

**RECREATION CENTERS OF SUN CITY, INC.**  
**BOARD MEETING AGENDA**  
**Thursday, December 14, 2023**  
**Sundial Auditorium, 9:00 a.m.**

- Call to Order
- Pledge of Allegiance
- Welcome and Introductions
- Roll Call of Voting Members, Confirmation of Quorum
- Approval of Agenda
- Approval of Minutes
- Treasurer's Report
- Management Report
- Installation of 2024 Board of Directors Elect
- Presentation of Plaques – Outgoing 2023 Board of Directors
- Recreation Center Update Report –General Manager
- President Comments
- Announcements
- Committee Recommendations

1. ***Director Collins*** – On behalf of the Golf Advisory Committee (GAC), I move to amend Board Policy #17 titled Golf, Section titled Green Committee as follows:

**Green Committee**

RCSC Green Committees are a subsidiary committee under the Golf Advisory Committee. Each golf course shall have one Green Committee composed of up to 3 male golfers and 3 female golfers. Green Committee members must be RCSC Members in good standing. They do not have to be members of the Sun City Men's Golf Association (SCMGA) or the Sun City Women's Golf Association (SCWGA). Notice of vacancies and sign-up sheets to serve on a Green Committee will be posted at the pro shops sixty (60) days before election date. Each Green Committee will have a maximum of six **voting** members. The term of each member will be ~~a maximum of two (2) three-years terms~~. If there are more than three male or three female candidates for a Green Committee then an election must be held and conducted by **their respective Greens Committee**, ~~the SCMGA or the SCWGA respectively~~. Ballots will be collected at the pro shop **or by the Greens Committee**.

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Each Green Committee may select two members, one male golfer and one female golfer, to represent the golf course on the Golf Advisory Committee, a standing committee to the RCSC Board of Directors. The selected representatives of each Green Committee will attend Golf Advisory Committee meetings and will have a vote on matters presented to the Golf Advisory Committee.

The Green Committees will meet once a month **except June through September** at ~~their courses~~ **a select location** on a date convenient for its members and the course superintendent. Green Committee members will listen to golfers' complaints and concerns in order to provide input for improving all aspects of the golf program. Requests for changes and improvements to the golf courses will be presented to the Golf Advisory Committee. The Director of Golf will investigate the feasibility of course changes and improvements. Discussion of the proposals will then be submitted to the Board of Directors for approval.

In addition to each selected Green Committee member having a vote on the Golf Advisory Committee, the Presidents of the Sun City Men's Golf Association ("SCMGA"), Sun City Women's Golf Association ("SCWGA") and the Sun City Women's Nine Hole Association will also have a vote.

2. **Director Collins** – On behalf of the Golf Advisory Committee (GAC), I move to amend Board Policy #17 titled Golf, Section titled General Golf Rules & Regulations, Item number 4 as follows:

**General Golf Rules & Regulations**

4. For safety reasons, no more than two people and two golf bags are permitted on the cart. The driver must have a valid driver's license. There should be no more than ~~five~~ **three** carts for any group **on all courses**. ~~and a maximum of five players on regulation courses and no more than four carts for any group and a maximum of four players on executive courses.~~ During periods of normal operation, riders in rental carts will be required to ride two persons per cart when possible. At the discretion of the Director of Golf, fivesomes may be allowed on executive courses. ~~during periods when other courses are closed.~~ Motorized carts must be kept at least 30 feet from the greens and parked on the path while putting. It is permissible to park off the path around tee boxes for the purpose of seeking shade. Carts should stay on the paths or in the "rough" as much as possible. Special attention should be given to avoid leaving the path in areas where the grass is wet or worn. When it is necessary to leave the path, the 90-degree rule should be followed. This means staying on the path until opposite your ball, driving straight to it, and straight back after hitting. All pull carts must remain in the highest cut of grass around greens and tee boxes. Handicap golf permits are available at the Golf Administrative Office at the Riverview Pro Shop. Rules may differ for golfers who have a handicap golf permit. Handicap golf rules will be disbursed at the same time the permit is issued.

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3. **Director Collins** – On behalf of the Club Organization Committee (COC), I move to amend Board Policy #12 titled Chartered Clubs, Section 8 titled Club Records & Reports as follows:

8. **CLUB RECORDS & REPORTS**

All Chartered Clubs must record and maintain minutes of all club meetings and must retain copies of all correspondence. Minutes must be readily available to all club members.

All Chartered Clubs are responsible for the timely filing of all reports and tax forms required by federal, state and local laws for 501(c)(4) organizations see [FORM BP:12-19\(a\)](#) for more information. Club login credentials for 990 filing must be provided to the Clubs Office.

All Club Conduct Reports must be retained in the club for five (5) years and a copy submitted to the Clubs and Activities office where they will be filed by Recreation Number and retained for a minimum of three (3) years.

Chartered Clubs shall issue Internal Revenue Service 1099 forms to individuals who are paid six hundred dollars (\$600) or more during a calendar year. This includes, but is not limited to, sales of crafts, club instructors, card club directors, caller fees and any other such payments required to be reported to the IRS. All 1099 forms shall be filed no later than January 31 of the following year see [FORM BP:12-19\(a\)](#) for more information.

• **Motions Second Reading**

1. **Director Fast** – I move that senior management is hereby directed to assist the Board and present a draft Board Policy setting forth the principles and process by which a long-range plan must be prepared with the goal of presenting the Board Policy to the Board at the February Board meeting.
2. **Director Rough** - I move to change the referenced Bylaws section in each of the following Board Policies, which reference a non-existent Article Section.

**BOARD POLICY RESOLUTION No. 1 (“BP 1”)**

**CONFLICT OF INTEREST**

WHEREAS Article [V Section 6.3](#) ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

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**BOARD POLICY RESOLUTION NO. 2 (“BP2”)**

SENIOR MANAGEMENT

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 3 (“BP 3”)**

CORPORATE RECORDS

WHEREAS **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 6 (“BP 6”)**

CORPORATE PRIVACY POLICY

WHEREAS **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 8 (“BP 8”)**

PRIVILEGE CARDHOLDERS

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 9 (“BP 9”)**

CARDHOLDER GUESTS & HOST PUNCH CARDS

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

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**BOARD POLICY RESOLUTION No. 16 (“BP 16”)**

**BUDGET & FINANCIAL REPORTING**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 20 (“BP 20”)**

**SUN CITY FOUNDATION**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt policies not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 21 (“BP 21”)**

**MEMBERSHIP DOCUMENTATION REQUIREMENTS**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION No. 24 (“BP 24”)**

**PRESERVATION & IMPROVEMENT FEE/FUND**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

**BOARD POLICY RESOLUTION BP No. 27 (“BP 27”)**

**STANDING COMMITTEES**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

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**BOARD POLICY RESOLUTION No. 31 (“BP 31”)**

**RISK MANAGEMENT POLICY**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

3. **Director Rough** – I move to revoke all Board approvals relating to Option 2 for Mountainview Recreation Center and Pickleball Courts at Lakeview and to cancel all contracts relating to either project.
4. **Director Rough** – I move to amend Board Policy #32 titled General Manager as follows:

Management consists of **employees designated by title by the General Manager.** ~~Director of Finance, Director of Operations, Director of Buildings and Infrastructure, Director of Golf and Grounds, Director of Bowling, Director of Events and Entertainment, Communications and RCSC Marketing Coordinator, Sun City Visitors Center and Marketing Manager, Corporate Executive Coordinator, Human Resources Manager, Cardholder Services Supervisor, Controller, IT Manager, Pro Shop Manager, Custodian Manager, Facility Attendants Supervisor, Chartered Clubs Supervisor, Support and Services Administrator and anyone else the GM would designate.~~

5. **Director Rough** – I move to amend Bylaws, section titled Definitions, Letter L as follows:

L. “Senior Management” is defined as the **employees designated by title by the General Manager.** ~~Director of Finance, Director of Operations, Director of Buildings and Infrastructure, Director of Golf and Grounds, Director of Bowling, and Director of Events & Entertainment.~~

- **Consent Agenda Item**

1. A previous motion was approved to implement a Capital Improvement Fee (CIF). This Consent Agenda Item will amend the Bylaws Article III, titled Assessments, Fees and Collections to include verbiage on the Capital Improvement Fee.

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**SECTION 3: CAPITAL IMPROVEMENT FEE**

A Capital Improvement Fee assessment (hereinafter referred to as “CIF assessment” or “a CIF assessment” or “the CIF assessment”), as determined by the Board, shall be imposed on the purchase, acquisition, transfer, inheritance, gift or any change in ownership of legal or beneficial interest in the title to a Property (i) pursuant to any deed, contract for sale, will or other instrument or document transferring an interest in such property, so long as the original payor of the CIF assessment no longer retains a majority (50% or more) ownership interest in the Property; or (ii) following the death of the last payor of said CIF assessment for the Property resulting in Owners who have not paid said CIF assessment for the Property owning a majority (50% or more) ownership interest; or (iii) following the death of the last original Grantor under a trust which holds title to the Property; or (iv) following the death of the last holder of a life estate.

- New Business

1. ***Director Fast*** – I move to adopt the Mission, Vision and Value Statement proposed by the Long-Range Planning Committee and reviewed with the members and employees as the official Mission, Vision and Value Statement. This statement shall replace the existing Mission, Vision and Value Statement. The statement proposed reads as follows:

Mission

To maintain a financially sustainable corporation which provides our Members with a wide range of high-quality amenities, recreational opportunities and social activities to enhance each participating Members sense of well-being and purposes.

Vision

To be a national leader in 55+ socially active lifestyle communities.

Values

- We are committed to making Members our highest priority and giving them high quality service.
  - We value our friendly and welcoming community and want to pass that along to future generations.
  - We value teamwork and each person’s contribution to the community.
  - We maintain and improve amenities, operations, and infrastructure to modern, attractive, and environmentally friendly standards.
  - We believe data and technology should be harnessed to support health, safety, efficiency, and maintain the integrity of our decision processes.
  - We plan for our future.”
2. ***Director Collins*** – I move to approve \$4,000 to be paid to the Sun City Posse for their continued assistance with event parking and facility security in 2024.

