

**RECREATION CENTER OF SUN CITY, INC.**  
**Club Organization Committee**  
**January 8, 2020**

Chair Sue Wilson called the meeting to order at 10:00am in the Lakeview Center Board Room.

**Present:** Chair Sue Wilson, Co-Chair Mike Ege, COCs James Terasinski, Connie Sherman, Fred Schweer, Nancy Nixon, Terry Watts

**RCSC Staff:** None

**Guests:** Cardholder Nancy Jesse

**Approval of Prior Meeting Summary:** The December 11, 2019 Meeting Summary was approved as presented.

**Report by Myrna DeBruyne, Chartered Club Supervisor:** Distributed to the Committee for review and reads:

The Chartered Clubs Office has been very busy making changes to 2020 reservations, accepting year end and 2021 forms.

As of Monday, January 6, 2020:

44 Clubs have submitted their 2021 Facility Usage & Meeting Forms.

80 Clubs have submitted their 2020 New Officer Lists. COCs can find their copy in their mailbox.

10 Clubs have filed their 2019 Financial Statements

Two Clubs did not rsvp for Discover Sun City and will not be allowed to participate:

**Report by Sue Wilson, Chair:** Advised the Committee that she will contact the club's office to include in the Officer training sessions more detail about conduct reports concerning officers of the club and the development of club rules to address this issue. Additional explanation might also be needed for the difference between conduct and incident reports. Sue will also ask the clubs office for copies of the current BP12, incident reports, business cards, club assignment list, COC contact list and name badges for new COCs.

Club rule updates are needed since the recent change in BP#12 noting that the conduct of officers and members should be addressed within the club and voted on by club members. Incidents within the clubs are confidential and reported to the club's office. Parties involved and witnesses should complete the forms and take pictures where the accident occurred.

The "Lets talk food" page of the training packet was distributed to the committee members present as it was missing from the handouts at the session.

**Report by Mike Ege, Co-Chair:** None

**COC Reports:**

James Terasinski – Nothing to report

Connie Sherman – Nothing to report

Fred Schweer – A club's officers are alienating other members of the club.

Nancy Nixon – Nothing to report

Terri Watts – Received an invitation to attend a club meeting at one of her clubs.

**Old Business:** Incident Reports are confidential, and no copies should be kept in the club files. Witnesses as well as the parties involved must fill out the incident report for(s) and deliver them to the Clubs Office within 30 days of the incident. Conduct reports remain on file by the club board for a period of 5 years. Appeals regarding conduct hearings must be presented to the RCSC Board Office.

**New Business:** Reminders to clubs to submit their annual Sunview's article as least a month prior to their publication date. Club rules are out of date by the majority and don't cover discipline/code of conduct procedure adequately within the club rules. Club host cards can be used for guests and purchased by the club, while punch cards purchased by individuals should not be used for club guests as a rule.

**Announcements:** Discover Sun City event, January 15, 2020 from 9:00am -11:00am and 6:00pm – 8:00pm.

**Adjournment:** The meeting adjourned at 10:42am.

**Next Meeting:** February 12, 2020 at 10:00am – Lakeview Board Room

Respectfully Submitted,

Connie Sherman, Secretary