

RECREATION CENTERS OF SUN CITY, INC.
BOARD MEETING MINUTES
October 14, 2019

At the Board meeting called to order by President DeLano at 9am on October 14, 2019 at Sundial Auditorium the following took place:

PRESENT: Jerry DeLano, President; Dale Lehrer, Vice President; Sue Wilson, Treasurer; Diana Graettinger, Secretary and Directors Dan Schroeder, Mike Kennedy, Darla Akins, Stella Van Ness, Rich Hoffer

ALSO PRESENT: Jan Ek, General Manager; Chris Herring, Assistant General Manager; Bill Cook, Director of Finance; Brian Duthu, Director of Golf; Joelyn Higgins, RCSC Communication & Marketing Coordinator; Marcia Johnson, Corporate Executive Coordinator; Allen Kleinhans, Noah Topscher & Mike Dvorak RCSC Audio/Video Technicians; 42 RCSC Cardholders and 0 member(s) of the press

Pledge of Allegiance: Everyone stood for the Pledge of Allegiance.

Board Quorum: Secretary Graettinger verified that a Board quorum was present.

President Comments: President DeLano explained the process for a Board meeting and how the Board conducts business. He introduced the Board and staff members present.

Introduction of 2019 RCSC Board Candidates: Treasurer Wilson introduced the 2019 RCSC Board Candidates in attendance.

Agenda: Motion by Treasurer Wilson to approve the Agenda as written, seconded by Vice Director Akins. The Agenda was unanimously approved.

Minutes: Motion by Director Hoffer to accept Minutes as written, seconded by Director Van Ness. The Minutes of the September 26, 2019 Board Meeting were unanimously approved.

Committee Recommendations: Long Range Planning Committee – Director Hoffer – recommendation for the Sun City Softball Club construction project not to be on the Long Range Plan and paid by the Preservation & Improvement Fund but in the operating and capital budget and to be paid by assessments. This could add \$10 to \$25 to the annual property assessments in 2021 depending on the overall project cost which has been guesstimated in the \$500,000 to \$750,000 range. Motion by Director Hoffer to accept the Long Range Planning Committee’s recommendation, no second motion failed.

Director Hoffer amended the motion to read – The Sun City Softball Club will work with the Clubs and Activities Office to come up with the necessary plan to renovate or rebuild the Score keepers building including the cost and bring back to the Board to be placed on the Long Range Plan. Seconded by Vice President Lehrer, motion failed 5 to 4 with Treasurer Wilson, Vice President Lehrer, Secretary Graettinger, Director Akins and Director Van Ness opposed.

Motions – Second Reading:

Second Reading Motion #1 by Director Hoffer - I move to accept the proposed amendment to BP12 titled Chartered Clubs, Section 19 titled Use of RCSC Facilities, paragraph one as follows: Seconded by Secretary Graettinger, motion passed unanimously.

Chartered Clubs are assigned temporary (*used only for a period of time by a club*) or dedicated (*used only by that club*) space. ~~The Board~~ RCSC Management has the authority and responsibility to direct similar clubs to merge or share dedicated space in order to provide efficient utilization of RCSC Facilities.

Motions – Third Reading:

Third Reading Motion #1 by Treasurer Wilson – I move to accept the proposed amendments to BP32 titled General Manager as attached. Seconded by Director Schroeder, the motion passed unanimously.

Third Reading Motion #2 by Vice President Lehrer – I move to accept the proposed amendments to the Corporate Bylaws as follows. Seconded by Director Schroeder, the motion passed unanimously.