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3. **Director Fast** – I move that Management engage an engineer with the appropriate qualifications to perform a structural analysis of the Mountainview auditorium and fitness center building to determine if either or both can be remodeled as envisioned by Plan M or some derivation of plan M. In connection with this engagement Management should also engage Marlene Imarzine to work with the engineer to determine the feasibility of her initial design concept. It is hoped the engineers' work can be completed and presented to the board at the January meeting.
4. **Director Nichols** – I move to amend Bylaws Article V titled Board of Directors, Section 6 titled Board Authority/Duties, Commissions and Senior Management as follows:

SECTION 6: BOARD AUTHORITY/DUTIES, COMMISSIONS AND SENIOR MANAGEMENT

Board Authority/Duties:

9. Individual Board Members have no authority to, directly or indirectly, edit, redact or modify any RCSC Meeting Recording. For purposes of this Section, an "RCSC Meeting Recording" shall mean a Board Meeting, Membership Meeting or Committee Meeting which is videotaped or otherwise electronically recorded by RCSC. Any editing, redacting or modification of an RCSC Meeting Recording will require the written approval of the Board of Directors and such written approval shall include the reason(s) for the modification being made to the RCSC Meeting Recording. Violation of this Bylaw by individual Board Members shall result in an automatic suspension from the RCSC Board of Directors for thirty (30) days beginning on the date the Board votes to suspend the individual Board Member. During the thirty (30) day suspension, the subject Board Member shall not be allowed to participate in any Board of Directors activities, vote as a Board Member or attend meetings of the Board of Directors (other than only as an RCSC Member). In connection only with his or her suspension from the RCSC Board of Directors, the subject Board Member shall not be entitled to any adjudicative process set forth in Article II, Section 5 of these Bylaws. This Bylaw shall be effective on and after January 25, 2024.
5. **Director Rough** – I move to amend Board Policy 27 titled Standing Committees in two places as follows:

A standing committee is a small group of Members, subordinate to the Board, which is organized to assist the Board in specific areas as follows and does not meet in the months of July and August unless approved by the Board President. Other months without meetings can be determined by each committee individually.

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Standing Committees shall **do** not meet in the months of July and August **unless approved by the Board President**. Other months without meetings can be determined by each committee individually.

- Outgoing Director Comments: John Nowakowski, Denny Nichols, Jim Rough

The Next meeting will be the Exchange Meeting on January 8, 2024 at 9:00am in the Sundial Auditorium. The next meeting of the Board of Directors will be on January 25, 2024, at 9:00am in the Sundial Auditorium.

Adjournment

**RECREATION CENTERS OF SUN CITY, INC.  
BOARD MEETING MINUTES**

**November 16, 2023**

At the Board meeting called to order by President Fimmel at 9:00am on November 16, 2023 at Sundial Auditorium, the following took place:

**PRESENT:** Kat Fimmel, President; Karen McAdam, Vice President; Treasurer; Jean Totten, Secretary and Directors John Fast, John Nowakowski, Steve Collins, Jim Rough

**ALSO PRESENT:** Matthew D'Luzansky, General Manager; Brian Duthu, Director of Golf and Grounds; Michael Wiprud, Director of Buildings & Infrastructure; Kevin McCurdy, Director of Finance; Beth Lucas, SCVC & Marketing Manager; Joelyn Higgins Communications & RCSC Marketing Coordinator; Mike Dirmyer, Director of Bowling; Marcia Johnson, Corporate Executive Coordinator; Theresa Cirino, Director of Events & Entertainment; Allen Kleinhans and Doreen Rafferty, Audio/Video Engineers; 61 RCSC Cardholders and 0 member(s) of the press

**ABSENT:** Director Jeff Darbut, Denny Nichols

**Pledge of Allegiance:** Everyone stood for the Pledge of Allegiance.

**Introduction of Board Candidates:** President Fimmel introduced the 2023 Board Candidates in attendance.

**Board Quorum:** Secretary Totten verified that a Board quorum was present.

President Fimmel asked for approval from the Board to add a motion to the agenda in support of the upcoming Annual Membership Meeting. Vice President McAdam not our custom at all to bring motions to a meeting without being posted 1 week prior. This motion will remove the requirement that all voting at the Membership Meeting will have to be conducted by a ballot vote. We are prepared to do a ballot vote if needed. We are bringing forward a motion to remove the words "by ballot".

**Approval of Agenda:** With no objections presented, the Agenda is approved as amended.

**Approval of Minutes:** With no questions noted, the Minutes of the October 26, 2023 Board Meeting were approved as presented.

**Treasurers Report:** Vice President McAdam read the Treasurers report. Questions were answered and the Treasurers Report was filed for audit.

**Management Report:** With no questions on the Management Report, the Management Report has been accepted as presented.

**Recreation Center update Report:** General Manager D'Luzansky gave an update on the Centers and current projects.

President Comments:

**Announcements:**

Secretary Totten, Liaison for Friends of the Library announced the Friends of the Libraries Homebound Committee, Read to Me, has been very successful. Volunteers read to residents of the Woodmark and the Gardens. If you are interested in volunteering for this program, please let me know and I'll put you in touch with the contact lead.

Secretary Totten, Liaison for Sun City Homeowners Association (SCHOA) Roads & Safety's meeting this month was cancelled due to the Maricopa Counties Fraud Summit yesterday.

Secretary Totten, Liaison for Sun City Homeowners Association (SCHOA) reported that their election has ended and those candidates elected to the Board for the year are Emilie Baggett, John DeWeerd and Al Morton.

Secretary Totten reported that partially due to all the events that take place at this time of the year filling up our calendars, and to give our General Manager a chance to work with his communication staff to achieve a common voice, a common look, and a common feel, the first meeting of this newly established Outreach & Communications committee will take place in January 2024. I have heard from at least 10 Members who are interested in working together to identify the gaps that exist within both our organization and our community regarding communication. Members of Sun City are the key to its success. You have retired from positions involving communications and would bring a wealth of experience and expertise to this committee. I know that you are out there! Please consider volunteering. We don't need 40 hours a week, or 20 or 10; just 2 or 3. Please consider pulling up a seat at our table in January.

Director Collins announced that all lounge chairs in need of repair or replacement have been completed.

Director Collins, Chair of the Golf Advisory Committee (GAC) announced that the committee will discuss a motion to go back to pre-covid cart rules and will give to the board as a committee recommendation for the December Board Meeting Agenda.

Director Rough just reminded Members that our Annual Meeting is around the corner, and we have a quorum of 500 to have the meeting.

**Committee Recommendations: None**

**Motions Second Reading:**

1. ***Finance and Budget Committee – Director Fast & Vice President McAdam*** – I move that the 2024 Operating and Capital Budget is approved as recommended by the Finance & Budget Committee. After discussion, the vote was taken, and the motion passes its second reading unanimously.

2. ***Golf Advisory Committee - Director Collins*** – On behalf of the Golf Advisory Committee, I move to retain the non-resident pass at a cost of \$3,250 without a cart and no surcharge, capped at 250 passes. Previously sold passes will be honored until their expiration date. After discussion, the vote was taken, and the motion passes its second reading 6 to 1 with Secretary Totten opposed.
3. ***Finance and Budget Committee – Vice President McAdam*** – On behalf of the Finance & Budget Committee, I move that a separate fee of \$1,000 be attached to all property transfers under the jurisdiction of RCSC. This fee shall be in addition to the current PIF fee attending property transfers and designated for major capital improvements that do not qualify for PIF funding. After discussion, the vote was taken, and the motion passes its second reading unanimously.

#### **New Business:**

1. ***Director Fast*** – I move that senior management is hereby directed to assist the Board to draft and present a Board Policy setting forth the principles and process by which a long-range plan must be prepared with the goal of presenting the Board Policy to the Board at the February Board meeting.

Seconded by Director Rough and prior to the vote, Director Nowakowski moved to amend the motion by adding the word “draft” in front of Board Policy. Seconded by Director Fast, the vote was taken, and the amendment passes unanimously.

I move that senior management is hereby directed to assist the Board ~~to draft~~ and present a **draft** Board Policy setting forth the principles and process by which a long-range plan must be prepared with the goal of presenting the Board Policy to the Board at the February Board meeting. The vote was taken, and the amended motion passes unanimously.

2. ***Director Rough*** - I move to change the referenced Bylaws section in each of the following Board Policies, which reference a non-existent Article Section. Seconded by Director Fast, the vote was taken and passed unanimously.

#### **BOARD POLICY RESOLUTION No. 1 (“BP 1”)**

##### **CONFLICT OF INTEREST**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION NO. 2 (“BP2”)**

### **SENIOR MANAGEMENT**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 3 (“BP 3”)**

### **CORPORATE RECORDS**

WHEREAS **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 6 (“BP 6”)**

### **CORPORATE PRIVACY POLICY**

WHEREAS **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 8 (“BP 8”)**

### **PRIVILEGE CARDHOLDERS**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 9 (“BP 9”)**

### **CARDHOLDER GUESTS & HOST PUNCH CARDS**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 16 (“BP 16”)**

### **BUDGET & FINANCIAL REPORTING**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 19 (“BP 19”)**

### **PRESS & MEDIA**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 20 (“BP 20”)**

### **SUN CITY FOUNDATION**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt policies not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 21 (“BP 21”)**

### **MEMBERSHIP DOCUMENTATION REQUIREMENTS**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## **BOARD POLICY RESOLUTION No. 24 (“BP 24”)**

### **PRESERVATION & IMPROVEMENT FEE/FUND**

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## BOARD POLICY RESOLUTION BP No. 27 (“BP 27”)

### STANDING COMMITTEES

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## BOARD POLICY RESOLUTION No. 31 (“BP 31”)

### RISK MANAGEMENT POLICY

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

## BOARD POLICY RESOLUTION No. 33 (“BP 33”)

### INVESTMENTS

WHEREAS Article **V Section 6.3** ~~IV, Section 7~~ of the Corporate Bylaws empowers the Board of Directors (“Board” or “Directors”) of the Recreation Centers of Sun City, Inc. (“RCSC” or “Corporation”) to adopt Policies (“BP” or “Policies”) not in conflict with the Restated Articles of Incorporation (“Articles”) or the Corporate Bylaws (“Bylaws”).

3. **Director Fast** – I move that management contract to complete the minor improvements requested by the Mini-Golf Club and recarpet the Mountainview mini golf course as soon as possible.

Seconded by Director Rough and prior to the vote, Vice President McAdam moved to postpone this motion until the Board had a better idea of what direction they were going with the Mt. View project. Seconded by Director Nowakowski, after the vote, the motion to postpone passes 6 to 1 with Director Fast opposed.

4. **Director Fast** – To expedite the completion of the minor improvements requested by the mini-golf club and recarpet the Mountainview Mini-Golf course as soon as possible, I move to waive the requirement for obtaining three bids as long as the General Manager in his sole discretion determines the contract price is a market value. This motion was withdrawn by Director Fast.

