

**RECREATION CENTER OF SUN CITY, INC.**  
**Long Range Planning Committee**  
**March 12, 2024**

Chair Preston Kise called the meeting to order at 8:30am in the Lakeview Center Board Room.

**Present:** Chair Preston Kise, Co-Chair John Fast and Committee Members Candy Ruggiero, Dennis Stokely, Cheri Marchio, Russ Toman, Linda Evenson, Thomas Foster, Steve Oaks, Bill Loslo, Norm Dickson

**Guests:** Board Directors Jim Rough & Connie Jo Richtmyre and Cardholders Patricia Cramer, Stephen Malkowski

**Review/Amend Prior Meeting Summary:** The Meeting Summary of February 27, 2024 was accepted as presented.

**Action Items:**

- 1) Co-Chair Fast and Tom Foster will draft a statement of “the process”.
- 2) LRP/ASU Sub Committee will send the final version of the proposal to the RCSC Board of Directors to be sent to the committee for an email vote to approve.
- 3) Dennis Stokely will make a recommendation to the Outreach & Communications Committee that they should be the host and coordinate getting information and coordinating the presentations for future Town Hall Meetings.
- 4) Target to have the next Town Hall Meeting is September 2024.

Chair Kise spoke of the work and value of the Long-Range Planning (LRP) Committee and thanked the committee for their efforts and commitment.

Chair Kise solicited comments from the committee members on the purpose and authority of this committee as well as other RCSC standing committees.

It was felt by many of the members that there was no process for goal setting and implementation, no continuity. A suggestion was made that as in the past, each standing committee should submit an annual report of what the committees accomplished and the goal for the next year.

One committee member reminded the committee that in years past there was a position called Secretary to the Board. That person was a resource not only to the Board, but also to the standing committees when they needed information. He felt that position should be brought back given the difficulty the LRP Committee has been experiencing in getting information and data. A note was made that the Chair and Co-Chair of the committee were the resource for the needs of the Committee.

A question was asked about how often should the Committee report to the Board? Chair Kise said the Committee Chair makes a report to the Board and the meeting summaries are given to each Board Member after they are approved.

Another comment made was there should be a policy and process for each of the standing committees. Strategic initiatives and special interests are going right to the Board instead of being submitted to an appropriate standing committee for review, evaluation and determination of the resources needed. Then that initiative would be presented to the Board with supporting data.

A question was asked if it would be appropriate for the LRP Committee to make a recommendation to develop a process / step for clubs and organizations to follow before it goes to the Board. Also, should it be incorporated into the RCSC Corporate Documents.

Chair Fast and Tom Foster volunteered to work on a draft proposal / process to present at the next LRP Committee meeting.

### **Town Hall Meetings:**

The LRP Committee discussed the benefits of continuing Town Hall Meetings, but who should be the host / coordinator? Dennis Stokely will make a recommendation to the Outreach & Communications Committee that they should be the host of the Town Halls. They should get key information from the standing committees as well as the Board and RCSC Management to coordinate the presentation. A target date for the next Town Hall meeting was agreed on for September 2024.

### **Sub Committee Monthly Reports:**

#### **Goal #1 – 5-Year Plan (Tom Foster, Linda Evenson, Norm Dickson)**

Tom Foster reported on the status of the 5-Year Plan development. That committee has a deadline to present to the RCSC Board at their April 24<sup>th</sup> Board Meeting.

A question was asked whether that committee should be renewed each year or possibly be made into another Standing Committee and made permanent.

#### **Goal #2 – LRP / ASU Analysis for Recommendations (Cheri Marchio, Russ Toman, Steve Oaks, Candy Ruggiero)**

The subcommittee jointly presented a draft proposal for the committee to vote on. After some discussion by the committee members, it was agreed that the subcommittee will draft the final proposal, send it to Chair Kise to send out for an email vote.

The subcommittee asked that a deadline be set for vote responses for the possibility of getting the proposal on the agenda for the March 27<sup>th</sup> Board meeting.

The committee agreed that after the presentation of the 4 recommendations to the Board, based on the Board's approval to move forward, the LRP/ASU Subcommittee should have an in-person (rather than in writing) meeting with RCSC Management to assess the impact and viability of the recommendations. A motion was made and accepted that the LRP/ASU Subcommittee should remain involved in any further actions from the proposals that are approved for further consideration.

**Goal #3 – Create Process and Reporting for Trend Analysis (Dennis Stokely, Tom Foster)**

Dennis Stokely reported the challenges he was having getting data for the Subcommittee to work with. Data such as Chartered Clubs attendance and monitored activity reports. He was having difficulty finding where and who had the raw data?

**Goal #4 – Create Implementation Plan for Communication with Management and Board (Norm Dickson, Cheri Marchio)**

Nothing to Report

**Goal #5 – Draft Plan for 5-10 Year Capital Projects and PIF (Linda Evenson, Russ Toman, Tom Foster, Dennis Stokely)**

Discussion whether to combine Goal #1 with Goal #5 was brought up again. It was agreed to keep them separated as Goal #1 was nearing completion and would provide a near term goal completion to report.

Goal #5 is still ongoing. A 10-year+ plan can be as big, small, segmented many different ways such as by center or as a whole. The Subcommittee thought it is best to get the Mountainview project out of the way first before drafting up a Master Plan. Once the 5-Year Plan is in place, the 10-Year Plan will evolve.

It was also agreed by that Subcommittee that the Reserve Study should be completed first so they know what assets they will be working with.

**Old Business:** None discussed

**New Business:** None discussed

**Adjournment:** The meeting adjourned at 10:30am.

**Next Meeting:** April 9, 2024 at 8:30am - Lakeview Board Room

Respectively Submitted,

Candy Ruggiero, Secretary