

**RECREATION CENTERS OF SUN CITY, INC.  
BOARD MEETING MINUTES**

**May 26, 2022**

At the Board meeting called to order by President Lehrer at 9:00am on May 26 2022 at Sundial Auditorium the following took place:

**PRESENT:** Dale Lehrer, President; Mike Ege, Vice President; Darla Akins, Treasurer; Allan Lenefsky, Secretary, Directors Karen McAdam, John Nowakowski, Kat Fimmel, Sue Wilson

**ALSO PRESENT:** Bill Cook, General Manager; Kevin McCurdy, Director of Finance; Chris Herring, Director of Operations; Chris Linam, Pro Shop Manager; Mike Wiprud, Director of Buildings & Infrastructure; Mike Dirmyer, Director of Bowling; Joelyn Higgins, Communications & RCSC Marketing Coordinator; Marcia Johnson, Corporate Executive Coordinator; Theresa Cirino, Director of Events & Entertainment; Allen Kleinhans & Mike Crawford Audio/Video Engineers; 35 RCSC Cardholders and 0 member(s) of the press

**ABSENT:** Director Steve Collins, Brian Duthu, Director of Golf & Grounds

**GUESTS:** Parliamentarian Rae Chornenky, Timekeeper, Member Tracy Bussabarger

**Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.

**President Comments:** President Lehrer explained the process for a Board meeting and how the Board conducts business. She introduced the Board and staff members present.

**Board Quorum:** Secretary Lenefsky verified that a Board quorum was present.

Prior to approval of the April 28, 2022 Minutes, President Lehrer commented that the passing of the Long Range Planning Committee recommendation at the April 28, 2022 Board meeting requesting the purchase of fitness equipment set an unintended precedent circumventing operational budgetary procedures. Going forward similar committee recommendations should include wording supporting operational procedures in effect at that time.

**Minutes:** With no corrections noted, the Minutes of the April 28, 2022 Board Meeting were approved.

**Treasurers Report:** With no questions on the Treasurers Report, the Treasurers Report is filed for audit.

**Management Report:** The Management Report has been accepted as presented.

## Committee Reports:

Prior to the motion being read, President Lehrer ruled the motion out of order per Roberts Rules 39:5 and that it was in violation of our Bylaws Article 10 Section 1, the motion was pulled. She noted that any club that will be at Mt. View should start planning now on what they would like to have. She also noted that she could meet with them if they would like.

General Manager Cook wanted to add some steps to the process for clubs to submit their requests. He explained as we go through the detailed design with CCBG and get our general contractor and bring subcontractors on board, we would meet with the club and the subcontractor who would be specific to their part of the project. We could have a question & answer session as we have been doing with Viewpoint Lake or we could meet with only the club officers. These meetings will probably not take place for about six months.

President Lehrer stated that the clubs should start getting their list of needs and wants together now so they are prepared when we get to the next stage.

1. **Lawn Bowl Committee – Director Nowakowski** – On behalf of the Lawn Bowl Committee, I move that the RCSC Board of Directors authorize the formation of an Ad Hoc Committee to review the impact to all members outside activities at the Mt. View Center. The committee's task is to acquire affected member input and explore alternatives during the period disrupted facilities, also the effect of denying members activities at Mt. View for an extended period of time, which has not been historically done before – motion called out of order.

## Motions- Second Reading:

1. **Bowling Committee – Director Wilson** – On behalf of the Bowling Committee, I recommend that the remodeling of the restrooms behind Lanes 3 and 4 at the Lakeview Bowling Center be considered in the 2023 budgeting process. After discussion, motion passes 5 to 3 with Director McAdam, Director Nowakowski and Secretary Lenefsky opposed.
2. **Club Organization Committee (COC) – Director Wilson** – On behalf of the COC Committee, I move to amend Board Policy #12 titled Chartered Clubs, Section 8 titled Club Records & Reports. After discussion. After the vote, motion passes unanimously.