5. **Director Collins** – I move to pull up funding into 2024 for an Arizona Department of Water Resources water reduction PIF project at Quail Run. This project is currently included in the Board approved PIF Plan but not allocated until 2025. The 2024 funding is being requested to complete design documents and civil engineering work required for the Quail Run irrigation system replacement / TifTuf turf replacement / greens reconstruction project. The cost for this design work will be \$160,000. The end product will be a competitively bid work proposal and cost estimate for the irrigation system / turf replacement project. This proposal will then need to be reviewed / approved by the Board before any actual construction work is initiated. Seconded by Director Nowakowski, the vote was taken, and the motion passed unanimously.

Director Collins moved to waive the second reading of this motion. Seconded by Director Nowakowski, after the vote, the motion to waive passes unanimously.

6. **Director Rough** – I move to revoke all Board approvals relating to Option 2 for Mountainview Recreation Center and Pickleball Courts at Lakeview and to cancel all contracts relating to either project. Seconded by Director Fast, the vote was taken, and the motion passes 6 to 1 with Director Nowakowski Abstained.
7. **Director Rough** – I move to amend Board Policy #32 titled General Manager as follows:

Management consists of **employees designated as Directors by the General Manager.** ~~Director of Finance, Director of Operations, Director of Buildings and Infrastructure, Director of Golf and Grounds, Director of Bowling, Director of Events and Entertainment, Communications and RCSC Marketing Coordinator, Sun City Visitors Center and Marketing Manager, Corporate Executive Coordinator, Human Resources Manager, Cardholder Services Supervisor, Controller, IT Manager, Pro Shop Manager, Custodian Manager, Facility Attendants Supervisor, Chartered Clubs Supervisor, Support and Services Administrator and anyone else the GM would designate.~~

Seconded by Director Collins and prior to the vote, Vice President McAdam moved to amend the motion by striking “as Directors” and replacing it with “by title”. Seconded by Director Collins, the motion to amend passes unanimously.

The vote was taken on the amended motion and the amended motion passes unanimously.

Management consists of **employees designated by title** ~~as Directors~~ **by the General Manager.**

8. **Director Rough** – I move to amend Bylaws, section titled Definitions, Letter L as follows:

L. “Senior Management” is defined as the **employees designated as Directors by the General Manager.** ~~Director of Finance, Director of Operations, Director of Buildings~~

~~and Infrastructure, Director of Golf and Grounds, Director of Bowling, and Director of Events & Entertainment.~~

Seconded by Director Collins and prior to the vote, Vice President McAdam moved to amend the motion by striking “as Directors” and replacing it with “by title”. Seconded by Director Fast, the motion to amend passes unanimously.

The vote was taken on the amended motion and the amended motion passed unanimously.

L. “Senior Management” is defined as the **employees designated by title** ~~as Directors by the General Manager.~~ ~~Director of Finance, Director of Operations, Director of Buildings and Infrastructure, Director of Golf and Grounds, Director of Bowling, and Director of Events & Entertainment.~~

9. ***Vice President McAdam***- I move to amend Bylaws Article IV titled Membership Meetings, Section 5 titled Voting Procedures at Membership Meetings as follows:

#### ARTICLE IV – MEMBERSHIP MEETINGS

##### SECTION 5: VOTING PROCEDURES AT MEMBERSHIP MEETINGS

- A. Voting shall be by ~~ballot of~~ Members in good standing present at any meeting of the Members.

The following procedures shall apply for ballot voting:

1. Voting shall proceed under supervision of the Election Committee.
2. At least two (2) members of the Election Committee shall be in attendance at all times during voting and they, along with their assigns, shall issue all official ballots, and witness the casting of the ballots.
3. Ballot boxes shall remain sealed until all votes are cast. Votes shall be tabulated in the presence of at least three (3) members of the Election Committee. Any Member may be present as an observer at the tabulation of the votes. Upon completion of the tabulation of ballots, the results shall be certified by the Election Committee Chair to the Board and posted on the RCSC website ([www.suncityaz.org](http://www.suncityaz.org)) and/or in RCSC Facilities.

Seconded by Director Rough, the vote was taken, and the motion passed unanimously.

Motion was made by Vice President McAdam to waive the second reading. Seconded by Director Rough, the vote was taken and the motion to waive passed unanimously.

**Next Meeting:** President Fimmel reported that the next meeting will be the Annual Membership Meeting on Wednesday, November 29, 2023 at 6:00pm in the Sundial Auditorium. The next Exchange will be on Monday, December 4, 2023 at 9:00am in the Sundial Auditorium. The next Regular Board Meeting is Thursday December 14, 2023 at 9:00am in the Sundial Auditorium.

**Adjournment:** President Fimmel stated that with no further business, the meeting will be adjourned. The meeting was adjourned at 10:51am.

Respectfully submitted,

Jean Totten, Secretary

**Recreation Centers of Sun City, Inc.**

Treasurer's Report

December 14, 2023

The balance of unrestricted funds as of November 30, 2023, was \$19.1 million which includes a \$2.5M cash reserve. Restricted funds include the Preservation and Improvement Fund ("PIF") and the Capital Reserve Fund. As of November 30, 2023, PIF had a balance of \$31.8 million. The Capital Reserve Fund had a balance of \$5.6 million at month end. The Carryforward balance as of November 30<sup>th</sup> was \$10.5 million.

The corporation operated within its budget year to date in 2023.

Respectively submitted by

---

Kat Fimmel, Board President

**Recreation Centers of Sun City, Inc**  
**STATEMENT OF INCOME AND EXPENSES**  
**For the Eleven Months Ending Thursday, November 30, 2023**

	<b>November Actual</b>	<b>November Budget</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Prior YTD</b>
<b>Operating Income:</b>						
Property Assessments	1,129,860	1,106,268	12,125,944	12,535,810	(409,866)	11,871,110
Transfer & Access Fees	36,300	62,500	552,923	687,500	(134,577)	683,730
Privilege & Guest Cards	67,547	65,040	802,074	754,363	47,711	755,728
Food/Liquor Sales	86,196	85,895	840,154	869,761	(29,607)	755,805
Bowling Fees	85,355	79,825	836,774	730,446	106,328	717,282
Prepaid Green Fees	180,139	176,106	1,946,978	1,937,166	9,812	1,901,311
Prepaid Green Fees - Non						
Resident	32,443	25,771	352,239	293,522	58,717	289,094
Daily Green Fees & Surcharge	428,214	409,498	3,871,718	3,790,737	80,981	4,038,300
Range Fees	26,599	30,425	293,852	310,705	(16,853)	302,115
Cart Rental	39,961	41,913	424,473	424,424	49	398,793
Grant Revenue	0	0	525,000	0	525,000	0
Merchandise Sales	13,351	14,957	154,549	151,569	2,980	148,680
Cardholder Events & Club Fees	2,201	100	311,137	304,650	6,487	268,214
Rental Income	29,360	20,252	284,149	282,551	1,598	255,035
Contributions	2,560	200	19,535	16,550	2,985	21,466
Miscellaneous Income	8,307	2,367	49,146	10,186	38,960	36,818
<b>Total Operating Income</b>	<b>2,168,393</b>	<b>2,121,117</b>	<b>23,390,645</b>	<b>23,099,940</b>	<b>290,705</b>	<b>22,443,481</b>
<b>Operating Expenses:</b>						
Salaries and Wages	884,240	854,584	9,426,073	9,610,699	(184,626)	8,412,162
Payroll Taxes & Benefits	154,587	187,575	1,808,812	2,276,614	(467,802)	1,802,428
Repairs and Maintenance	269,064	208,180	3,305,507	3,169,608	135,899	2,608,322
Utilities Expense	213,454	194,001	2,605,116	2,386,174	218,942	2,308,947
General Operating Expense	154,649	139,000	2,483,727	2,690,554	(206,827)	2,565,387
Cost of Goods Sold -Food &						
Liquor	25,371	28,923	270,458	290,632	(20,174)	252,239
Cost of Goods Sold - Merchandise	15,758	18,607	223,274	215,485	7,789	191,910
Cost of Goods Sold - Events	7,955	150	96,164	84,150	12,014	91,867
<b>Total Operating Expenses</b>	<b>1,725,078</b>	<b>1,631,020</b>	<b>20,219,131</b>	<b>20,723,916</b>	<b>(504,785)</b>	<b>18,233,262</b>
<b>Net Operating Excess/(Deficit)</b>	<b>443,315</b>	<b>490,097</b>	<b>3,171,514</b>	<b>2,376,024</b>	<b>795,490</b>	<b>4,210,219</b>
<b>Other Income:</b>						
Other Income	0	0	121,180	0	121,180	0
Insurance Proceeds	15,444	0	16,444	0	16,444	0
Interest Income	63,951	0	563,266	30,000	533,266	121,409
Proceeds - Sale of Assets	0	0	2,000	0	2,000	100
Investment Income (Unrestricted)	14,617	4,688	339,207	51,568	287,639	49,225
Unrealized Gains/Losses						
Investments (Unrestricted)	0	0	0	0	0	136,721
<b>Total Other Income</b>	<b>94,012</b>	<b>4,688</b>	<b>1,042,097</b>	<b>81,568</b>	<b>960,529</b>	<b>307,455</b>

**Recreation Centers of Sun City, Inc**  
**STATEMENT OF INCOME AND EXPENSES**  
**For the Eleven Months Ending Thursday, November 30, 2023**

	<b>November Actual</b>	<b>November Budget</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>YTD Variance</b>	<b>Prior YTD</b>
<b>Other Expense:</b>						
Property Tax	12,232	12,255	134,550	134,805	(255)	132,081
Insurance	91,478	77,384	915,711	825,938	89,773	704,506
Investment Fees (Unrestricted)	0	0	9,602	10,000	(398)	8,436
Other Expense	(11)	0	81	0	81	0
Insured/Uninsured Losses	0	0	(6,310)	0	(6,310)	0
Total Other Expense	103,699	89,639	1,053,634	970,743	82,891	845,023
<b>Net Excess/(Deficit) Before Depreciation</b>	<b>433,628</b>	<b>405,146</b>	<b>3,159,977</b>	<b>1,486,849</b>	<b>1,673,128</b>	<b>3,672,651</b>