Page 1–Definitions–K. Management

- K. “Management” is defined as Senior Management: General Manager, Assistant General Manager, Director of Finance, Director of Golf and Grounds, Director of Bowling–Operations, Director of Human Resources, and Director of Events & Entertainment ~~Member Services and Controller.~~

Page 31–Article XIII Investments–Section 2: Standards of Care–Paragraph 2

Responsibility for the operation of the investment portfolio is hereby delegated to the Director of Finance ~~Controller~~, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with the Corporate Documents. The Director of Finance ~~Controller~~ shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

Page 32–Article XIII Investments–Section 4: Safekeeping and Custody

- A. Internal Controls: The Director of Finance ~~Controller~~ shall establish a system of internal controls, which shall be documented in writing. The internal controls shall be reviewed by the Investment Commission and with an independent auditor. The controls shall be designed to prevent the loss of funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by Officers and employees of RCSC.

Page 34–Article XIII Investments–Section 7: Reporting

- A. Investment Commission: The Director of Finance ~~Controller~~ and/or assigned shall prepare an investment report at least quarterly that provides an analysis of the status of the current investment portfolio and

the individual transactions executed over the last quarter. This report will be prepared in a manner which will allow RCSC's Investment Commission to ascertain whether investment activities during the reporting period have conformed to the Corporate Documents.

Third Reading Motion #3 by Director Schroeder – I move to accept the proposed amendment to BP12 titled Chartered Clubs as follows: Seconded by Director Akins, the motion passed unanimously.

Page 10 & 11–Section 30. De-Chartering of Clubs–Paragraph 2

If a club is at the risk of being de-chartered, a notice will be sent to the club in writing by the Assistant General Manager, with a copy sent to the Board and the Club Organization Committee, stating the nature of the problem(s) and providing for assistance in rectifying the situation, if possible. A club shall be given ninety (90) days to rectify all matters excluding club membership, which shall have one year to rectify. Upon failure to rectify its issue the club shall be de-chartered by the Board.

Third Reading Motion #4 by Vice President Lehrer – I move to accept the proposed amendment to BP25 titled Food and Beverage as follows: Seconded by Director Akins, the motion passed unanimously.

Page 1 – Section titled Outside Food & Beverages

Outside food and beverages may not be permitted in the food and beverage establishments or on the contiguous patios at the golf courses or bowling center concourses so long as the food and beverage establishment is open for business

Third Reading Motion #5 by Treasurer Wilson – I move to accept the proposed amendments to BP10 titled RCSC Rules and Regulations as attached on Page 6, 8, and 9. Seconded by Director Hoffer, the motion passed unanimously.

Third Reading Motion #6 by Vice President Lehrer – I move to accept proposed RCSC Facility Rental and Deposit Rates for both Cardholders and Non-Cardholders as attached. Seconded by Treasurer Wilson, the motion passed unanimously.

Third Reading Motion #7 by Director Schroeder – I move to accept the proposed Golf Fee Increases as attached. Seconded by Vice President Lehrer, the motion passed unanimously.

Third Reading Motion #8 by Director Akins – I move to allow Cardholders the opportunity to speak on each Agenda Item as well as Motions that are listed on the Agenda prior to a Board vote. Seconded by Director Van Ness. Prior to the vote Director Akins made an amendment to the motion to replace the word “Cardholder” which was inadvertently used to the word “Member”. Seconded by Director Van Ness, the amended motion passed 5-4 with Director Hoffer, Director Schroeder, Vice President Lehrer and President DeLano opposed.

Consent Agenda Items: None

Agenda Items: None

Member Comments:

A member asked the Board to allow voter registration tables at the Fairway and Bell Centers by the libraries. A member raised concerns about an area missed when the Fairway Center was painted. A member asked about the Board election and the number of Candidates this year and numerous members discussed the SC Softball Clubs requests.

Director Van Ness asked management to make the solar report a part of the monthly management report.

Next Meetings: President DeLano reported that the next Board Meeting is Thursday October 31, 2019 at 9:00am in the Sundial Auditorium.

Adjournment: Motion to adjourn by Vice President Lehrer. Seconded by Secretary Graettinger, the motion passed unanimously and the meeting adjourned at 9:56am.

Respectfully submitted,

Diana Graettinger, Secretary