### **8. CLUB RECORDS & REPORTS**

All Chartered Clubs must record and maintain minutes of all club meetings and must retain copies of all correspondence. Minutes must be readily available to all club members.

All Chartered Clubs are responsible for the timely filing of all reports and tax forms required by federal, state and local laws for 501(c)(4) organizations see FORM BP:12-19(a) for more information. **Club login credentials for 990 filing must be provided to the Clubs Office.** Chartered Clubs shall issue Internal Revenue Service 1099 forms to individuals who are paid six hundred dollars (\$600) or more during a

calendar year. This includes, but is not limited to, sales of crafts, club instructors, card club directors, caller fees and any other such payments required to be reported to the IRS. All 1099 forms shall be filed no later than January 31 of the following year see FORM BP:12-19(a) for more information.

3. **Insurance Committee – Director Wilson** - I move, based on the Insurance Committee’s and RCSC’s recommendations to approve the 2022/2023 insurance renewal proposal for the Recreation Centers of Sun City, Inc. The renewal proposal includes the same insurance coverages, carriers, and terms/conditions per RCSC’s expiring coverage with an increase of 14.5%. After the vote, motion passes unanimously.
4. **Insurance Committee – Director Wilson** - I move based on the Insurance Committee’s and RCSC’s Insurance Broker’s recommendation, that RCSC decline Terrorism Risk Insurance. The terrorism related coverage is optional for commercial property and casualty coverages except Workers Compensation. Terrorism Risk Insurance Act (TRIA) was initially created by the federal government after the 9/11/2001 attack on American soil. The act allows the federal government to share monetary losses with insurers on commercial property and casualty losses due to a terrorist attack sponsored by foreign interests. For TRIA coverage to apply, a terrorist event would have to be declared by the Secretary of State which has not happened in the United States since this Act was passed by Congress in 2002. RCSC has rejected TRIA on applicable coverages during the past several years. After the vote, motion passes unanimously.
5. **Member Exchange -Vice President Ege** – I move to amend Bylaws Article V titled Board of Directors; Section 5 titled Meetings of the Board. After the vote, motion passes unanimously.

## **SECTION 5: MEETINGS OF THE BOARD**

Meetings of the Board shall be held on the days and times as designated by the Board. The President, Vice-President or his/her appointee shall preside at all meetings. Six (6) Board of Directors shall constitute a quorum. Robert’s Rules of Order shall govern procedure at all meetings of the Corporation provided they are consistent with the laws of the State of Arizona and the Corporate Documents. A Parliamentarian may be present at Board meetings at the discretion of the President.

All meetings of the Board and ~~Board~~Member/Board Exchanges, excluding Executive Sessions, shall be open and video recorded. Member comments at Board Meetings will be limited to posted motions.

At least seven (7) days prior to all Board meetings, excluding Executive Sessions, ~~and~~ Special Sessions and Member/Board Exchanges, an agenda, subject to amendment, shall be posted in RCSC Facilities and/or on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org)). Motions made in Board meetings, excluding Executive Sessions, ~~and~~ Special Sessions and Member/Board Exchanges, shall be read and passed a minimum of two times before finalized and acted upon unless readings are waived by a two-thirds (2/3) majority of the Board (6). As soon as practicable, a brief summary of the preceding Board meeting shall be posted on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org)). After approved by the Board, minutes of Board meetings, excluding Executive Sessions and Member/Board Exchanges will be

available on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org)) or to Members in good standing at no cost upon request at the Corporate Office.

Board/Member/Board Exchanges will generally be held on the second Monday of the month at 9am in the Sundial Auditorium. Board meetings will generally be held on the last Thursday of the month at 9am in the Sundial Auditorium, except the months of July and August when no Board meetings or Board/Member/Board Exchanges are held. Board meeting and Board/Member/Board Exchanges may occur earlier in the month during November and December due to the holidays. Board meeting and Board/Member/Board Exchange schedules will be posted in RCSC Facilities and/or published in the newsletter (*SunViews*) and/or on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org))

### Consent Calendar:

1. Request to approve the de-charter of the Cornhole Club based upon non-compliance with Board Policy 12 in completing the establishment of the club.  
Motion by Director Wilson to approve the de-charter of the Cornhole Club based upon non-compliance with Board Policy 12 in completing the establishment of the club.  
Seconded by Vice President Ege, the motion passes unanimously.