### FINANCE:

#### **Financials:**

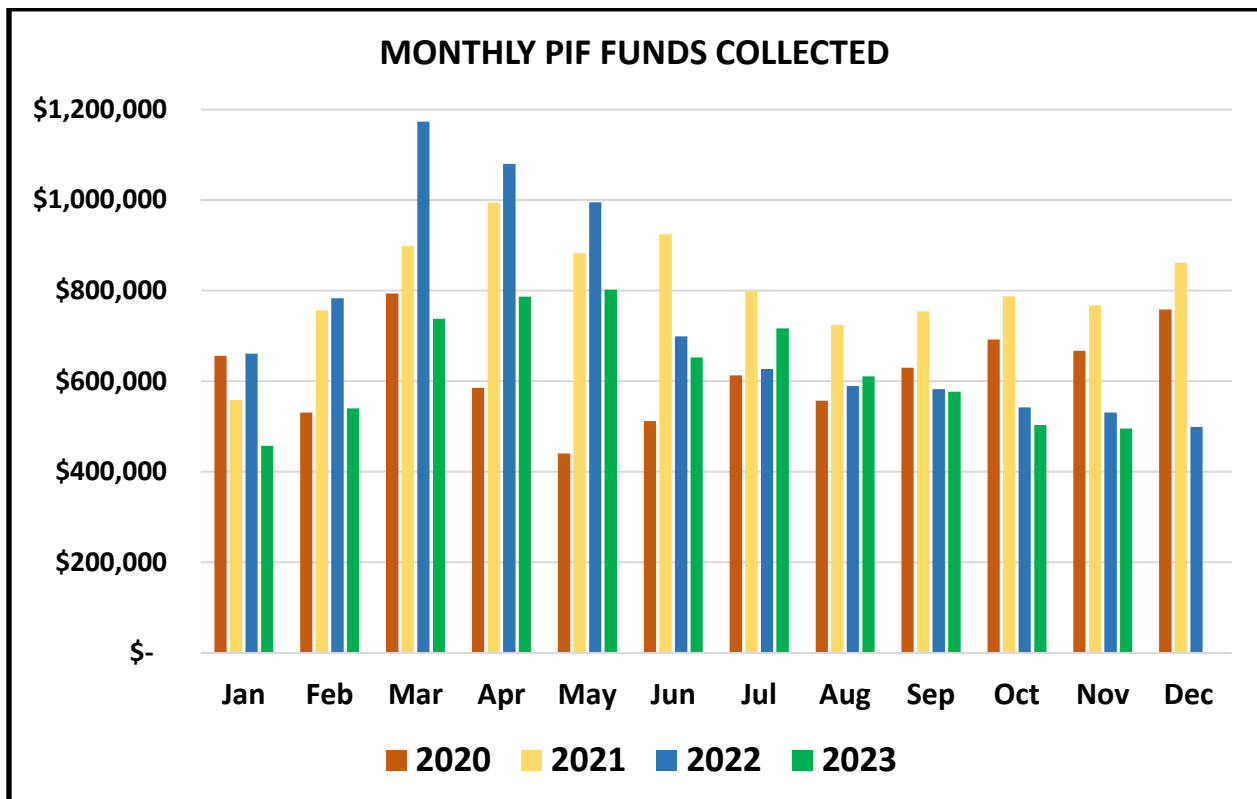
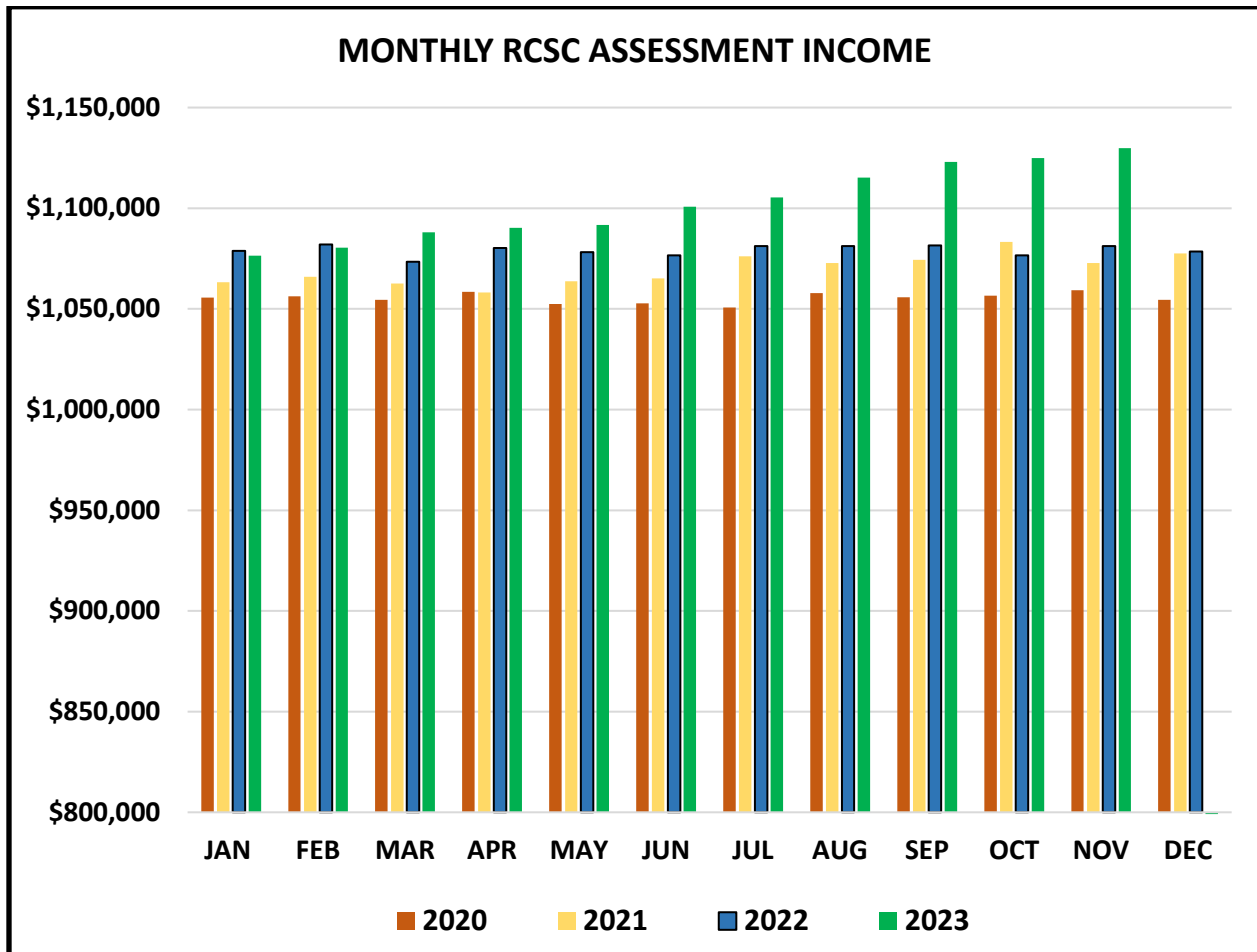
The Recreation Centers of Sun City, Inc. (RCSC) ended November within its operating and capital budget year to date. All Divisions except Food & Beverage have met or exceeded their net operating budget projections year to date. Food & Beverage is (\$116.6k) unfavorable year to date due to food and liquor sales being negatively impacted by weather in Q1 2023 and Building and Equipment repairs at the cafes being (\$19.5k) over budget. Operating Income for November totaled \$2,168k and was \$47.3k favorable to budget. Operating expenses for the month were \$1,676k and (\$92.7k) unfavorable to budget due to pool and spa chemicals expenses (\$36.1k) over budget and pump and well repairs (\$38.5k) over budget. Year to date Net Operating Excess was \$2,646.5k and favorable to budget by \$270.4k (10.2%). This favorable year to date Operating Excess was due to Wages and Benefits being \$652.4k favorable to budget, offset by Repairs and Maintenance being (\$331.8k) over budget.

#### **Cardholder Services:**

Payments on past due assessments in November were 11.9% of past due balances. Overall accounts receivable decreased in November by 1.6% and are down 1.1% since the end of 2022. Overall accounts receivable past due balances increased in November by 2.2%. October assessments went 30 days past due at a rate of 6.3% and September assessments went 60 days past due at a rate of 2.7%.

Payments from third-party collections firms totaled \$29,949 in November, and total \$271,077 year to date. November payments made through the online Web Portal totaled \$131,370 from 266 property owners. Year to date online portal payments total \$2,095,984 from 4,268 property owners.

In November, property transfer balances decreased by 7.5%. Outstanding balances related to property transfers represent 54% of all receivables and 55% of past due balances. November trustee sale notices on Sun City AZ properties remained at 27, and properties owned by lending institutions remained at 1.



### Information Technology:

In November, the Information Technology team received 104 new service requests, and closed 106 requests by month end, leaving 6 tickets remaining open. On average, IT closed service requests in less than one day in November. Year to date, IT has opened 901 tickets, and closed 895 tickets.

IT completed the wifi cabling project at Lakeview and Cox has installed the new wifi connection to the IT server room. Cox has minor modifications remaining before IT can launch the new wifi environment at Lakeview, which is anticipated to be the week of Dec 11th. By providing dedicated wifi access points for each Club location, IT will provide significantly better connections to members and clubs users at Lakeview, with plans to roll this improvement out to all RCSC facilities in 2024. In November, IT also completed wiring for the new employee workstations in the B&I department and worked with B&I on cabling efforts for the Oakmont security project and the softball field clubhouse project.

### Human Resources:

Human Resources added 13 new requisitions during the month of November and filled 11 requisitions, ending the month with 9 open positions. Year to date, HR has opened 160 requisitions, and filled 158 open positions. The time-to fill requisition KPI in November was 6.5 days. HR conducted several Open Enrollment meetings for all full time RCSC employees where employees had the opportunity to learn about benefits programs in 2024 and change their medical insurance plan if desired. HR is also working on preparation for wage rate changes to be effective January 1, 2024.

## BUILDINGS & INFRASTRUCTURE:

### PROJECTS

#### In Process:

#### **Mountain View Rec Center Phases 1 and 2 (PIF) Status: Red**

- Budget: \$27.3M. Total Cost to date: \$391,596.
- Project suspended per Board direction, 04/05/23.

