

**RECREATION CENTERS OF SUN CITY, INC.**  
**BOARD MEETING AGENDA**  
**Monday September 14, 2020**  
**Sundial Auditorium, 9:00 a.m.**

- Call to Order
- Pledge of Allegiance
- Opening Remarks and Introductions
- Board Quorum Verification
- Approval of Agenda
- Approval of Minutes (See TAB 1)
- Committee Recommendations:
- Motions – Second Reading:
- Motions – Third Reading:
- Consent Agenda:
- Agenda Items:
  1. Treasurer Wilson recommending amendment to Sun City Foundation Bylaws, Article III titled Purpose, Section 1 as follows:

SECTION 1. This Corporation shall function as a civic, charitable organization whose purpose is to carry out exclusively charitable and health educational purposes and programs of the Recreation Centers of Sun City Inc., an Arizona non-profit corporation. ~~(Refer to RCSC Board Policy 20.)~~ The Corporation, as a non-profit entity, shall not engage, directly or indirectly, in any activity, including distribution of its assets upon dissolution, that would invalidate its status as an organization exempt from federal income taxation under Section 509 (a) 3 of the Internal Revenue Code of 1954, as amended (hereinafter referred to as the “Code”), or by virtue of its being an organization described in Section 501 (c) 3 of the Code. All references to the Code contained herein are deemed to include corresponding provisions of any future United States Internal Revenue Law.
  2. Director Ege recommending that RCSC management collect monthly utilization from all RCSC clubs with dedicated space.

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3. GM Ek recommending change to Board Policy 10, Boating Section, #5 so that model boat users can safely put their boats in and out of the water at Viewpoint Lake as follows:

5. Model boat use (electric or wind-powered) allowed by RCSC Cardholders who assume responsibility for keeping model boats clear of watercraft and those fishing.  
~~No model boat use at or near boat dock or boat launch.~~

- Member Comments:
- Board Comments:
- Next Meeting Date – September 24, 2020 at 9am at Sundial Auditorium
- Motion to Adjourn

**RECREATION CENTERS OF SUN CITY, INC.**  
**BOARD MEETING MINUTES**  
**June 25, 2020**

At the Board meeting called to order by President Schroeder at 9am on June 25, 2020 at Sundial Auditorium the following took place:

**PRESENT:** Dan Schroeder, President; Dale Lehrer, Vice President; Sue Wilson, Treasurer; Directors Rich Hoffer, Barbara Brehm, Mike Ege, Ron Jesse, Mike Kennedy via telephone

**ALSO PRESENT:** Jan Ek, General Manager; Chris Herring, Assistant General Manager; Bill Cook, Director of Finance; Chris Linam, Pro Shop Manager; Joelyn Higgins, RCSC Communication & Marketing Coordinator; Marcia Johnson, Corporate Executive Coordinator; Theresa Cirino, Director of Events & Entertainment; Allen Kleinhans, Jim Moore & Mike Dvorak RCSC Audio/Video Technicians; 33 RCSC Cardholders and 1 member(s) of the press

**ABSENT:** Darla Akins, Secretary; Brian Duthu, Director of Golf

**Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.

**Board Quorum:** Treasurer Wilson verified that a Board quorum was present.

**President Comments:** President Schroeder explained the process for a Board meeting and how the Board conducts business. He introduced the Board and staff members present.

**Agenda:** Motion by Treasurer Wilson to approve the Agenda as written, seconded by Director Ege. The Agenda was unanimously approved.

**Minutes:** Motion by Director Brehm to accept Minutes as written, seconded by Treasurer Wilson. The Minutes of the June 8, 2020 Board Meeting were unanimously approved.

**Treasurer's Report:** Motion by Director Hoffer to approve the Treasurer's Report, seconded by Director Kennedy. The Treasurer's Report was unanimously approved.

**Management Report:** Motion by Treasurer Wilson to approve the Management Report, seconded by Director Kennedy. The Management Report was unanimously approved

**Committee Recommendations:**

Motion by Director Ege to accept the Long Range Planning Committee's Power Point Presentation on Utilization with the exception of slides 5, 13 & 32 in which the word recommendation(s) be substituted with consideration(s). Seconded by Director Brehm, motion passed 7-1 with President Schroeder opposed.

