

RECREATION CENTERS OF SUN CITY, INC.
BOARD MEETING AGENDA
Thursday, September 26, 2024
Sundial Auditorium, 9:00 am.

- Call to Order
- Pledge of Allegiance
- Welcome and Introductions
- Roll Call of Voting Members, Confirmation of Quorum
- Approval of Agenda
- Approval of Minutes (See TAB 1)
- Treasurer's Report (See TAB 2)
- Management Report (See TAB 3)
- Committee/Liaison Reports
- Recreation Center Update Report – General Manager
- President Comments
- Announcements
- Consent Agenda Items
 1. Name change from the Fairway Center Knitters Club to the Fairway Knit and Crochet Club per club request.
- Committee Recommendations
 1. **Director Collins** – On behalf of the Club Organization Committee (COC), I move to amend Board Policy #12. (See TAB 4)
 2. **Director Kise** – I move based on the Long-Range Planning Committees (LRP) recommendation, that in addition to providing critical assistance to RCSC Members, the Sun City Foundation be tasked to broaden their goals to work within its full capacity to obtain grants, gifts and bequests to aid in the building of additional RCSC funding streams.
- Motions Second Reading
 1. **Director Collins** – I move to approve \$4,000 to be paid to the Sun City Posse for their continued support with event parking and other services in 2025.

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2. **Director Kise** – I move to amend Board Policy 16 to incorporate a new process to request, review, and approve PIF projects and use of the CIF Fund to fund annual Capital Expenditures. It will also formalize use of the Reserve Study, Five-Year Planning Team, Five-Year Budget, and Ten-Year PIF Project Forecast. (See TAB 5)
- New Business
 1. **Director Rough** – I move to amend Board Policy 2 titled Senior Management as follows:
 - A. Senior Management:
 - ~~1. Senior Management is responsible for directing, coordinating and overseeing financial management, operations and personnel of the Corporation.~~
 2. 1. Senior Management is responsible for the day-to-day operations of the Corporation. ~~and enforcing the Corporate Documents.~~
 3. 2. Senior Management is given authority by the Board to make decisions to meet their responsibilities, to include any and all expenditures, so long as such expenditures are maintained within the guidelines of the approved annual budget **and in accordance with the Corporate Documents.**
 4. 3. Senior Management has the authority and responsibility to implement policies, procedures, rules and regulations covering day-to-day operations and personnel provided that such are compatible with the Corporate Documents.
 5. 4. Senior Management is responsible for maintaining the confidentiality of any and all business of the Corporation where confidentiality is required.
 2. **Director Rough** – I move to amend Board Policy 3 titled Corporate Records as follows:
 - A. The following guidelines shall be followed regarding review of corporate records. The process serves to maintain the integrity of RCSC documents while providing access to Members with a legitimate basis for the examination of such records.
 1. A Member wishing to examine corporate records ~~must~~ **shall** submit a **completed** [Request for Review of Corporate Records Form](#) to the Corporate Office which states the purpose to be served by the review and an itemized statement of the specific documents to be examined.
 2. ~~Must be a~~ **The** Member **shall be** in good standing for at least six (6) months preceding the request for records.
 3. The request ~~must~~ **shall** be made in good faith and for a specific purpose. It shall be at the sole discretion of the Board as to whether the Member has a valid purpose for review of the corporate records requested.

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4. If the request is approved, a date, time and place ~~will~~ **shall** be set for the review. If the request is denied, the Member ~~will~~ **shall** be notified accordingly.
 5. Review of documents ~~must~~ **shall** take place under Board or RCSC employee supervision.
 6. No original records of the Corporation ~~can~~ **shall** be removed from the premises during this process. No marks, notations, erasures, or other defacements ~~will~~ **shall** be made on any original document(s).
 7. When information is contained in several documents, only one document at a time may be submitted for review. Return of an examined document ~~will~~ **shall** authorize release of the next document for inspection.
 8. After completing review of documents, Members may request to have copies of a particular document **and/or take a photo**, which may or may not be granted by the Board. ~~There may be a charge for copies and such other additional charges as permitted by law.~~
3. **Director Rough** – I move to adopt Board Policy #4 titled Roberts Rules of Order (RONR). This policy adopts the way the Board will use RONR through the special rules of order allowed. **(See TAB 6)**
4. **Director Rough** – I move to amend Board Policy #6 titled Corporate Privacy Policy as follows:
- The Recreation Centers of Sun City, Inc. is required to obtain personal information from Owners and Cardholders in order to conduct normal business. It is the Corporation’s objective to protect the privacy of that information. Only organizations that perform a recognized beneficial service to the Owners and Cardholders (i.e., Sun City Posse, Sun City Fire Department, Sun City Homeowners Association, **and the Sun City Foundation**) may, at the discretion of the Board or Senior Management, receive limited information.
5. **Director Rough** – I move to amend Board Policy # 9 titled Cardholder Guests & Host Punch Cards. **(See TAB 7)**
6. **Director Rough** – I move to amend Board Policy # 20 titled Sun City Foundation. **(See TAB 8)**
7. **Director Rough** – I move to amend Board Policy #21 titled Membership Documentation Requirements, Section C as follows:
- ~~C. Occupancy: Each individual qualified by ownership and age, must also qualify as occupying the Property as their primary Arizona residence, by providing one of the following:~~

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- ~~1. a valid Arizona driver's license having the same address as the Property for which a Member Card is sought; or~~
- ~~2. a valid Arizona driver's license having an address farther than seventy five (75) miles from Sun City, Arizona; or~~
- ~~3. a valid out of state or out of country driver's license; or~~
- ~~4. if no valid driver's license is available, any government issued identification with the individual's name and address of the Property for which a Member Card is sought. An additional form of identification with a photo is required when the government issued identification does not contain a photo.~~
- ~~5. Owners who misrepresent themselves as an occupant of a Property shall be subject to suspension of Member Privileges. This suspension automatically extends to all Owner(s) of said Property, as well as any occupants of any other Properties owned by such Owner(s) including denial of use of any and all RCSC Facilities, as determined by the Board.~~

Owners who cannot meet the Member documentation requirements shall not be issued a Member Card and shall not receive Member Privileges. Payment of assessments, fees or other charges does not constitute Membership or require issuance of Member Cards. Valid documentation of proof of ownership, identity, **and** age **and occupancy** is required. A Member Card shall not be issued or activated if payment of all assessments, fees and any and all other charges against the Property and Owners is not current and the documentation requirements have not been met and verified by the Cardholder Services Office. Owners who falsify documents in order to obtain a Member Card shall be subject to suspension of all Member Privileges, including denial of use of any or all RCSC Facilities, and may no longer be considered a Member in good standing.

8. ***Director Rough*** – I move to amend Board Policy #32 titled General Manager.
(See TAB 9)
9. ***Director Rough*** – I move to amend Bylaws. (See TAB 10)

The Next meeting will be the Exchange Meeting on October 14, 2024 at 1:00pm in the Sundial Auditorium. The next meeting of the Board of Directors will be on October 31, 2024, at 9:00am in the Sundial Auditorium. The next Annual Meeting is March 11, 2025 at 6:00pm in the Sundial Auditorium.

- Adjournment