#### **Sun Bowl Softball Field Improvements (PIF) Status: Green**

- Budget: \$1.38M. Total Cost to date: \$50,743.
- Project commenced 11/27/23
- Contractor is Robert E Porter Construction
- Expected project duration ~ 6 months

## RCSC Management Report: December 14, 2023

### Viewpoint Lake Repair (PIF) **Status: Green**

- Budget: \$8.0M. Total Cost to date: \$7.3M.
- Boat ramp opened for homeowner boat launches on 11/11/23
- Viewpoint Lake Reopening Celebration set for 12/15/23 at 3:30 pm

### Recently Completed

#### Fairway Recreation Center

- Installed current sensor for compressor on makeup air units. Project was completed on 11/03/23 at a cost of \$12,465. Contractor: Climatec

#### Lakes E/W Maintenance

- Repaired damage from a vehicle that caught fire. Project was completed on 11/13/23 at a cost of \$11,260. Contractor: Robert E Porter Construction

#### Lakes E/W Snack Shop

- Repainted and installed new flooring. Project was completed on 11/08/23 at a cost of \$29,593. Vendors: Iworx, Exquisite Painting, Sunland Plumbing

#### Marinette Recreation Center

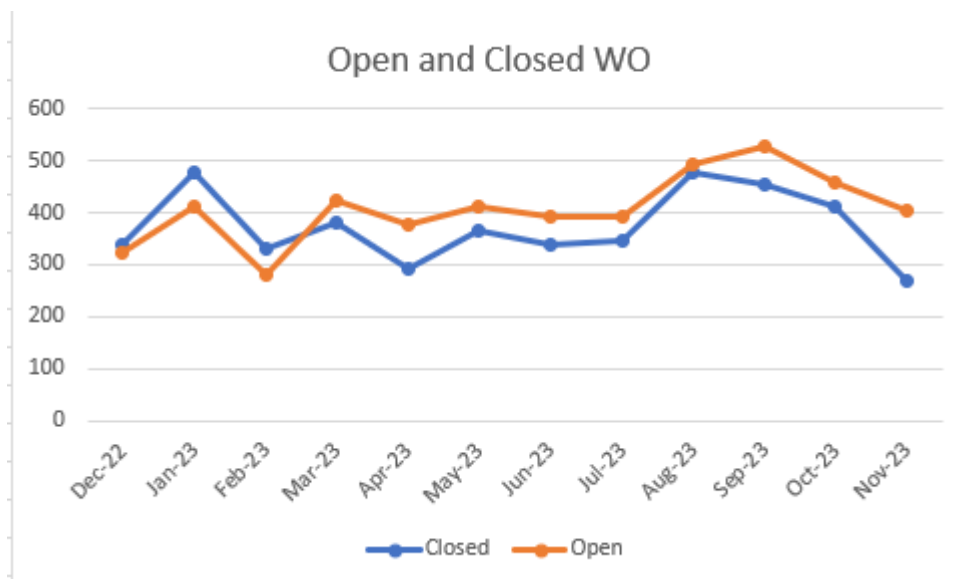
- Replaced awning over pool heaters. Project was completed on 11/17/23 at a cost of \$13,475. Contractor: DFG Builders

#### Willow Snack Shop

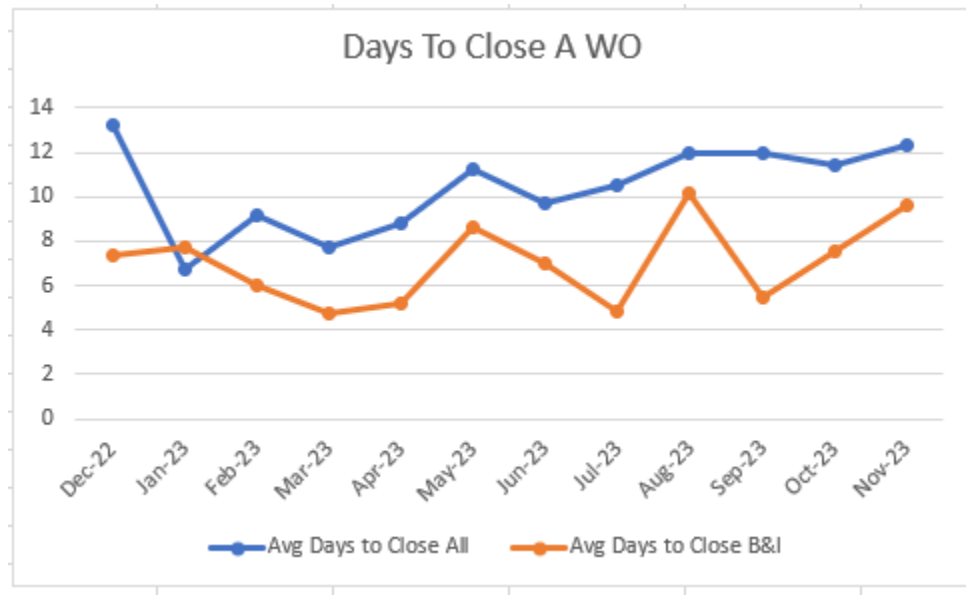
- Removed and replaced exhaust fan serving the snack shop. Project was completed on 11/30/23 at a cost of \$6,392. Contractor: NexTech

### WORK ORDERS (Skilled Trades Repair and Maintenance):

- B&I opened 403 new work orders and completed 275 work orders in November. The average time to close a work order in November was 12.3 days. B&I has completed a total of 4,127 work orders in 2023.



## RCSC Management Report: December 14, 2023



### SOLAR:

#### New Issues:

#### Resolved Issues:

#### Open Issues:

**Willow Maintenance Inverter Number 3, 7, and 9. Lakeview Inverter Number 9. Bell Lanes Inverter Number 5, Bell Rec Center Inverter #8, Bell Lanes Café Number 12**

- Kortman emailed Firmer on 05/03/23 requesting what action is being taken on the warranty replacement units. These units have been down since last fall.
- Firmer has filed for chapter 11 bankruptcy; working with Kortman Electric and Nexus Integrated Solutions to come up with an alternative Inverter product.

#### Production Data:

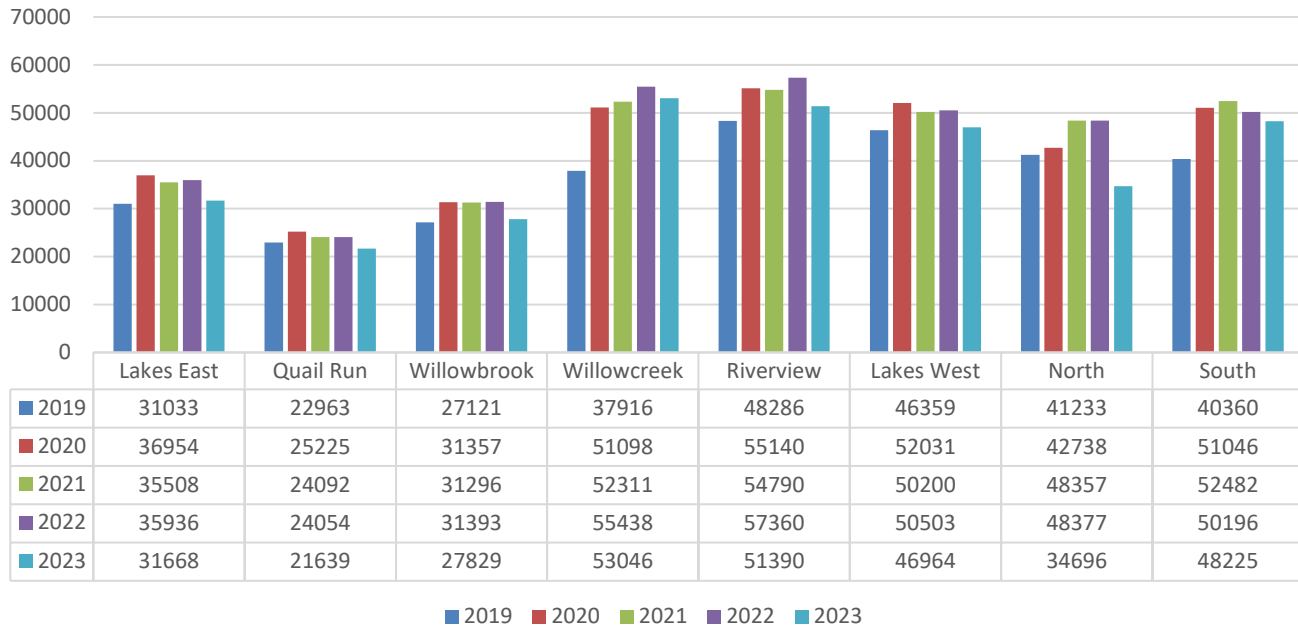
- After including November's production data, the lifetime to date production versus remained stable. The percentage of inverters producing above expected went down to 70%.

# RCSC Management Report: December 14, 2023

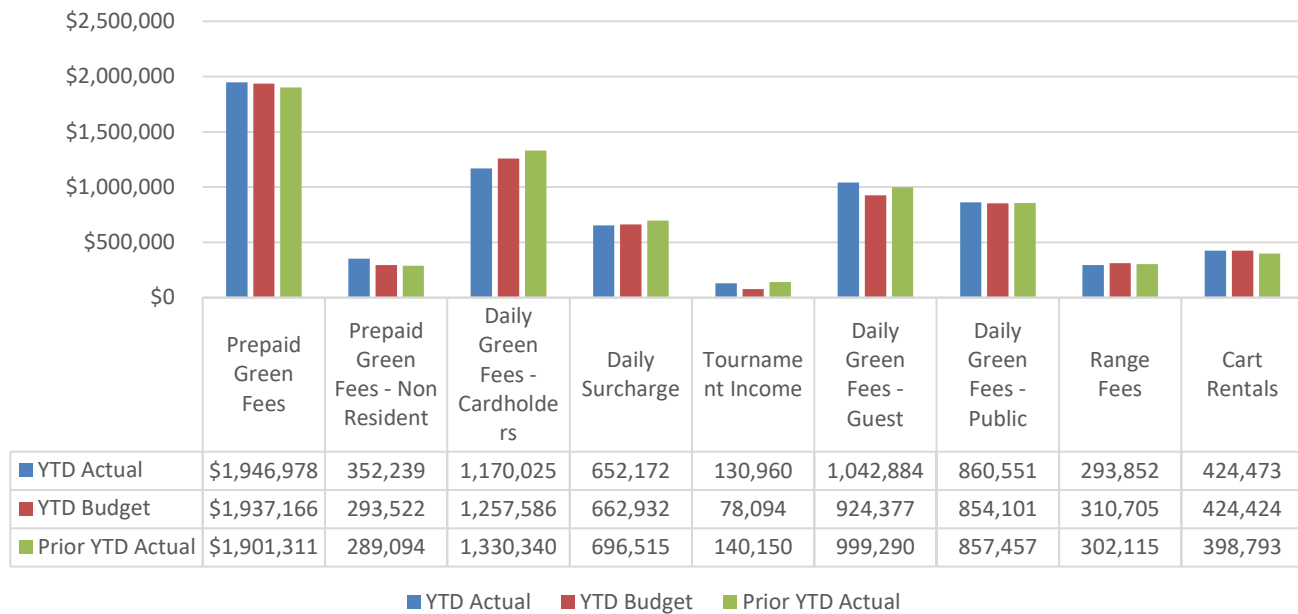
## GOLF & GROUNDS:

### Pro Shops

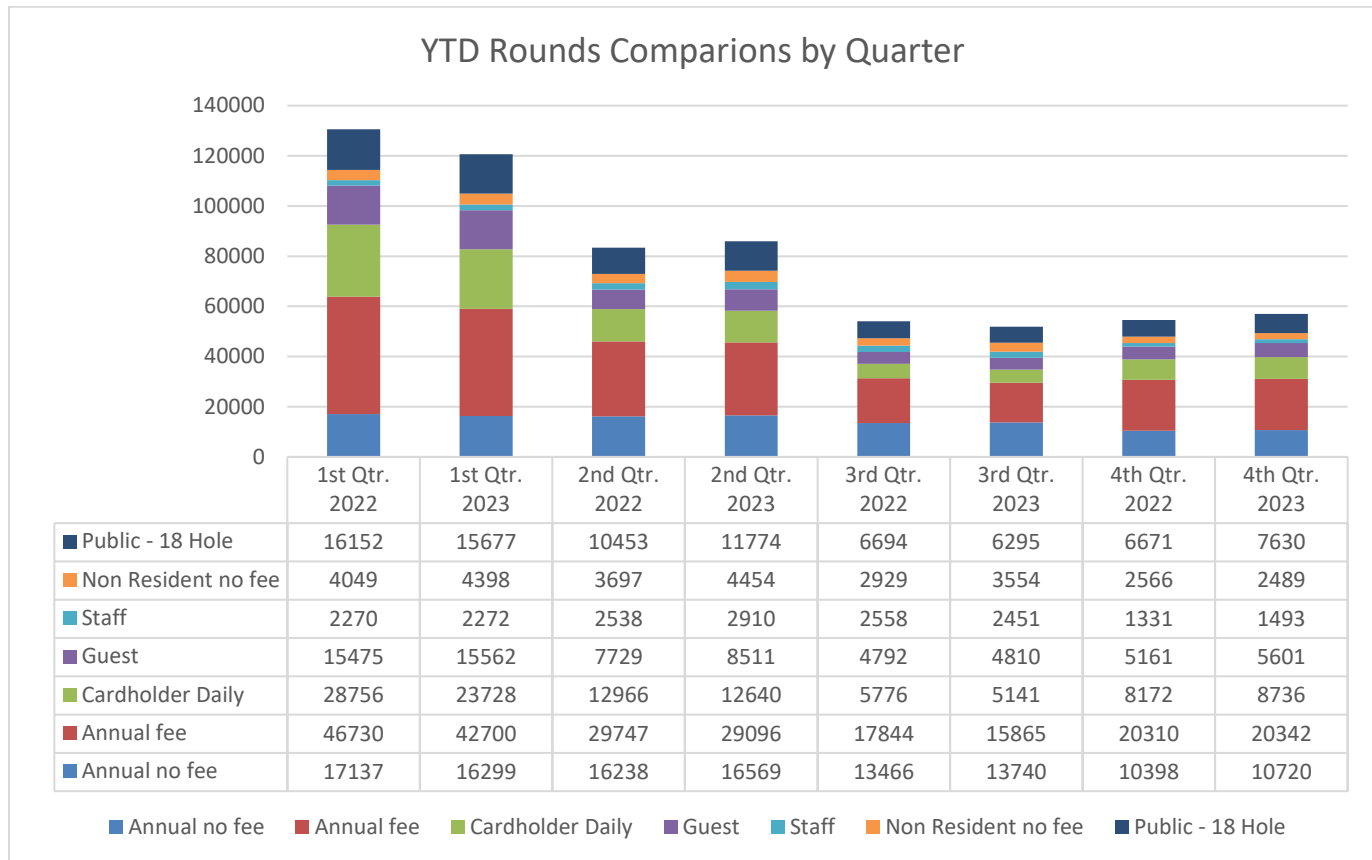
YTD Rounds Played by Course



YTD Golf Revenue Comparison



## RCSC Management Report: December 14, 2023

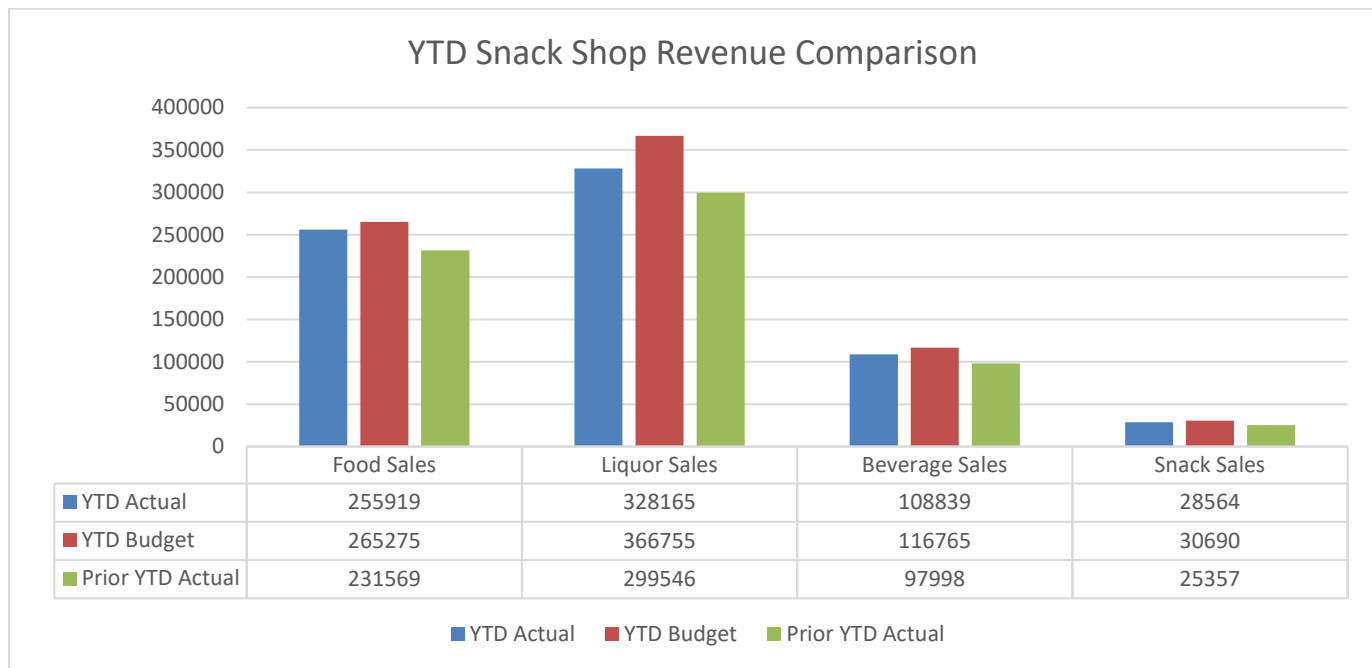


- 18.2% of total rounds played by Annual (Resident) No Fee Passholders YTD
- 34.2% of total rounds played by Annual Surcharge Passholders YTD
- 15.9% of total rounds played by Resident Cardholders YTD
- 4.7% of total rounds played by Annual (Non-Resident) Passholders YTD
- 13.1% of total rounds played by Public Golfers YTD
- 10.9% of total rounds played by Guests
- 2.9% of total rounds played by Staff

On December 1st we held our fundraising Beat the Pros Tournament to raise funds for the Sun City Foundation. Though the field was smaller than we had hoped those in attendance enjoyed a fun round of golf, food and prizes. The list of those that "Beat the Pros" is too large to list here, as the entire field benefitted from an off day from both Brian Duthu and Chris Linam, with each team managing to beat the lackluster 73 posted by the Pros. Each player received \$10 in sweeps money posted to their RCSC account. Once again the Pebble Beach Vacation for a hole in one on hole number 11 went unclaimed. Even though the field was small, those that played were generous allowing us to raise \$920 for the Sun City Foundation.

We have begun tracking of our "bump rate", for those using the lottery system to secure tee times, to gauge the effectiveness of the changes made in golf operations to provide more opportunity for residents. At the time of this report only the first 10 days of December were available, but the early results are promising. For the first ten days we have seen an increase in the number of requests of 1.54%, from 5,521 in 2022 to 5,606 in 2023. During that same time period we have had decrease in the bump percentage of 7.57%, in 2022 we had 860 golfers bumped at a rate of 15.58%, this year we have had 449 golfers bumped for a rate of 8.01%. We will be tracking this data throughout the peak season and providing updates monthly.

### Snack Shops



### Superintendent Update

All 8 of RCSC's golf courses are doing and playing very well. We have been encouraged with the slightly warmer weather as of late which has given the courses a chance to not only fill in and mature but has allowed us an opportunity to get to our desired mowing heights. Points of emphasis throughout the courses this time of year are details, details, details. We are continuing to check the sand depths in our bunkers, specifically green side bunkers. We will be making every attempt to keep our roughs weed free. We have all gotten on a bi-weekly fertilizer program that mainly consists of liquids which has been much more efficient and easier to work with.

I hope you all are enjoying the straight Perennial Ryegrass overseed as well as the expanded green banks. This stand of grass provides a much more consistent playing surface and is aesthetically pleasing to the eye. In regards to our putting surfaces across all of our courses we are trying to be consistent and achieve a daily stimp meter reading between 8.5 and 9. With many variables, mainly wind, the greens may roll a touch faster on any given day. But our goal remains to provide consistency from course to course. I have encouraged my staff to take readings of green speed twice weekly as this provides us great feedback instantly.

Lastly, please continue to do your part by raking bunkers after each use, fixing ball marks on the greens and filling your divots. On behalf of the RCSC golf course maintenance teams we wish you all a Merry Christmas and happy golfing!

### Lawn Bowl

Green speeds range from a low of 12.0 seconds at Mountain View to a high of 14.2 seconds at Bell South. Moisture readings range from a low of 10.0 at Mountain View to a high of 13.0 at Lake View East. The lawn bowl greens were being mowed once per week, but we will temporarily be increasing the frequency to twice per week. Greens are rolled three times per week and the ditches are cleaned three times per week.

