

990-N POSTCARD

Please log in to the internet Network - RCSC Wifi Password - sunazwifi11



electronically through IRS.gov instead of Urban Institute's website.



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New Form 990-N Submission Website Now Open

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Form 990-N electronic submissions should now be made through IRS.gov instead of Urban Institute's website. For the filing link and more information on how to file, visit the Form 990-N webpage.

Form 990-N, Electronic Notice (e-Postcard) for Tax-Exempt Organizations Not Required to File Form 990 or Form 990-EZ, is used by small, tax-exempt organizations for annual reporting and can only be submitted electronically.

Registration required

Form 990-N filers will be required to complete a short, one-time registration before submitting their electronic form to IRS.gov.

Additional information

- Form 990-N, e-Postcard, Frequently Asked Questions
- Form 990-N, e-Postcard, Required Information
- <u>Exempt Organizations educational website</u>

MIDWAY DOWN THE PAGE YOU WILL FIND THE SUBMIT FORM 990-N

most common problems can be avoided by following

Submit Form 990-N (e-Postcard)





A Due to high demand, you may have to wait longer than usual to access this site. We appreciate your patience.

Sign In or Create a New Account

IRS now offers sign-in options with Login.gov and ID.me. Both offer access to IRS online services with a secure account that protects your privacy.

Login.gov is an account created, maintained, and secured by the U.S. government. ID.me is an account created, maintained, and secured by a technology provider. Currently, Login.gov can only be used to access IRS Form 990-N (e-Postcard) and Qualified Intermediary Application and Account Management System (QAAMS).

If you don't have a Login.gov or ID.me account, you must create a new account.



Frequently Asked Questions





IRS is using Login.gov to allow you to sign in to your account safely and securely.

Sign in

Create an account

Sign in for existing users

1 This is a U.S. government service. You consent to the monitoring, recording, and reviewing of your activity using this service. <u>Learn more about our privacy</u> <u>policies</u>.

Email address

Do you have a sign in with IRS?

 Yes, insert your email and password

No, select Create an Account

Password

IRS is using Login.gov to allow you to sign in to your account safely and securely.



□ I read and accept the Login.gov <u>Rules of Use</u> ☑



• Enter your email address

• Select your preferred language

- Click the box: I read and accept the login.gov
- (take time if needed to review the rules)

Click on Submit

GO TO YOUR EMAIL THERE WILL BE AN EMAIL FROM LOGIN.GOV

LOGIN.GOV

Confirm your email

Thanks for submitting your email address. Please click the link below or copy and paste the entire link into your browser. This link will expire in 24 hours.

Confirm email address

https://secure.login.gov/sign_up/email/confirm? _request_id=510efc53-9419-43a1-860ec01eacc29f81&confirmation_token=fEyDVGNxnjrotkuvv15S

Please do not reply to this message. If you need help, visit login.gov/help/

About Login.gov | Privacy policy Sent at 2024-03-18T22:08:51.771794Z

You have confirmed your email address

Create a strong password

Your password must be **12 characters** or longer. Don't use common phrases or repeated characters, like abc or 111.

Password

Confirm password

Show password

Continue



Authentication method setup

Add another layer of security by selecting a multi-factor authentication method. We recommend you select at least two different options in case you lose one of your methods.

Authentication application

•

Download or use an authentication app of your choice to generate secure codes.

Text or voice message

Receive a secure code by (SMS) text or phone call.

Backup codes

A list of 10 codes you can print or save to your device. When you use the last code, we will generate a new list. Keep in mind backup codes are easy to lose.

Security key

A physical device, often shaped like a USB drive, that you plug in to your device.

Click receive a text message

Select Continue

Add a phone number

We'll send you a one-time code each time you sign in.

Message and data rates may apply. Do not use web-based (VOIP) phone services or premium rate (toll) phone numbers.

Phone number

- -





🔵 Phone call

You can change this anytime. If you use a landline number, select "Phone call."

Send code

• Put in your cell number

Click on Text Message

Click on Send Code

Enter your one-time code

We sent a text (SMS) with a one-time code to **+1602-451-9489**. This code will expire in 10 minutes.

One-time code

Example: 123456



Check your Phone for the code

• Enter the code

Do not click on Remember Browser

Click submit

A phone was added to your account.



You've added your first authentication method! Add a second method as a backup.

