

**CLUB REQUEST FOR RCSC SANCTIONED EVENT**

|   |                         |                          |  |
|---|-------------------------|--------------------------|--|
| Club:   |                         | Date of request:         |  |
| Name of Event:  |                         | Date(s) of Event:        |  |
| Location:   |                         |                          |  |
| Times:  |                         |                          |  |
| Expected Attendance:  | Is this a yearly event? | If yes, how many years:  |  |
| Set-up required by RCSC (i.e. tables, chairs):  |                         |                          |  |
| Clean-up will be required by the Club. How many club volunteers will be involved to assure the event is a success?                                  |                         |                          |  |
| Will the club/sponsor be bringing in items to service the event? (i.e. porta potties, bleachers, food, etc.)  |                         | If yes, provide details: |  |
| Is there sufficient parking for the event, or will there be overflow parking that could impact residents in the area of the event? Please describe. |                         |                          |  |
| Is the event sponsored by any person/organization?  |                         | If yes, who?             |  |
| Has the club hosted this event in the past?   |                         | If so, when?             |  |
| How will this event showcase Sun City?  |                         |                          |  |
| Club President  |                         | Phone:                   |  |
|   |                         | Email:                   |  |

***For Clubs Office use only***

---

Received by Clubs: \_\_\_\_\_ To Chartered Clubs Supervisor: \_\_\_\_\_

Approved: \_\_\_\_\_ Club notified: \_\_\_\_\_

Denied: \_\_\_\_\_ Club notified: \_\_\_\_\_

Reason: \_\_\_\_\_