### New Business:

Director Collins was absent, and President Lehrer deferred the reading of the motion to Director Wilson, the Chair of the Club Organization Committee (COC). Director Wilson pulled the motion because the COC Committee had not discussed this information and she wanted it to go through the committee prior to the Board presenting a motion.

1. **Director Collins** - I move to amend Board Policy #12 titled Chartered Clubs, Section 8 titled Club Records & Reports as follows:

#### **8. CLUB RECORDS & REPORTS**

All Chartered Clubs must record and maintain minutes of all club meetings and must retain copies of all correspondence. Minutes must be readily available to all club members.

All Chartered Clubs are responsible for the timely filing of all reports and tax forms required by federal, state and local laws for 501(c)(4) organizations see FORM BP:12-19(a) for more information.

Chartered Clubs shall issue Internal Revenue Service 1099 forms to individuals who are paid six hundred dollars (\$600) or more during a calendar year. This includes, but is not limited to, sales of crafts, club instructors, card club directors, caller fees and any other such payments required to be reported to the IRS. All 1099 forms shall be filed no later than January 31 of the following year see FORM BP:12-19(a) for more information.

Clubs shall maintain and retain records for the period of time shown as follows:

- a) Club correspondence and club meeting minutes – three (3) years
- b) Club financial records and reports – three (3) years prior to current year
- c) Club deposit records and club receipts – three (3) years

- d) Club tax returns – seven (7) years
- e) Major club capital equipment, copy of invoice and warranty – keep for the life of the equipment
- f) Club discipline and conduct reports – five (5) years
- g) Club records of supply items – three (3) years
- h) Club membership roster – current and prior year only
- i) Club inventory – current and prior year only
- j) Charter club approval, club Federal Tax ID number - retain for life of club

**k) Clubs shall maintain a hard copy of all club records for three (3) years**  
**Clubs may retain records in an established password protected club cloud account. No records will be maintained in private cloud accounts or on personal devices.**  
**All records, passwords, licenses, and financial accounts will be provided to the incoming Board no later than January 15<sup>th</sup> of the new year.**

Discussion was had on why the motion was pulled and, if it was being made by a Board Member on behalf of a committee, could the motion be brought back?

**Announcements:**

Director Wilson, Co-Chair of the Elections Committee, made an announcement on the RCSC Board Election and read the qualifications to become a candidate. She also informed the members that candidate packets will be available starting June 6, 2022 at the Corporate Office.

Director Akins, Liaison for Sun City Home-Owners Association (SCHOA) Roads and Safety, talked about scams and not to give any of your personal information to anyone you don't know.

Director Nowakowski made an announcement about a zoning issue that has surfaced and asked members to reach out to him if they wanted more information.

President Lehrer asked (SCHOA) Board Member, Mike Wendel if he had any information he could share with us. Mike approached the microphone and said the zoning issue was regarding an age overlay. An email was sent out by (SCHOA) regarding this. He stated that (SCHOA) Board Members take compliance seriously. There was a notice posted stating that you are allowed to have 20% underage living in a community which is a federal law. Someone has requested to allow an exemption for an underage individual of a family. Which (SCHOA) is contesting. If you would like more information you can contact our compliance department.

President Lehrer then read the email that was sent out by (SCHOA) to the Members.

**Next Meeting:** President Lehrer reported that the next meeting will be our Member Exchange on Monday, June 13, 2022 at 9:00am in the Sundial Auditorium. She also noted that the next Regular Board Meeting is June30, 2022 at 9:00am in the Sundial Auditorium.

**Adjournment:** President Lehrer stated that with no further business the meeting will be adjourned. The meeting was adjourned at 9:50am.

Respectfully submitted,

Allan Lenefsky, Secretary