

**RECREATION CENTERS OF SUN CITY, INC.
BOARD MEETING MINUTES**

November 9, 2020

At the Board meeting called to order by President Schroeder at 9am on November 9, 2020 at Sundial Auditorium the following took place:

PRESENT: Dan Schroeder, President; Dale Lehrer, Vice President; Sue Wilson, Treasurer; Darla Akins, Secretary; Directors Rich Hoffer, Mike Ege, Mike Kennedy, Ron Jesse, Jerry Walczak

ALSO PRESENT: Jan Ek, General Manager; Chris Herring, Director of Operations; Brian Duthu, Director of Golf; Michael Wiprud, Director of Buildings & Infrastructure; Theresa Cirino, Director of Events & Entertainment; Marcia Johnson, Corporate Executive Coordinator; Allen Kleinhans, Jim Moore & Mike Dvorak RCSC Audio/Video Technicians; 21 RCSC Cardholders and 1 member(s) of the press

ABSENT: Bill Cook, Director of Finance; Joelyn Higgins, RCSC Communication & Marketing Coordinator

Pledge of Allegiance: Everyone stood for the Pledge of Allegiance.

Board Quorum: Secretary Akins verified that a Board quorum was present.

President Comments: President Schroeder explained the process for a Board meeting and how the Board conducts business. He introduced the Board and staff members present.

Introduction of 2020 RCSC Board Candidates: Director Hoffer introduced the 2020 RCSC Board Candidates in attendance.

Agenda: Motion by Treasurer Wilson to approve the Agenda as written, seconded by Vice President Lehrer. The Agenda was unanimously approved.

Minutes: Motion by Vice President Lehrer to accept Minutes as written, seconded by Treasurer Wilson. The Minutes of the October 29, 2020 Board Meeting were unanimously approved.

Committee Recommendations: None

Motions – Second Reading:

Second Reading Motion #1 by Director Kennedy – I move that the 2021 Operating and Capital Budget is approved as recommended by the Finance & Budget Committee. Seconded by Treasurer Wilson, motion passed unanimously.

Motions – Second Reading Continued:

Second Reading Motion #2 by Director Ege – I move to amend the Bylaws, Article X titled Committees, Section 1 titled Standing Committees, Letter I titled Outreach and Communications Committee to be changed to Communications through Technology Committee with a new committee purpose being developed in the near future: Seconded by Vice President Lehrer, motion passed unanimously.

~~Outreach and Communications~~ **through Technology** Committee: The purpose of the ~~Outreach and Communication~~ **through Technology** Committee is to recommend avenues for improving ways to reach out and interact with Cardholders to facilitate communication and exchange of information; and to recommend information of interest and value to be provided to Cardholders and potential Sun City, Arizona residents.

Second Reading Motion #3 by Secretary Akins – I move to accept the changes to the Corporate Bylaws requested by GM Ek to accommodate for new job titles. Seconded by Treasurer Wilson, motion passed unanimously.

Motions – Third Reading:

Third Reading Motion #1 by Director Hoffer – I move to amend Board Policy 17 Titled Golf, Section General Golf Rules & Regulations, Item #4 as follows: Seconded by Vice President, motion passed unanimously.

4. For safety reasons, no more than two people and two golf bags are permitted on the cart. The driver must have a valid driver's license. There should be no more than ~~three~~ **five** carts for any group and a maximum of five players on regulation courses and ~~no more than four carts for any group and a maximum of~~ **four** players on executive courses **for a trial period ending April 30, 2021. During periods of normal operation, riders in rental carts will be required to ride two persons per cart when possible.** At the discretion of the Director of Golf, fivesomes may be allowed on executive courses during periods when other courses are closed. Motorized carts must be kept at least 30 feet from the greens and parked on the path while putting. It is permissible to park off the path around tee boxes for the purpose of seeking shade. Carts should stay on the paths or in the "rough" as much as possible. Special attention should be given to avoid leaving the path in areas where the grass is wet or worn. When it is necessary to leave the path, the 90-degree rule should be followed. This means staying on the path until opposite your ball, driving straight to it, and straight back after hitting. All pull carts must remain in the highest cut of grass around greens and tee boxes. Handicap golf permits are available at the Golf Administrative Office at the Riverview Pro Shop. Rules may differ for golfers who have a handicap golf permit. Handicap golf rules will be disbursed at the same time the permit is issued.

Third Reading Motion #2 by Vice President Lehrer – I move to approve changes requested by GM Ek as amended on October 12, 2020 to Board Policy 32 titled General Manager, so it coincides with the updated General Manager's job description. Seconded by Treasurer Wilson, motion passed unanimously.

Consent Agenda Items: None

Agenda Items:

1. GM Ek - Based on the Board's passed motion for collecting club attendance data, we are asking for approval of the following changes to Board Policy 12 titled Chartered Clubs, Section 7 now titled Club Member & Guest Attendance requiring such as follows: No motion, failed.

Please Note: We are recommending that all clubs submit member attendance records because we feel that club usage data regarding RCSC facilities is important regardless of whether the space is dedicated or not.

7. CLUB MEMBER & GUEST ATTENDANCE

Each RCSC Chartered Club must track daily club member attendance and provide such data to the Clubs Office on a monthly basis. Attendance tracking must be completed for all open club hours and club activities, events and meetings using RCSC facilities whether space is dedicated, shared or reserved. Club member attendance data must be provided in the format requested by the Clubs Office and shall provide daily summary of club member counts, total hours of club time and type of space used. This information must be submitted to the Clubs Office no later than ten (10) days after the closed of the month.

Attendance by all club guests (*non-Cardholders*) for any club activity/meeting/event/ tournament/class must be recorded on guest attendance register ([FORM BP:12-4](#)) unless a Host Punch Card is accepted and punched by the club for the club guest or a club guest presents a Guest Pass and ID with picture. If the club has punched a Host Punch Card or been presented with a Guest Pass, that club guest is not recorded on the guest attendance register. Monthly, the compilation of these guest attendance registers ([FORM BP:12-4](#)) shall be recorded and submitted no later than ten (10) days after the close of the month to the Clubs Office along with payment to RCSC of club guest fees equal to the daily guest fee per club guest per day.

Club guests (*non-Cardholders*) are not defined as those who wish to tour club facilities, accompany a club member but not participate, provide care or assistance for a handicapped club member or provide instruction to club members.

Member Comments:

A member inquired about attendance collection for clubs and asked for consideration for clubs that have multiple locations and classes. A member inquired about criteria to allow clubs to have their club meetings.

Board Comments:

Treasurer Wilson reported that again this year the Sun City Foundation will host the "Santa for Seniors" project. Two trees will be put up beginning November 9th. One will be at the Bell Center in the fitness area and one will be at Fairway in the main lobby area. Anyone wishing to participate can remove a tag and purchase a \$25 gift card returning both to the Corporate office by December 11th for delivery the week of December 14th.

Secretary Akins also talked about the “Santa for Seniors” project and asked everyone to contribute to make it successful again this year.

Vice President Lehrer asked for a meeting to discuss the Corporate Sponsorship that was on a motion earlier this year and approved.

Director Kennedy also the Chair of the Finance & Budget Committee thanked the Committee members for a wonderful job.

Next Meeting: President Schroeder reported that the next Board Meeting is Thursday November 19, 2020 at 9:00am in the Sundial Auditorium.

Adjournment: Motion by Vice President Lehrer to adjourn the meeting. Seconded by Director Kennedy, motion passed unanimously. Meeting adjourned at 9:38am.

Respectfully submitted,

Darla Akins, Secretary