

**RECREATION CENTERS OF SUN CITY INC.**  
**FINANCE, BUDGET & AUDIT COMMITTEE**  
**Meeting Summary – November 1, 2019**

Chair Mike Kennedy called the meeting to order at 9:00am in the Lakeview Center Board Room.

**PRESENT:** Chair Mike Kennedy, Co-Chair Sue Wilson and Committee Members Mike Oneill, Don Henrich, Greg Eisert, Warren Clucker, Les Bethany, Suchindran Chatterjee

**RCSC BOARD:** None

**RCSC STAFF:** General Manager Jan Ek, Director of Finance Bill Cook and Controller Angie Nelson

**GUESTS:** RCSC Board Candidates Michael Ege and Barbara Brehm

**Approval of Prior Meeting Summary:** The Meeting Summary for October 14, 2019 was approved.

Chair Kennedy turned the meeting over to RCSC Director of Finance Bill Cook for the presentation of the third quarter financial review compared to budget.

During this presentation DOF Cook informed the Committee and Board of the following:

- a) Bowling Division has operated \$77,638 better than budget as of September 30, 2019 with positive variances from budget of \$35k in income due to open bowling and liquor sales, \$27k in wages, \$9k in repairs and maintenance not yet spent and \$7k positive in electricity.
- b) Member Services Division has operated \$58,299 better than budget as of the end of the third quarter 2019 with positive variances from budget in gross income of \$15k, wages, taxes and benefits of \$7k, communications of \$4k, marketing of \$19k and special events of \$10k.
- c) General and Administrative Division has operated \$149,722 better than budget as of September 30, 2019 with positive variances from budget in printed forms and operating supplies of \$9k, legal fees of \$118k, bank service charges of \$12k, staff development of \$7k and employee incentives of \$5k.
- d) Food Services Division continues to show the hit to income during the unseasonably wet and cold spring with \$12k less in income than budgeted. However, the division has operated \$49,976 better than budget as of the end of the third quarter 2019 with positive variances from budget in wages, taxes and benefits of \$19k, utilities of \$9k and equipment of \$12k.
- e) Golf Division also continues to show the hit to income during the unseasonably wet and cold spring with \$71k less in income than budgeted. However, the division has operating \$94,811 better than budget as of September 30, 2019 with positive variances from budget in wages, taxes and benefits of \$226k, pump and well repair services of \$28k and pump and well electric of \$115k with offset negative variances from budget in tree trimming & removal of \$17k, rolling stock repairs & parts of \$27k, irrigation parts & supplies \$24k, gas, diesel & oil \$12k, seed of \$163k (*timing*) and fertilizer of \$21k (*timing*).

- f) Building and Infrastructure Division has operated \$417,117 better than budget as of the end of the third quarter 2019 with positive variances from budget in income of \$107k, wages, taxes and benefits of \$194k, utilities of \$28k, general operating expenses of \$87k, and interest and investment income of \$61k.

The committee asked DOF Cook to provide detail on the \$219k negative variance from budget in Building Repair Services in the Building and Infrastructure Division which was provided to the Committee and Board by DOF Cook via email on November 4, 2019. The committee had no concerns or recommendations to make to the Board of Directors and thanked DOF Cook for a great presentation.

**Adjournment:** The meeting adjourned at approximately 10:30am.

**Next Meeting:** May 15, 2020 at 9:00am - Lakeview Board Room

Respectfully submitted,

Sue Wilson, Acting Secretary