Motion by Vice President Lehrer to have RCSC Management collect monthly visit data (utilization) from all RCSC Clubs with dedicated space. Seconded by Director Brehm motion failed 4-4. Discussion ensued and Vice President Lehrer amended the motion by removing “dedicated space”. The amendment was seconded by Director Brehm vote was taken and the amendment failed 4-4.

Motion by Treasurer Wilson to table the Long-Range Planning Committee’s Power Point Presentation with recommendations on Organization Structure and discuss it at a Board Planning Session where Management can provide financial information. Seconded by Director Hoffer, motion to table passed unanimously.

### **Motions – Second Reading:**

***Second Reading Motion #1 by President Schroeder*** – I move to approve the Ad-hoc Long-Range Planning Committee’s report regarding the recommendation for the Mountain View Center renovation as written, seconded by Treasurer Wilson. Prior to vote Treasurer Wilson noted that when typing the report, she inadvertently omitted Horseshoe’s and Lawnbowl which should have been included. Motion passed 6-2 with Vice President Lehrer and Director Brehm opposed.

Motion by Treasurer Wilson to waive 3<sup>rd</sup> reading. Seconded by Director Brehm, motion passed unanimously.

### **Motions – Third Reading:**

***Third Reading Motion #1 by Treasurer Wilson*** – I move to amend the Bylaws, Article IV titled Membership Meetings, Section 1 titled Annual Membership Meeting, Paragraph 3 as follows: Seconded by Director Brehm, motion passed unanimously.

With respect to amendments to the Bylaws, notice of any proposed amendment shall be posted in RCSC Facilities and/or on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org)) at least ten (10) days prior to a ~~Board~~ **Membership** meeting at which these changes shall be considered.

***Third Reading Motion #2 by Vice President Lehrer*** – I move to adopt Board Policy Resolution No. 34 titled Record Retention. Seconded by Director Hoffer, motion passed unanimously.

***Third Reading Motion #3 by Treasurer Wilson*** – I move to approve the Preservation & Improvement Fund Projects through 2022. Seconded by Director Brehm, motion passed unanimously.

### **Consent Agenda Items:**

1. ***Name change from Jewelry @ Oakmont to Jewelry/Stained Glass and More on Grand***  
– per club’s request.

Motion by Treasurer Wilson to approve the Consent Agenda. Seconded by Vice President Lehrer, motion passed unanimously.

## **Agenda Items:**

GM Ek requests - Immediate approval and acceptance of the following process for those Cardholders who repeatedly do not comply with RCSC's rules and regulations in an effort to contain the spread of COVID-19: Based on Governor Ducey's Executive Order 2020-40 executed on June 17, 2020 stating that businesses shall assist in efforts to "Contain the Spread," by **enforcing policies** to limit and mitigate the spread of COVID-19.

- First Incident Report reporting Cardholder's unwillingness to comply with COVID-19 rules and regulations after being asked to do so
- Letter issued to Cardholder explaining the reasons and need to comply stating that continued lack of compliance could result in suspension
- Second Incident Report reporting Cardholder's continued unwillingness to comply for same COVID-19 rule and regulation
- Fifteen (15) day suspension issued upon 100% agreement of three RCSC Sr. Managers upon review
- Cardholder notified of 15-day suspension and date suspension ends

Motion by Vice President Lehrer to approve. Seconded by Treasurer Wilson, motion passed unanimously.

Motion by Director Hoffer to waive the 2<sup>nd</sup> & 3<sup>rd</sup> reading. Seconded by Director Brehm, motion to waive passed unanimously.

## **Member Comments:**

Members commented on the Power Point Presentations given by the Long-Range Planning Committee. A couple members thanked the Board for all they do, and one member commented about wearing masks due to COVID-19.

## **Board Comments:**

Vice President Lehrer expressed her disappointment in the Board for not approving the collection of club utilization data with discussion following.

Director Kennedy asked the Board to investigate getting an additional dog park for small dogs by the Sun Bowl.

**Next Meeting:** President Schroeder reported that the next Board Meeting is Monday September 14, 2020 at 9:00am in the Sundial Auditorium.

**Adjournment:** Motion by Vice President Lehrer to adjourn the meeting. Seconded by Director Hoffer, motion passed unanimously. Meeting adjourned at 10:36am.

Respectfully submitted,

Sue Wilson, Acting Secretary