

**FAIRWAY RECREATION CENTER CLASSROOM (ROOM 129)**

**36 PERSON CAPACITY**

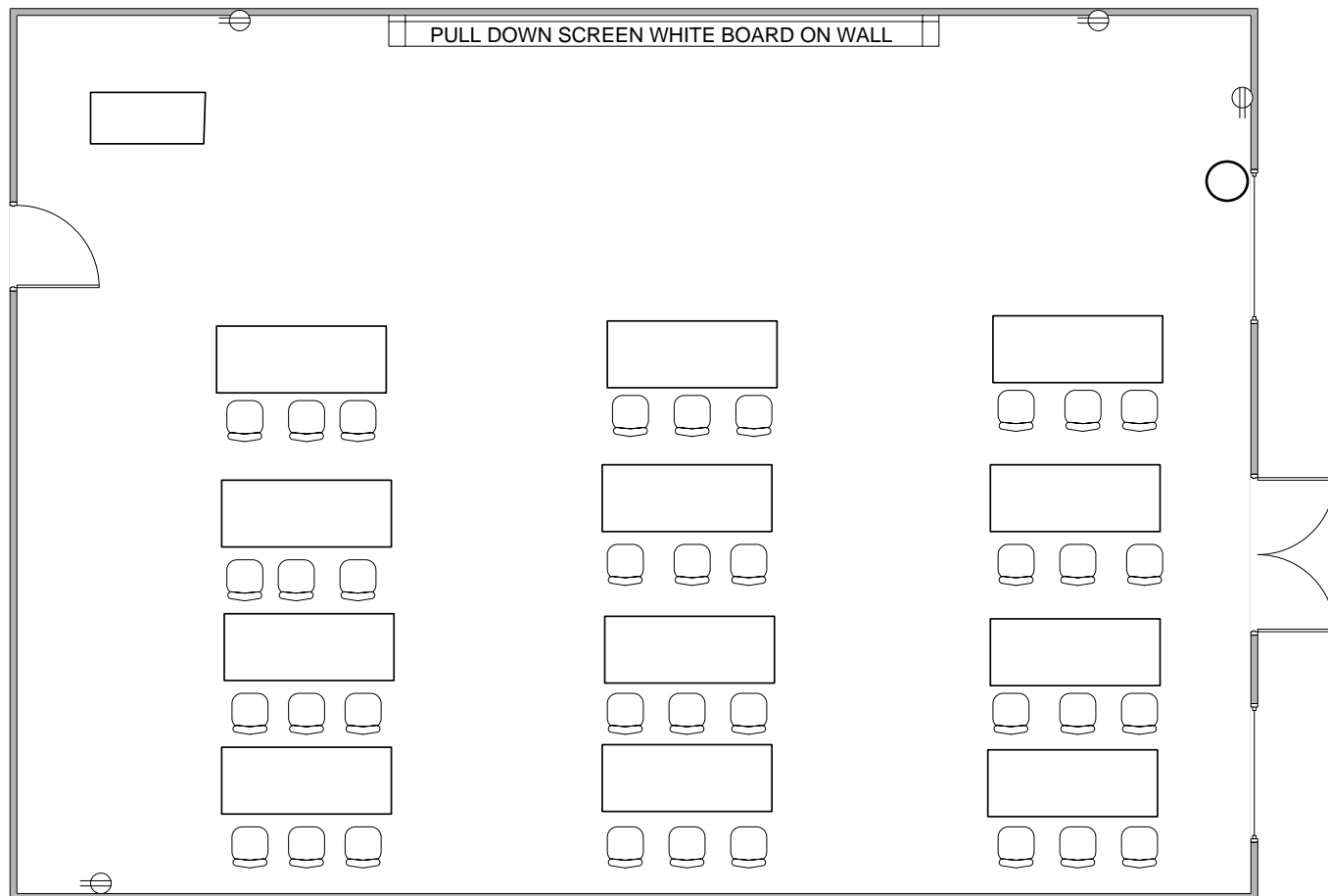
**\*BOTTLED WATER/CLOSED LID LIQUIDS ONLY\***

**NO FOOD ALLOWED IN THIS ROOM**

Club/Event \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Event Date \_\_\_\_\_ Event Hours \_\_\_\_ to \_\_\_\_ Audio/Visual Tech Y\_\_\_N\_\_\_\$30 per hour



⊖ = ELECTRICAL OUTLET

Podium/Mic \_\_\_\_\_ Wireless Mic \_\_\_\_\_ Projector \_\_\_\_\_ Computer Connection Type \_\_\_\_\_

**(RCSC Custodial Crew, please tape all cords down and cover with floor mats/rugs if required)**

Notified: Custodial Staff \_\_\_\_\_ A/V Technician \_\_\_\_\_  
**SET-UP SHEETS REQUIRED 4 WEEKS PRIOR TO YOUR SCHEDULED EVENT!**

Contact Person Signature \_\_\_\_\_ Phone \_\_\_\_\_