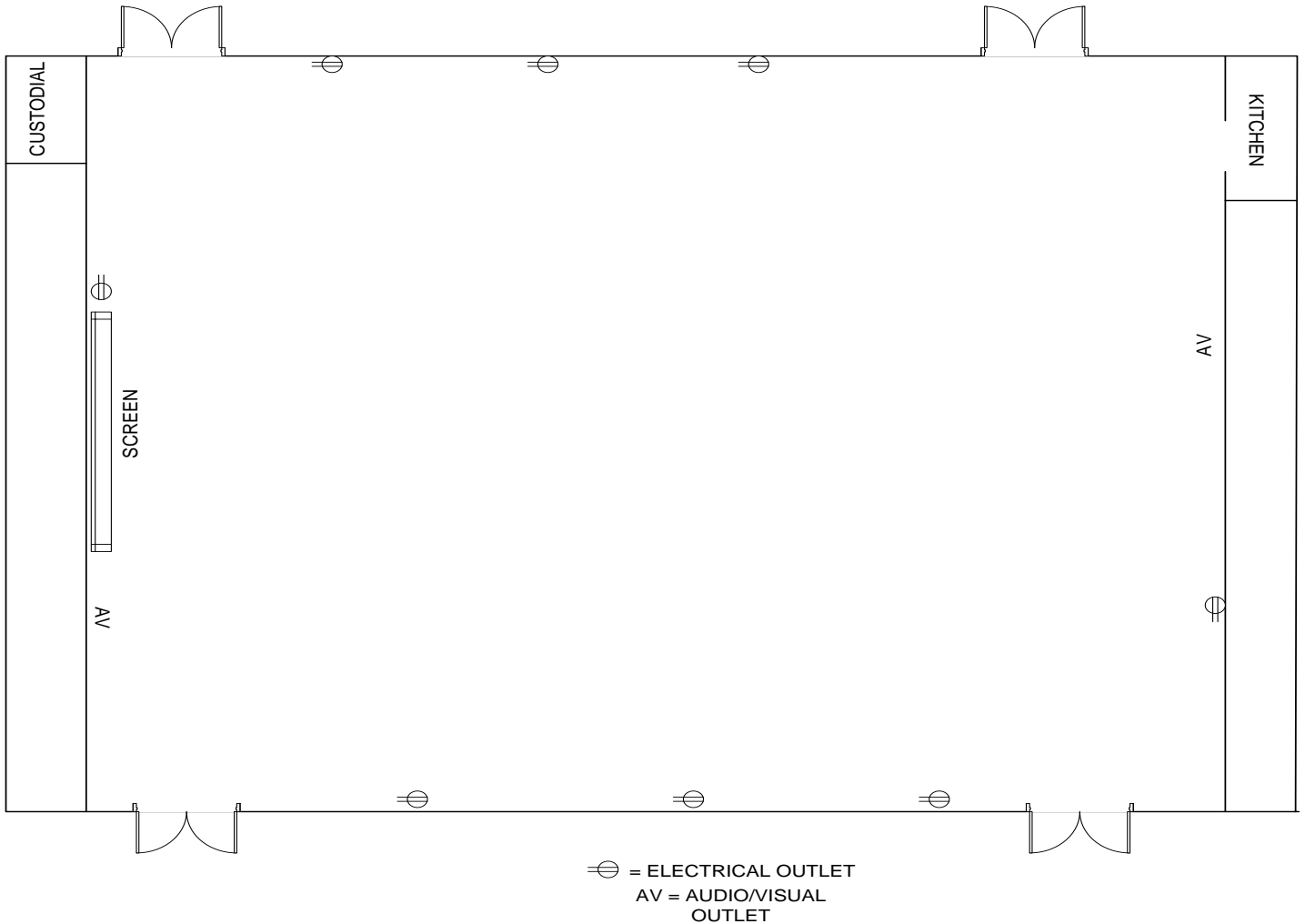


**OAKMONT AUDITORIUM
150 SEATED IN CHAIRS/100 SEATED AT TABLES**

Club/Event _____

Contact Name _____ RCSC # _____ Phone # _____

Event Date _____ Event Hours _____ to _____ A/V Tech Y__N__ \$30 per hour



6' Tables _____ Card Tables _____ Chairs _____ Coffee Pots _____
Podium/Mic _____ Wireless Mic _____ Projector _____ Computer Connection Type _____

Notified: Custodial Staff _____ A/V Technician _____

(RCSC Custodial Crew, please tape all cords down and cover with floor mats/rugs if required)

SET-UP SHEETS REQUIRED 4 WEEKS PRIOR TO YOUR SCHEDULED EVENT!

Contact Signature _____ Phone _____