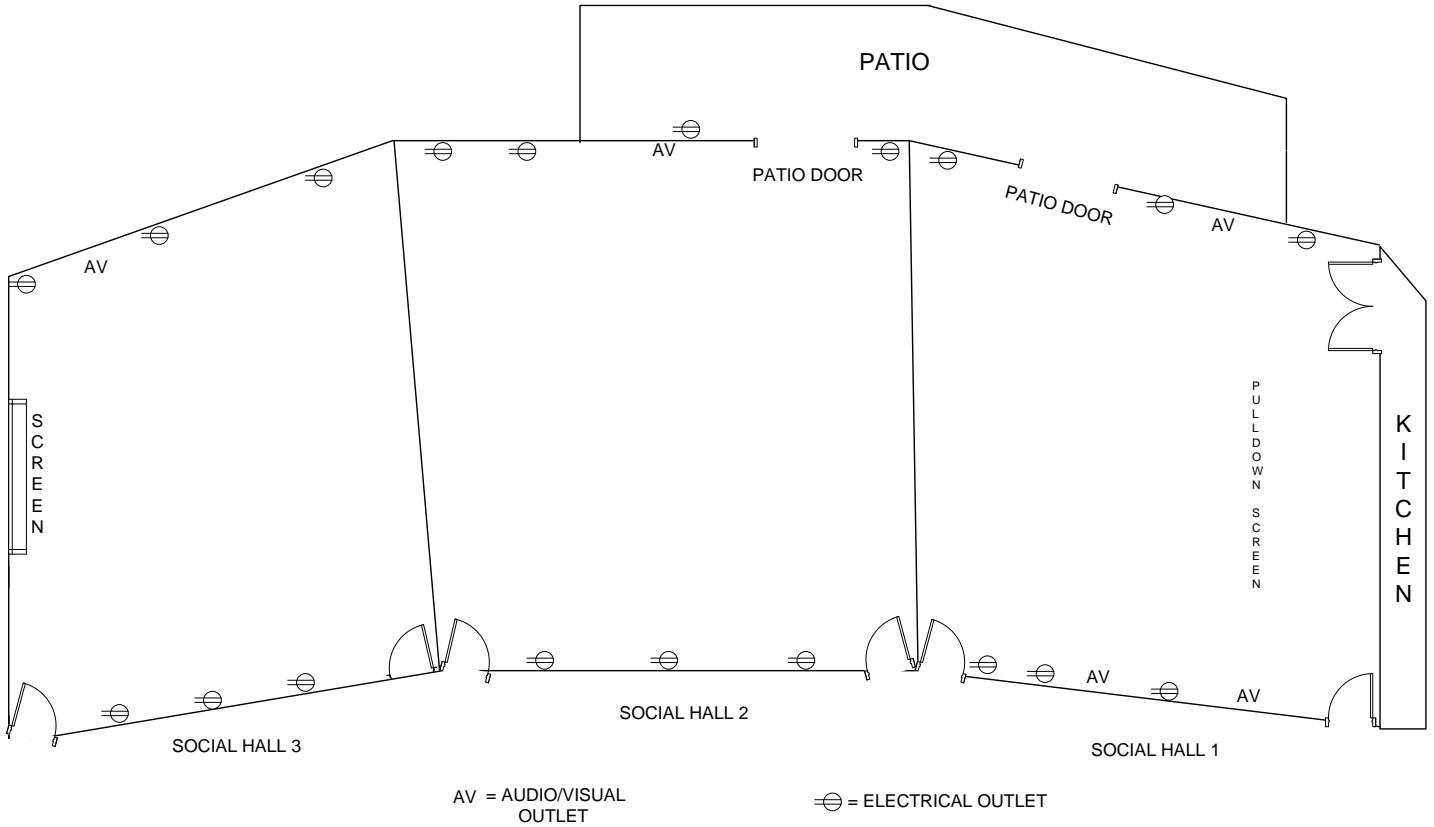


LAKEVIEW RECREATION CENTER SOCIAL HALLS 1, 2 & 3
SOCIAL HALL 1 250 SEATED IN CHAIRS/100 SEATED AT TABLES
SOCIAL HALL 2 180 SEATED IN CHAIRS/80 SEATED AT TABLES
SOCIAL HALL 3 150 SEATED IN CHAIRS/64 SEATED AT TABLES

Club/Event _____

Contact Name _____ RCSC # _____ Phone # _____

Event Date _____ Event Hours _____ to _____ Sound Tech needed Y__N__ at \$30 per hour



6' Tables _____ 60" rounds _____ Card Tables _____ Chairs _____ Coffee Pots _____

Arch _____ Easel _____ Screen _____

Podium/Mic _____ Wireless Mic _____ Projector _____ Computer Connection Type _____

(RCSC Custodial Crew, please tape all cords down and cover with floor mats/rugs if required)

Notified: Custodial Staff _____ A/V Technician _____

SET-UP SHEETS REQUIRED 4 WEEKS PRIOR TO YOUR SCHEDULED EVENT!

Contact Person Signature _____ Phone _____