RCSC FACILITY CLUB USAGE & CLUB MEETING SCHEDULE

Due by April 30th for the following year

CHARTERED CLUB NAME	FOR YEAR	CENTER & ROOM

RCSC facility will be reserved 1/2 hour before starting time and 1/2 hour after ending time for Utility Staff.

Regular Club Days/Hours (Indicate beginning and ending dates):

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

Summer Club Days/Hours (Indicate beginning and ending dates):

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

SunViews Times (Indicate beginning and ending dates):

Complete only if published times are to differ from scheduled times

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

Executive Board Meetings (Must meet twice a year):

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

Member Meeting (Must meet once a year):

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

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Due by April 30th for the following year

_____ _____ _____

CHARTERED CLUB NAME **FOR YEAR** **CENTER & ROOM**

RCSC facility will be reserved 1/2 hour before starting time and 1/2 hour after ending time for Utility Staff.

Special Meetings, Tournaments & Parties:

List exceptions only to the above regular and summer club days/hours below, special meetings, tournaments and parties.

Month	Date	Day of Week	Starting & Ending Time	Type of Meeting	Center	Room	# of People

_____ _____ _____

Club President's Signature Club President's Printed Name Club President's Phone

Date Submitted: _____

_____

Club President's E-mail

Center Key:

BC=Bell Rec Center
FW=Fairway Rec Center
GR=Grand Center
LV=Lakeview Rec Center
MC=Marinette Rec Center
MV=Mt View Rec Center
OM=Oakmont Rec Center
RV=Riverview GC
SD=Sundial Rec Center
SB=Sunbowl