

**RECREATION CENTER OF SUN CITY, INC.**  
**Club Organization Committee**  
**September 14, 2022**

Chair Sue Wilson called the meeting to order at 10:00am in the Lakeview Center Boardroom

**Present:** Chair Sue Wilson, Co-Chair Steve Collins, COC's Alan Ruda, Terry Watts, James Terasinski, Candy Ruggiero, Stella Van Ness

**RCSC Staff:** General Manager Bill Cook, Chartered Clubs Supervisor Joanne Martin

**Guests:** RCSC Board Director Kat Fimmel, Cardholder Jean Totten

**Approval of Prior Meeting Summary:** The April 13, 2022 Meeting Summary was approved as presented.

**Report by Joanne Martin, Chartered Club Supervisor:** Distributed to the Committee for review:

Lifelong Learning will be convening in October to discuss new officers. If no one has volunteered to be an officer, the club will de-charter.

The Choraliers Club are having issues finding an accompanist. They have advertised and no one is stepping up to volunteer. If they can't find an accompanist, they will de-charter by the end of the year.

Friday Night Ballroom Dance Club wants to change their name to Friday Night Social Dance.

I have had several requests about starting a new club but only one has been submitted.

All reservations for Golf and Clubs for 2023 have been completed.

President Packages are completed and ready to be handed out on November 1<sup>st</sup>.

Rosters are due by October 3<sup>rd</sup>. We have had 12 clubs turn them in so far.

Attendance spreadsheets are still being submitted. The current compliance is at 87%  
I will be contacting the Club Presidents about the 10<sup>th</sup> of the month regarding the deadline.

Chris is currently reviewing Club Budget Request.

**Chair Report:** None

**Co-Chair Report:** None

**COC Reports:** There were no new incident reports since the April meeting.

## **COC General Club Discussion:**

- Stella Van Ness reported that she has had several conversations with the Rhythm Ramblers Club. They have no Officers and only 2 official members. The Club's status is under review.
- Joanne Martin reported that most clubs are complying with the time limits on submitting attendance reports (due on the 10<sup>th</sup> of each month) and filing their 990 tax filings as required. But some clubs needed to be followed up with on a regular basis.
- GM Bill Cook proposed an incentive to encourage clubs to submit their reports / tax filings on time. He suggested that any club budget requests be withheld until they comply with the time frames on a more regular basis.
- The committee unanimously agreed this was a good idea.
- A second level incentive was proposed to change the consistently delinquent club to "Rental" space that they would have to pay for. This was tabled for future consideration.
- A suggestion was made to set aside centralized computer space where the clubs could complete their attendance reports and tax filings. Staff would be available to help. This would facilitate anyone who did not have a computer or needed assistance in completing the reports. A centralized computer space could be set up at 2 locations, one on the north side and one on the south side

## **Old Business:**

- Joanne Martin commented that the clubs need to send their EIN Identification and Passwords to the Corporate Office to have on file in case that Club Officer should leave the club.
- Joanne also reported she had an opportunity to open a new bank account using the "Trade Name" system discussed at the last meeting. She said everything went very smoothly. The registration is good for 5 years.

## **New Business:**

- Joanne Martin reported that the Annual Training for the Club Officers is being re-designed. The length of the meeting will be condensed, and the training will be grouped by club type.

Topics that were suggested to be included in the training were:

- Per 501C3 compliance rules, clubs cannot buy items on the outside and then sell them at the club for a profit. They can only sell items "made" by the club.
- Clubs should be required to have in their club rules that all club records must be given and kept by two Club Board Members. It was suggested that the clubs all be trained on and use a cloud account to accomplish this.
- Club Treasurers should be reminded that they CANNOT take club moneys home. Once the money leaves RCSC properties, those monies should be deposited in the appropriate bank account that same day.

- Chair Sue Wilson commented that there are several vacancies on the Club Organization Committee that need to be filled. It was suggested to seek volunteers using announcements at the Member/Board Exchange and Board of Directors Meetings and other communications such as the Website and RCSC weekly emails and monthly activities publications.
- The table arrangement for this year's Fall Festival was discussed. Last year there was an issue of overcrowding around the stage area with people signing up for the free raffles. Co-Chair Steve Collins commented that last year the raffle ticket signups were considerably off because people did not want to wait. Candy Ruggiero will check with the Chairperson of the Fall Festival, Trudy Bryson. It is believed that there will be one person in front of each of the donated raffle items to take tickets.

**Next Meeting:** December 14, 2022 at 10:00am – Lakeview Board Room

**Adjournment:** The meeting adjourned at 10:40am.

Respectfully Submitted,

Candy Ruggiero, Secretary