

**RECREATION CENTERS OF SUN CITY, INC.  
BOARD MEETING MINUTES**

**December 17, 2020**

At the Board meeting called to order by President Schroeder at 9am on December 17, 2020 at Sundial Auditorium the following took place:

**PRESENT:** Dan Schroeder, President; Dale Lehrer, Vice President; Sue Wilson, Treasurer; Darla Akins, Secretary; Directors Rich Hoffer, Mike Ege, Mike Kennedy, Jerry Walczak, Ron Jesse

**ALSO PRESENT:** Bill Cook, Director of Finance; Michael Wiprud, Director of Buildings & Infrastructure; Chris Herring, Director of Operations; Chris Linam, Pro Shop Manager; Joelyn Higgins, RCSC Communication & Marketing Coordinator; Marcia Johnson, Corporate Executive Coordinator; Allen Kleinhans, Jim Moore & Mike Dvorak RCSC Audio/Video Technicians; 20 RCSC Cardholders and 1 member(s) of the press

**ABSENT:** Jan Ek, General Manager; Brian Duthu, Director of Golf

**Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.

**Board Quorum:** Secretary Akins verified that a Board quorum was present.

**President Comments:** President Schroeder explained the process for a Board meeting and how the Board conducts business. He introduced the Board and staff members present.

**Agenda:** Motion by Treasurer Wilson to approve the Agenda as written, seconded by Secretary Akins. The Agenda was unanimously approved.

**Minutes:** Motion by Secretary Akins to accept Minutes as written, seconded by Treasurer Wilson. The Minutes of the December 7, 2020 Board Meeting were unanimously approved.

**Treasurers Report:** Motion by Director Hoffer to approve the Treasurers Report, seconded by Director Kennedy. The Treasurers Report was unanimously approved.

**Management Report:** Motion by Treasurer Wilson to approve the Management Report, seconded by Director Ege. The Management Report was unanimously approved.

**Installation of Elected Directors:** President Schroeder installed Sue Wilson, Dale Lehrer, Sheila Rooney, Steve Collins and Karen McAdam. Directors Elect Sue Wilson, Dale Lehrer and Karen McAdam will serve a three (3) year term, Director Elect Steve Collins will serve a two (2) year term and Director Elect Sheila Rooney will serve a one (1) year term all starting January 1, 2021.

**Presentation of Plaques:** Director Hoffer presented plaques to outgoing Directors Dan Schroeder, Dale Lehrer and Sue Wilson and thanked them for their service to the RCSC.

**Committee Recommendations: None**

**Motions – Second Reading: None**

**Motions – Third Reading:**

***Third Reading Motion #1 by Vice President Lehrer*** – I move to approve the recommendation from the Long-Range Planning Committee to form a new standing Technology Committee amending the Corporate Bylaws, Article X titled Committees, Section 1 titled Standing Committees, adding additional Section K titled Technology Committee with the purpose listed below: Seconded by Director Hoffer, motion passed unanimously.

K. Technology Committee: The purpose of the Technology Committee is to research, identify and determine the impact of current and future technology requirements needed to support the RCSC Board, Management and Members, while simultaneously enhancing both current and future facilities. Consideration will also be given as to which technologies best support the mission of the RCSC Board and Management in terms of providing accurate and accessible data and programs designed to meet the day to day needs of the community. Special attention will be given by the Committee to cutting edge technologies, future trends, and innovations that will place the RCSC Board, Management, and the community in the best competitive position to entice future Members.

***Third Reading Motion #2 by Vice President Lehrer*** – I move to approve the recommendation from the Long-Range Planning Committee that RCSC Management develop an integrated Safety and Security Plan utilizing a platform that has the capability for future interconnectivity options. Seconded by Director Ege, motion passed unanimously.

***Third Reading Motion #3 by Treasurer Wilson*** - I move to approve a corporate match for the first \$500 contributed to the 401(k) plan by each qualified plan participant in 2021. Seconded by Director Jesse, motion passed unanimously.

***Third Reading Motion #4 by Vice President Lehrer*** - I move to approve \$3,000 to be paid to the Sun City Posse for their continued assistance with event parking and facility security in 2021. Seconded by Treasurer Wilson, motion passed unanimously.

