Seconded by Treasurer Wilson, Motion was unanimously approved.

**Next Meetings:** President DeLano reported that the next Board/Member Exchange, with Agenda, is Monday, January 14, 2019 at 9:00am in Social Hall #3 at Lakeview Center. The next Regular Board Meeting is Thursday, January 31, 2018 at 9:00am in the Sundial Auditorium.

**Adjournment:** The meeting adjourned at 9:45am.

Respectfully submitted,

Dale Lehrer, Secretary