

RECREATION CENTER OF SUN CITY, INC.
Club Organization Committee
December 14, 2022

Chair Sue Wilson called the meeting to order at 10:00am in the Lakeview Center Boardroom

Present: Chair Sue Wilson, Co-Chair Steve Collins, COC's Alan Ruda, James Terasinski, Candy Ruggiero, Diana Lamb, Anita Borski

RCSC Staff: Director of Operations Chris Herring, Chartered Clubs Supervisor Joanne Martin

Guests: RCSC Board Director Kat Fimmel, Cardholder Dennis Stokely

Approval of Prior Meeting Summary: The September 14, 2022 Meeting Summary was approved as presented.

Report by Joanne Martin, Chartered Club Supervisor: Distributed to the Committee for review:

Both Clubs Office employees are doing a great job with being new and with the increase of activity in the office.

Club rosters are all in except 1 club, that club has been notified. We expect the roster to be turned in by the end of the year.

The Office started handing out President packages on November 1st and as of now we have 23 clubs that still need to pick up packets. I will be sending out an email next week reminding them to pick up the President packet.

The new Club Presidents are coming in with schedule changes for 2023.

Waiting to receive the EIN number from the IRS for the Frat Club.

Have submitted two more clubs for their Tradename with the Secretary of the State.

28 Clubs still need to turn in attendance for November. Emails have been sent out stating they need to turn their attendance to the Club Office ASAP.

Lifelong Learning will have one last meeting on January 19th to thank all the club members.

The Stamp Club and Sheepshead Club will be de-chartering by the end of the year due to lack of Officers and low membership.

The Choraliers are in negotiation with the Players Club to merge into the Players Club. The Choraliers are requesting the merger due to not having an accompanist.

There has been an increase in club printing requests due to the end of the year and Discover Sun City scheduled in January.

Chair Report: None

Co-Chair Report: None

COC General Club Discussion:

- Co-Chair Steve Collins asked about Club renewals and the March compared to October Rosters. It was clarified that there is a difference between the Rosters (members) and the Attendance Report (members using the facilities).
- A question was asked about Club audits. Audits are performed “as requested”. There are 2 volunteer Auditors from the Finance and Budget Committee that would do the audits when requested.
- Anita Borski, another new COC member asked about available storage space for clubs that have no dedicated club space. Her Fairway Knitters Club rents space outside the center at considerable expense to the club. Chris Herring will look for on-property space for that club and asked that a Club Request Form be submitted.
- Co-Chair Steve Collins complimented on how well the Fall Festival went. The new table arrangements were successful.

Club Reports:

- Alan Ruda reported that the issue with the Vintage Car Club has been resolved.
- Alan Ruda also reported the appeal the Bridge Club made to the Board of Directors was denied. Bridge Club’s members overlap with 3 Clubs. The person was suspended from the Wednesday Club and the incident happened at the Friday Afternoon Bridge Club.
- James Terasinski reported that all incidents have been resolved within the Clubs. New COC Committee member Diana Lamb will partner with James handling all the arts and crafts clubs.

Old Business:

- The proposal from the last meeting for a second level incentive was discussed again to change the consistently delinquent club to “Rental” space that they would have to pay for. It was decided that, as of now, there were no “serious” issues. The proposal will be revisited in the future if needed.
- The suggestion that was made at the last meeting was discussed again. That was to set aside centralized computer space where the clubs could complete their attendance reports and tax filings. Staff would be available to help. The challenge is the Club’s Treasurers not having the software on their personal computers to complete the reports. It was suggested that:
 - Treasurers install one of the “free” spreadsheet programs that would be compatible with Excel.

- The Computer Clubs at Fairway and Sun Dial may be able to assist with computers for the Treasurers to use and technical help.
- The importance of having compatible software is that the Clubs Office links all the individual reports into one master file.
- The suggestion that the Treasurer's use the Clubs Office was dismissed. The Club's Office has too much activity going on to accommodate the Clubs coming in to input their reports.

New Business:

- No dates have been set yet for the New Club Officers training. When the dates are set, Joanne Martin will communicate the information to the COC. It was recommended that COC members attend one of those sessions. It was noted that the Treasurer's Training is different from the Officers training.
- Discussion was held as to whether the COC should meet monthly rather than quarterly. It was agreed to stay with the quarterly schedule and meet as necessary if an emergency came up.

Next Meeting: March 8, 2023 at 10:00am – Lakeview Board Room

Adjournment: The meeting adjourned at 10:40am.

Respectfully Submitted,

Candy Ruggiero, Secretary