

# RECREATION CENTERS OF SUN CITY, INC.

## Technology Committee

September 14, 2021

Chair Sheila Rooney called the meeting to order at 11:00am in the Lakeview Center Board Room.

**PRESENT:** Chair Sheila Rooney and Committee Members Ross Sampson, Kat Fimmel, Suchindran Chatterjee, Christine Nettesheim

**PRESENT VIA ZOOM:** Committee Members Miles Edmundson, Barb Wagers, Linda Hallman

**GUESTS:** RCSC Board President Sue Wilson, RCSC Board Director Darla Akins, Candace Ruggiero, Allan Lenefsky, Brian Dasher

**APPROVAL OF PRIOR MEETING SUMMARY:** The Summary from the June 8, 2021 meeting was approved as presented.

**INTRODUCTIONS:** New committee member Linda Hallman

### **DISCUSSION ITEMS:**

Discussion was held regarding how Sun City compares with other 55+ communities in the region with regard to technology and the group agreed that there are areas that we could definitely improve upon. It was shared the RCSC Board of Directors is committed to becoming technologically aware as the US population moves towards a future where trending technology access and its benefits are considered the norm.

#### **Discussion Item #1:**

The committee agreed that there is a difference in needs between people that moved to Sun City in the eighties and nineties compared with the people that are choosing to move to Sun City from the 2000s on. As time moves on there is a heavier reliance on technology and a higher expectation on available technology for any given community. To ensure that we stay abreast if not ahead of the current trends in technology the committee needs to begin work quickly with clearly identified goals, priorities, and timelines.

Moving technology forward takes time and precise planning to ensure that we meet the goals of the RCSC Board of Directors as well as the needs of the Sun City community. With that in mind the committee agreed to approach the research and implementation of any proposed changes by utilizing a structure similar to the following:

1. Establish priorities
  - a. For identified Products (defined below) and any related work item
    - i. Short-term versus long-term goals for technology changes
      1. Priorities
      2. Dependencies
      3. Schedule
      4. Cost

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- ii. Further elaboration of Products and community needs based on further research
- b. For the committee
  - i. Short-term versus long-term goals for the committee itself
    - 1. Due Dates
  - ii. Project Plan

### **Discussion Item #2:**

During our Summer recess Kat sent a list with 80 odd items that the committee had compiled that were organized into groups that aligned with each other. This was sent directly to Chair Rooney for initial review, and she will forward the document to the committee for review (done) prior to our next meeting.

After some discussion the following was decided.

1. We would reference the groupings as Products
  - a. With a Project Plan, products are the main items of focus with items (or tasks) associated with them so that the work can be logically planned and budgeted for.
  - b. This type of structure also decreases the likelihood that dependencies and requirements within and between groups are not missed
    - i. This helps control schedule and budget as different work items are approved for implementation
2. The Products initially outlined are:
  - a. Data Management
  - b. Data Generation
  - c. Cyber Security (Physical?)
  - d. Wi-Fi
  - e. Community Members
  - f. Social Media
  - g. Technology Equipment
  - h. Environmental (Climate impact)
  - i. Marketing
  - j. Budget

### **Discussion Item #3:**

A request was made that by the October 12, 2021 meeting, all committee members would complete the following:

1. Read the document that Chair Rooney has sent out
2. Commit to one or two products that they feel best align with their skill sets
3. Chat volunteered to create a Product Breakdown Structure (PBS)
  - a. Starting point will be Item 2.2 a-j
4. A project plan with milestones that aligns to the PBS

### **Discussion Item #4:**

Preliminary Future goals:

1. Business Plan ready for the RCSC Board of Directors January 11, 2022 Board Meeting
  - a. Ready for RCSC April budget meeting

2. Future Sun City Residents Survey ready for review by RCSC Board of Directors January 11, 2022 Board Meeting

**Discussion Item #5:**

Multiple requests were made to research whether or not we can utilize technology to improve sound and video during our meetings. After research the following information was located:

- a. A speaker that would enhance sound costs between \$50.00 and \$150.00
- b. A wide angel HD camera for a computer, costs between \$75.00 and \$150.00
- c. A 360-video camera/audio set up in the Board Room prices anywhere between \$3,000 and \$10,000 depending on type and make of hardware purchased.

Chris Nettesheim will bring a Panasonic speaker puck to the next meeting to use with a personal computer to see if this enhances sound and aids in audio during the meetings. It is plug and play. This puck is primarily for use with 2-4 individuals in a smaller room but will give the committee an idea of how this type of audio configuration will work in the Board Room

**Discussion Item #6:**

A request was made for a location where the committee could conduct their project planning work as this would be helpful in not having to take down and put up any planning tools the committee would use to deliver technology to the RCSC community.

**Recommendations to Board:** None

**Adjournment:** The meeting adjourned at approximately 12:00pm.

**Next Meeting:** October 12, 2021 at 11:00am in the Lakeview Board Room

Respectfully Submitted,

Chris Nettesheim, Acting Secretary