Adding another authentication method prevents you from getting locked out of your account if you lose one of your methods.

Add another method

Skip for now





Continue to IRS

We'll share your information with IRS to connect your account.

Email address awillette@suncityaz.org

Add a second authentication method. You will have to delete your account and start over if you lose your only authentication method.

Agree and continue

WIRS

Electronically file your Form 990-N (e-Postcard)

e-Postcard Profile

Before you can create a Form 990-N (e-Postcard), you must create your e-Postcard Profile. Your e-Postcard Profile allows you to:

- Designate your e-Postcard Profile as either a "Preparer" or "Exempt Organization"
- 2. Add EINs to your e-Postcard Profile
- 3. Remove EINs from your e-Postcard Profile

More information on who must file a Form 990-N.

Once created, you can update your e-Postcard profile at any time. Click the button below to get started.

Manage Form 990-N Submissions

Once your e-Postcard Profile is created, you can use the Manage Form 990-N Submissions page to:

Home Security Profile Logout

- 1. Create a Form 990-N
- 2. View the status of your existing Form 990-N submission(s)
- 3. Edit an in-progress Form 990-N
- 4. Delete an in-progress Form 990-N

Click on the button below to get started.

MANAGE E-POSTCARD PROFILE

MANAGE FORM 990-N SUBMISSIONS



e-Postcard Profile

Home Security Profile Logout

e-Postcard Profile	Select EIN	Organization Details	Contact Information	Confirmation
You are logged in as: Prep	arer Edit user type			
EIN -	ADD EIN			

Currently Associated EIN(s)



e-Postcard Profile



Please select Exempt Organization or Preparer



• Click on Edit

Use the drop-down arrow to select

EXEMPT ORGANIZATION

• Press Continue



Currently Associated EIN(s)

EIN	Organization Name			Date Added	Delete		
No EINs are currently associated with your ID							
DELETE E	EIN	CREATE NEW FILING	>	2nd			

ENTER THE CLUB EIN NUMBER 1st CLICK ON ADD EIN 2ND CLICK ON CREATE NEW FILING



• CLICK THE DROP-DOWN ARROW AND SELECT YOUR EIN

CLICK CONTINUE

Electronic Notice-Form 990-N (e-Postcard)

Organization Information

For the tax year ending December 31, 2023

Has your organization terminated or gone out of business?



• ?

2

Are your gross receipts normally \$50,000 or less?

Yes

× 2

Organization's legal name -Line 1

RECREATION CENTERS OF SUN CITY

Organization's legal name -Line 2

Employer Identification Number (EIN)

510191337

PREVIOUS



2

CONTINUE

2

• 1. December 31, 2023

• 2. No

• 3. Yes

Press Continue

Organization's legal name: RECREATION CENTERS OF SUN CITY

If your organization conducts business using another name (DBA), enter of

* = required field

Organization:

DBA Name	
	2
DBA Name - continued	
	3

ENTER ADDITIONAL DBA NAMES

Country*	
Select One	~ ?
Number and Street (or PO Box)*	
	2
City or Town*	
	3
State*	
Select One	• ?
Zip Code*	
	2
Organization's website address, if applicable	
	2

- DBA – Doing Business As (insert your club name in the first box only leave the second box empty)

Enter Address to Lakeview -10626 W Thunderbird Blvd Sun City 85351

Principal Officer:

- Principal Officer
- Select Person

 Enter your name or the Club Presidents name

Enter Address to Lakeview 10626 W Thunderbird Blvd Sun City 85351

e-Postcard Confirmation Warning!

Do you want to save the data and submit this filing to the IRS?

Once you submit the e-Postcard, you will no longer be able to edit the information in the e-Postcard.

Click "Ok" to submit the e-Postcard to the IRS, otherwise click "Cancel"





Your Form 990-N(e-Postcard) has been submitted to the IRS

- Organization Name: RECREATION CENTERS OF SUN CITY
- EIN: 510191337
- Tax Year: 2023
- Tax Year Start Date: 01-01-2023
- Tax Year End Date: 12-31-2023
- Submission ID: 10065520240787569346
- Filing Status Date: 03-18-2024
- Filing Status: Pending

Note: Print a copy of this filing for your records. Once you

MANAGE FORM 990-N SUBMISSIONS

Click on Print

Right Click

Save as – Select Location

Click on Save