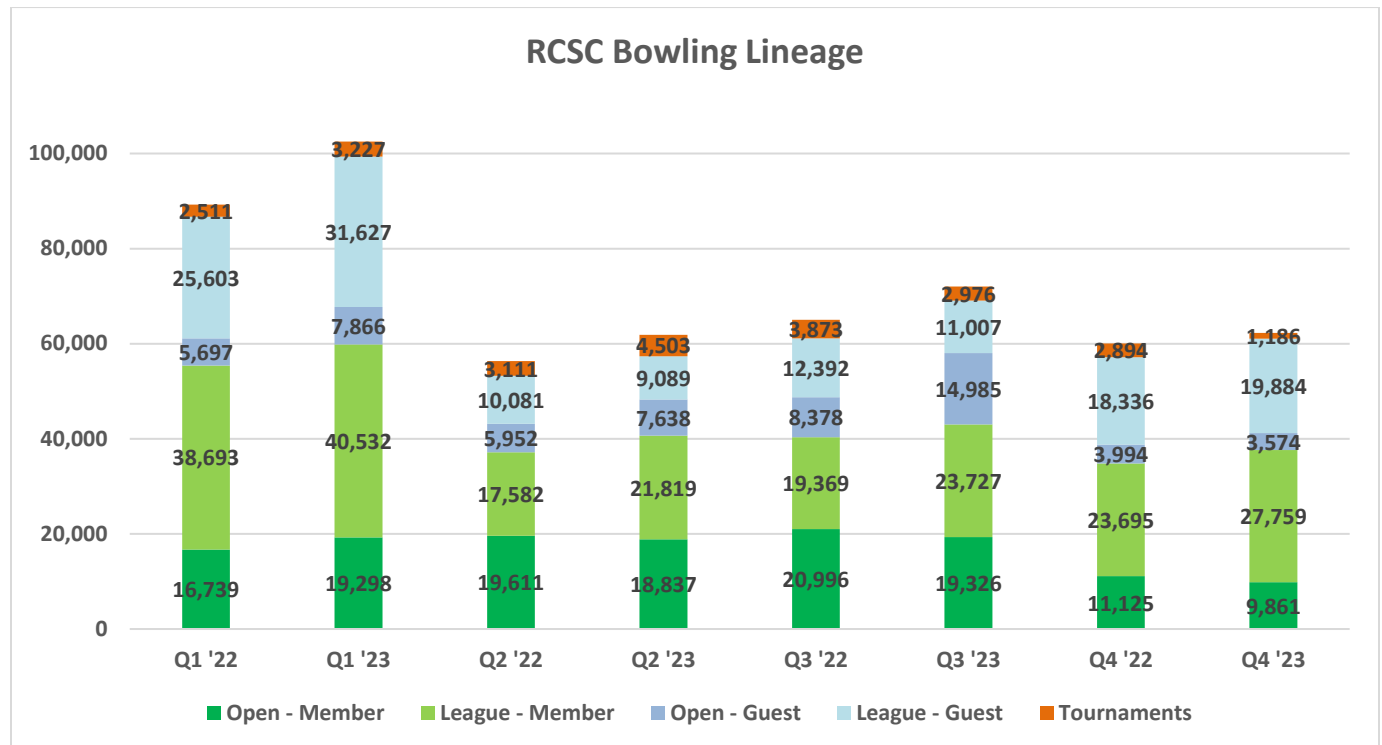
## RCSC Management Report: December 14, 2023

### Grounds

The softball field is being mowed twice per week and the grounds crew has been making some irrigation adjustments trimming bushes to accommodate the new clubhouse. Outside of the special duties grounds remains busy trimming bushes around Centers and maintaining lawns.

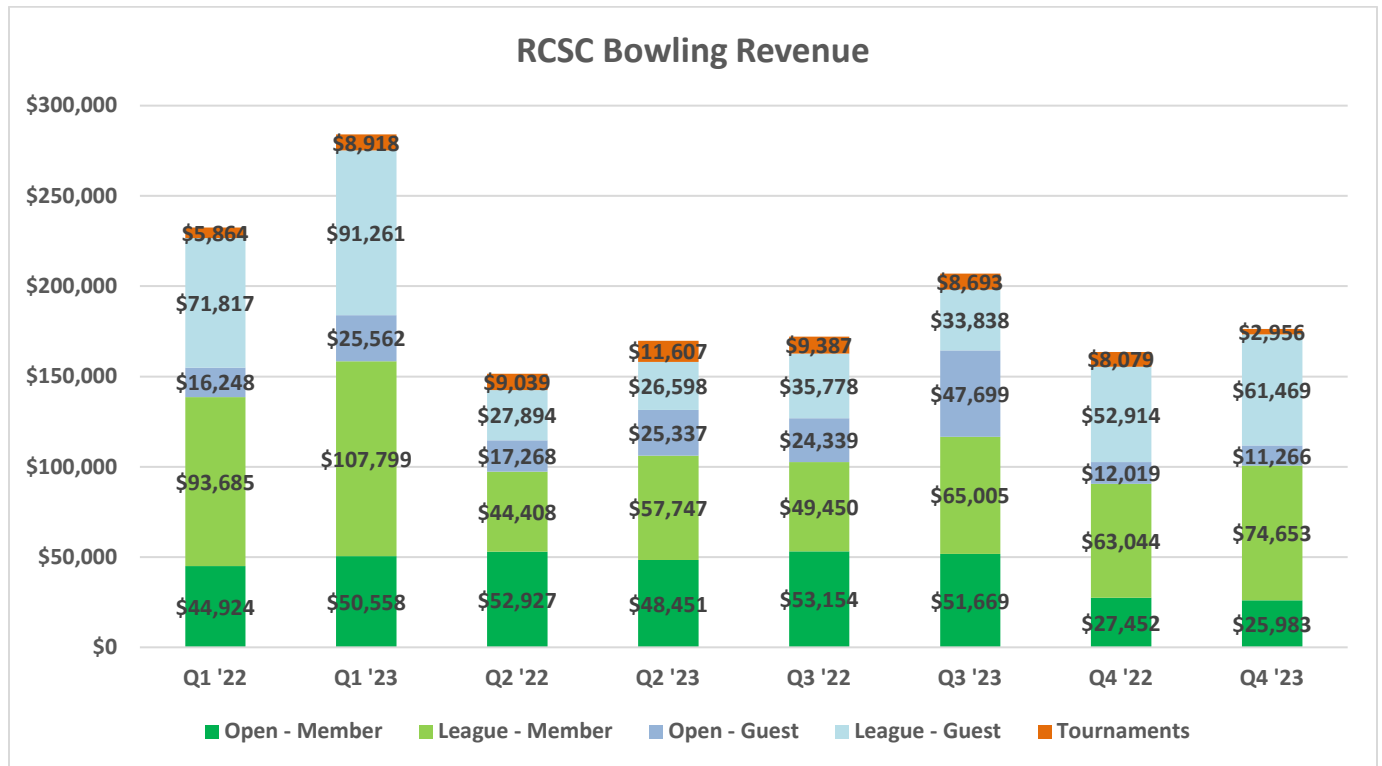
### BOWLING:

In November of 2023, Bowling lineage continued to outpace 2022 totals. November 2023 lineage totaled 30,654, compared to 29,820 in November of 2022, an increase of 3%. Year to date lineage through November 2023 totaled 305,981 lines, compared to 276,885 through November 2022, an increase of 11%.



Bowling Revenue in November 2023 totaled \$85,295 which was 7% higher than the November 2022 revenue of \$79,937. Year to date, 2023 Bowling revenue was \$837,069, or 16% greater than the total revenue through November of 2022.

## RCSC Management Report: December 14, 2023



### Centers:

The holiday season is upon us, bringing us the opportunity to play a role in all the festivities at our rec centers. Many clubs are having holiday parties this time of year. The custodial staff at each center is responsible for setting up all the parties, tearing them down after the party is over, and then cleaning the room for the next event. Facility attendants are always present to greet party guests and direct them where they need to go for the party. Staff has also put up the holiday decorations that are displayed at the centers.

The paddle boats were put into operation now that the lake has been filled. The facility attendant staff has been trained in the proper procedures needed to get cardholders and their families and friends on and off the boats. Custodial staff has been practicing driving the recovery and inspection boat in case there is a need to get on the water. Recently, custodial staff had to retrieve an arm from a saguaro cactus that fell into the water and pull it across the lake to the boat ramp so it could be retrieved and disposed of properly.

In the 4<sup>th</sup> Quarter of 2023, there were 4 custodians/facility attendants who had their 5-year anniversaries with the RCSC, there were 2 custodians/facility attendants who had their 10-year anniversaries with the RCSC, and there was 1 employee who recently celebrated their 15-year anniversary with the RCSC. We are fortunate to have such dedicated employees working at the RCSC.

## COMMUNICATIONS:

### Introducing the Sun City Update

RCSC Members & Cardholders got their first look at the revamped Sun City Update, formerly known as the SunViews, and will have even more updates to enjoy in January. Most notable is the increase in font size for readers. The November publication is available now free at recreation centers. Watch for a special edition in January.



# UPDATE

December 2023

ISSUE #265 • A PUBLICATION OF THE RECREATION CENTERS OF SUN CITY, INC.

### We're Changing for YOU!

We are proud to introduce important changes in how we communicate with RCSC Members and Cardholders to help you connect to the information you need in the easiest and most efficient way. As a first step, we present to you this month, some updates to our flagship publication, now known as Sun City Update – with more changes to come in the New Year.

For starters, you should have immediately noted the larger type font size introduced throughout this publication along with some improvements to the design and layout. Work will continue to evolve in all aspects of communications including updates to the RCSC website and new systems being implemented to track comments, compliments and requests.

There will also be a pronounced and dynamic focus towards serving Members, including extensive support for RCSC staff on the front lines whose daily contact and conversations make lasting impressions on residents and visitors, whether you're new to Sun City or having been enjoying it for years.

Changes will evolve over time, so we appreciate your support and patience, but the final goal is a future that incorporates the desires and needs of those in our community, allowing for opportunities to become more involved and committed to caring, compassion and consistent application of the necessary guidelines and policies.

And to have fun along the journey!