**Consent Agenda Items: None**

**Agenda Items:**

1. Director Ege recommends an amendment to the Corporate Bylaws, Article X titled Committees, Section 1 titled Standing Committees, Letter I titled Communications through Technology's Committee as follows: Seconded by Director Hoffer, motion passed unanimously.

**• Communications through Technology Committee:** The purpose of the Communications through Technology Committee is to coordinate and produce a video news magazine. The video magazine will highlight RCSC's current events, special events, recreation centers, golf courses, clubs, members and any other activities deemed of interest to current and potential RCSC Members. The intent of the video news magazine is to inform, and educate those who may have an interest, or seek information regarding the community of Sun City AZ, or the events and activities within the RCSC. The purpose of the Communication through Technology Committee is to recommend avenues for improving ways to reach out and interact with Cardholders to facilitate communication and exchange of information; and to recommend information of interest and value to be provided to Cardholders and potential Sun City, Arizona residents.

2. Director of Operations Herring recommends two changes to Board Policy 12 titled Chartered Clubs based on previous Board votes as follows: Motion by Vice President Lehrer to accept recommended changes to Board Policy 12 titled Chartered Clubs. Seconded by Treasurer Wilson, prior to vote Director Kennedy asked to amend the motion to read quarterly instead of monthly. No second was made, amendment failed. Vote was taken on original motion which passed 8-1 with Director Kennedy opposed. Motion by President Schroeder to waive 2<sup>nd</sup> & 3<sup>rd</sup> reading. Seconded by Vice President Lehrer, motion to waive passed unanimously.

#### **7. CLUB MEMBER & GUEST ATTENDANCE**

Each RCSC Chartered Club with dedicated space must track daily club member attendance and provide such data to the Clubs Office on a monthly basis. Club member attendance data must be provided in the format requested by the Clubs Office. This information must be submitted to the Clubs Office no later than ten (10) days after the close of the month.

#### **19. USE OF RCSC FACILITIES**

Chartered Clubs are assigned temporary (*used only for a period of time by a club*) or dedicated (*used only by that club*) space **as designated by RCSC Management**. RCSC Management has the authority and responsibility to direct similar clubs to merge or share dedicated space in order to provide efficient utilization of RCSC Facilities.

3. Director of Finance Cook recommends adding Board Policy Resolution No. 35 titled Reasonable Accommodations for Persons with Disabilities to provide RCSC Cardholders with disabilities the procedure used to request a reasonable accommodation. Motion by Director Hoffer to accept the Board Policy Resolution No. 35 titled Reasonable Accommodations for Persons with Disabilities as written. Seconded by Director Ege, motion passed unanimously. Motion by Treasurer Wilson to waive 2<sup>nd</sup> & 3<sup>rd</sup> readings. Seconded by Vice President Lehrer, motion to waive passed unanimously.

**Member Comments:** The new President of the Sun City Softball Club introduced himself to the Board. A member of the Tip Top Dancers inquired about the difference between dedicated and temporary space for clubs and a member expressed his concerns on renters in sun city and talked about the 2021 operating budget.

**Board Comments:** Treasurer Wilson thanked everyone who participated in the Sun City Foundations “Santa for Seniors” project and informed them that they were delivered. The recipients were very appreciative for the additional help.

Secretary Akins also noted that delivering the gifts from the “Santa for Seniors” project was very heartwarming and the recipients were very grateful.

**Comments – Outgoing Directors:** Vice President Dale Lehrer and Treasurer Sue Wilson each made statements regarding their time as an RCSC Board Member, and each was thankful for the opportunity to learn and to serve the residents of Sun City.

**Next Meeting:** President Schroeder reported that the next Board Meeting is Monday, January 11, 2021 at 9:00am in the Sundial Auditorium.

**Adjournment:** Motion by Treasurer Wilson to adjourn the meeting. Seconded by Vice President Lehrer, motion passed unanimously. Meeting adjourned at 9:42am.

Respectfully submitted,

Darla Akins, Secretary