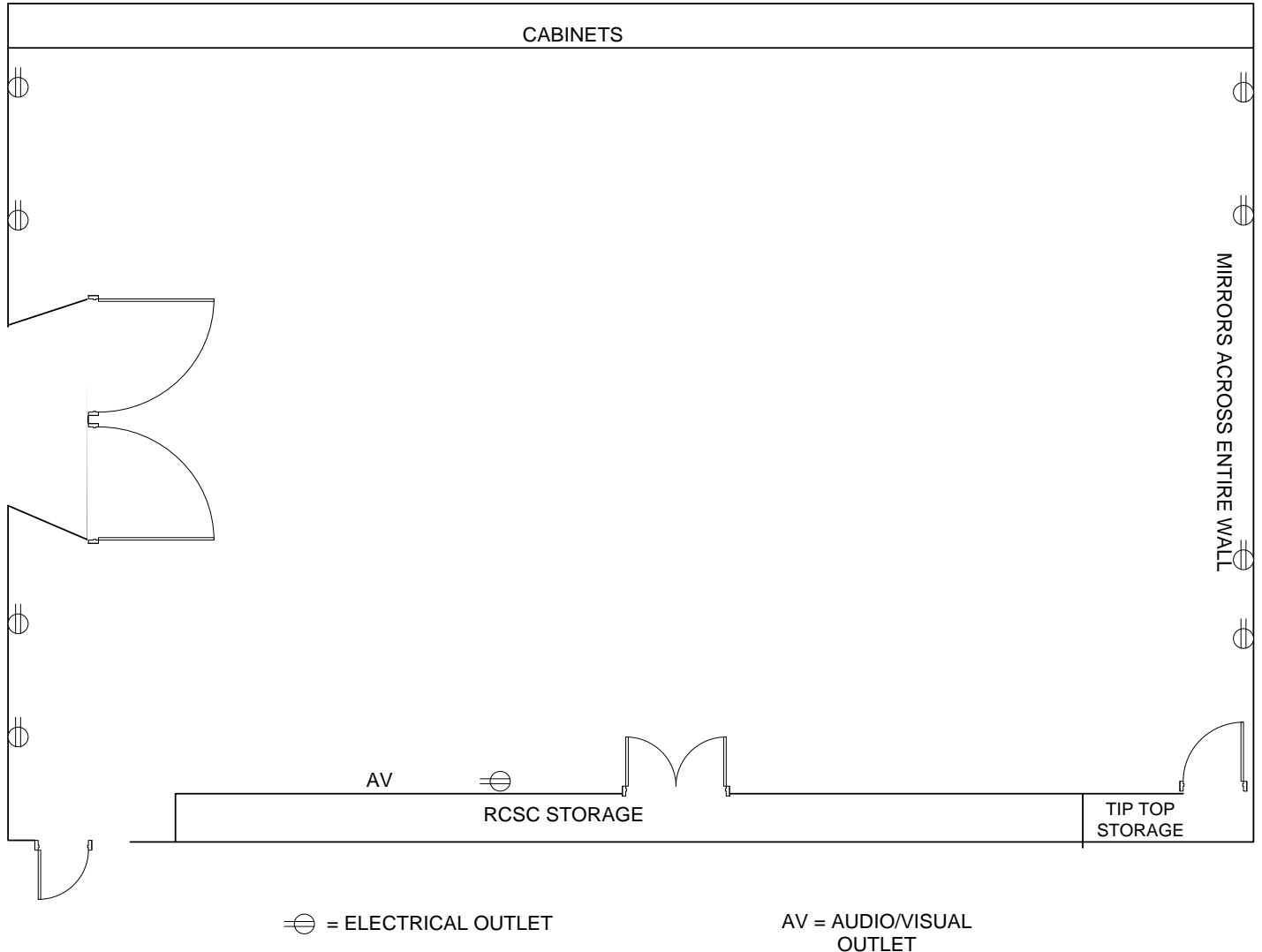


**MARINETTE SOCIAL HALL
100 SEATED IN CHAIRS/70 AT TABLES
FLOORS ARE WOODEN**

Club/Event _____

Contact Name _____ RCSC # _____ Phone # _____

Event Date _____ Event Hours _____ to _____ A/V Tech Y___N___ \$30 per hour



6' Tables _____ Card Tables _____ Chairs _____ Coffee Pots _____ Easel _____ Screen _____

Podium/Mic _____ Wireless Mic _____ Projector _____ Computer Connection Type _____

Notified: Custodial Staff _____ A/V Technician _____

(RCSC Custodial Crew, please tape all cords down and cover with floor mats/rugs if required)

SET-UP SHEETS REQUIRED 4 WEEKS PRIOR TO YOUR SCHEDULED EVENT!

Contact Signature _____ Phone _____