### Stay in the loop!

Get RCSC News Alert Emails, sign up at:  
[www.suncityaz.org](http://www.suncityaz.org)  
Email addresses remain confidential

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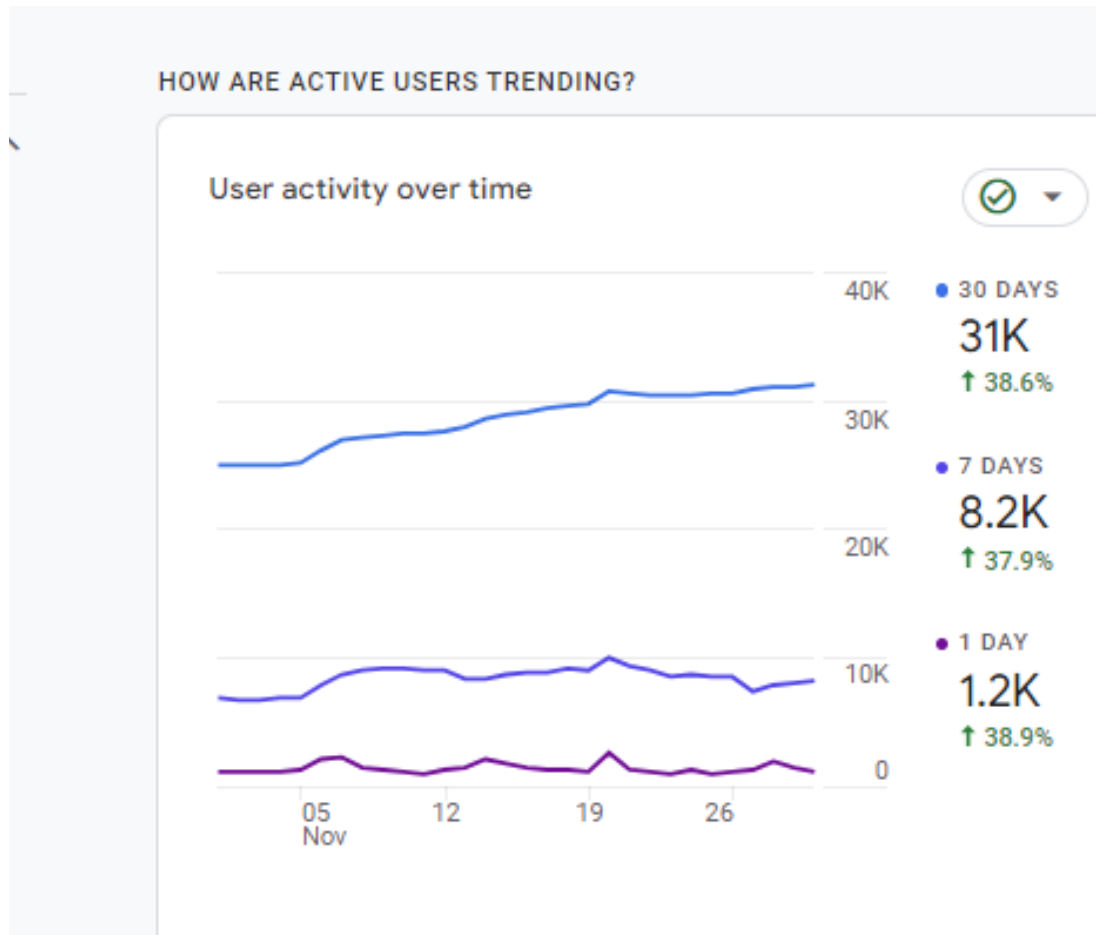
### "May Your Holidays Be Merry & Bright"

"Quack" your way into the season with these Sun City traditions!

- ✓ Get your Duck Bucks, celebrate the season (and cheer the livestreamed race from Riverview) with family & friends at the Sun City AZ Holiday Celebration on Friday, December 8, 2023 at Sundial Center. Ask any facility attendant or office staff for details. Winners need not be present to win.
- ✓ Enjoy a free evening concert with "In The Christmas Mood" on Wednesday, December 13, 2023 at 6pm in the Sundial Auditorium. Complimentary hot cider & cocoa will be served.
- ✓ Celebrate the completion of the lake rellining project with the return of the Viewpoint Lake Homeowners Association Boat Parade on Friday, December 15, 2023. Festivities start at 3:30pm at Lakeview Center; lighted boat parade leaves the Cameo Drive bridge at 6:15pm.

### Website Update

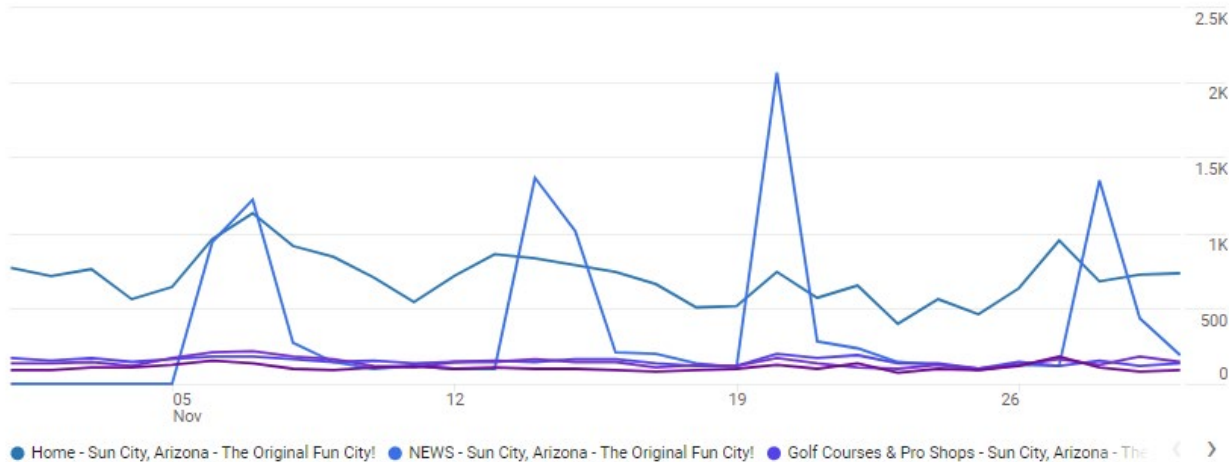
There is a significant increase in visits to the Website in November 2023 compared to November 2022, and the graphic below shows a continued increase in views. Total visits to the Website home page were 21,295 compared to 15,160 in November 2022. A brand new "News" or Sun City INFO Center page received 11,205 views in November. The primary golf page, among others, also saw an increase, to 4,527 visits from 3,814 in 2022. Top sites visited were the home page, the new News (INFO Center) page, Golf Courses & Pro Shops, the "About Us" landing page (RCSC), the Recreation Centers page, Concerts and Entertainment, the Golf Calendar, Green Fees, Clubs and the Web Portal.



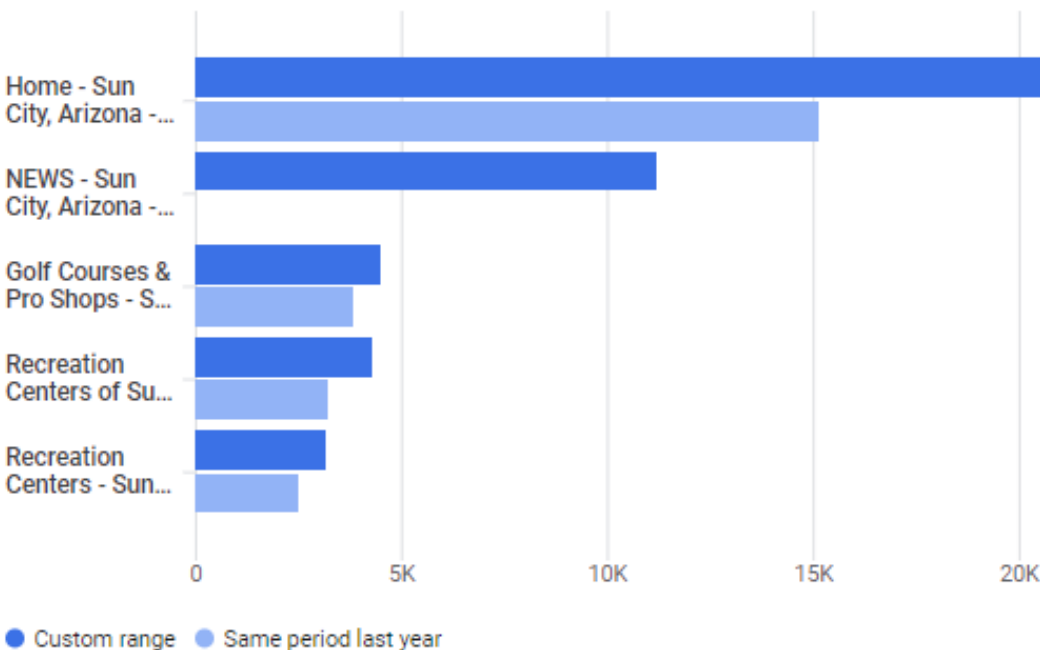
### New INFO Center and Weekly digital Sun City Update

The total visits to the Website this November were impacted by a related effort to consolidate all news and information in one page, called the News INFO Center on the Website ([suncityaz.org/news](http://suncityaz.org/news)), rather than posting on other external pages or in multiple places on the Website. We also began a weekly digital Sun City update that would bring Members & Cardholders to this page. In the graphic below, you can see four big blue spikes that represent the days that a Weekly News Update was released, with a link to the INFO Center, causing a spike in visits to [suncityaz.org/news](http://suncityaz.org/news). The INFO Center will not only be home to these weekly digital updates, but is the one single and easy to find location with links to all information we produce. Work is underway to further consolidate emails sent out that bring Members & Cardholders to our page for news and information.

Views by Page title and screen class over time



Views by Page title and screen class



## RCSC Management Report: December 14, 2023

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### Events/Entertainment

"Grand Re-Opening" of Viewpoint Lake celebration in conjunction with the Annual Boat Parade, including an ice cream social, demonstrations of RC Boats by the Sun City Yacht Club, and tours of Viewpoint Hill accompanied by the history of the lake as presented by the Sun City Museum Historiographers.

This event is Friday, December 15, 3:30pm-7:30pm. The boat parade is expected to begin at 6:10pm.

Sundial Concerts start the first week of next year on most Wednesdays.

Doors open at 5:00pm; Show Time at 6:00pm

First up.... ***Superstars of Soul***

Wednesday, January 3, 2024

\$30 for RCSC Member/Cardholders; \$35 for Non-Cardholder Guest

Billed as one of the hottest tickets in Las Vegas, experience the soulful sounds from two of Motown's super groups – The Temptations and The Four Tops – under the direction of the one and only Peter Peterkins! You will be mesmerized by the heart-stopping harmonies, dazzling choreography, and the memorable hits from Motown's golden age. The Superstars of Soul will perform songs like "Get Ready," "My Girl," "The Way You Do the Things You Do," "Ain't Too Proud to Beg," "Baby I Need Your Lovin'," "Just My Imagination" – so many we can't possibly name them all! If you love the "Old School Soul" then join us for an unforgettable evening of memories and fun!