

# ***RECREATION CENTERS OF SUN CITY, INC.***

## **Job Opening SNACK SHOP ASSISTANT MANAGER Part Time**

**STARTING RATE:** \$13.00

**JOB LOCATION:** Riverview

**JOB SUMMARY:** Assists Snack Shop manager with supervisory oversight of the assigned Snack Shop, including reviewing Snack Shop operations and monthly financial performance. Assists Snack Shop Manager with facilitating and coordinating the necessary scheduling and allocation of staffing resources, to assure the effective provision of services.

### **POSITION REQUIREMENTS:**

- Three years of Food Service experience, with one year of supervisory experience OR
- An equivalent combination of experience, education, and/ or training, which demonstrates the ability to effectively perform the duties of the position
- Possession of a Maricopa County Food Handler Managers Card or ability to obtain one
- Knowledge and understanding of Food Service operations.
- Knowledge and understanding of Food Service POS (point of sale) system implementation and use
- Knowledge of occupational hazards and the necessary safety precautions for the work area and work performed
- Excellent verbal and written communication skills
- Excellent customer service skills

**APPLICATIONS:** Applications and further information may be obtained from the Human Resources Department or online at [www.suncityaz.org](http://www.suncityaz.org).

**SELECTION PROCEDURE:** Experience listed on the application form will be assessed for appropriateness to the position requirements.

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